

**Approved: April 18, 2017**

**2016-2017: Meeting #6**

**MICHIGAN STATE UNIVERSITY  
FACULTY SENATE APPROVED MINUTES  
MARCH 21, 2017 3:15 PM  
115 INTERNATIONAL CENTER**

**PRESENT:** R. Abramovitch, Y. Bolumole, C. Borchgrevink, G. Breitzer, N. Bunge, B. Chakrani, L. Cloud, M. Crimp (For M. Sticklen), M. Dease, J. Dulebohn, B. Dutton, R. Edozie, R. Fisher, J. Fitzsimmons, M. Floer, P. Floyd, K. Forrest, J. Francese, J. Goddeeris, D. Gould, R. Harold, G. Harrell, L. Harris, C. Hogan, H. Hong, G. Hoppenstand, E. Hunter, M. Johnson, A. Kepsel, I. Kovar-Gough, D. Kramer, L. Lapidus, I. Lee, J. Lipton, Y. Liu, G. Lourens, R. Manderfield, V. Mandrekar, L. Mansfield, B. Mavis, L. McCabe, M. Miklavcic, R. Miksicek, K. Miller, D. Moriarty, J. Morningstar, K. Noe, R. Ofoli, A. Pegler-Gordon, R. Quispe-Agnoli, D. Rivera, L. Robbins, E. Rosser, A. Sanders-Jackson, J. Shwartz, L. Skibbe, R. Spiro, G. Stone, J. Torrez, G. Urquhart, D. Westrin, S. Yoder, J. Youatt, B. Zandstra, R. Zegers

**ABSENT:** President Simon, S. Carter, J. Deller, A. Fazleabas, R. Fernandez, S. Pager, J. Rankin, A. Ross, S. Safferman, W. Spielman, J. Tang, J. Vargas, C. Warren

**1. CALL TO ORDER**

The meeting was called to order at 3:17pm.

**2. Approval of Agenda for March 21, 2017**

The **agenda for March 21, 2017** was **approved** as amended.

**3. Approval of Draft Minutes for February 21, 2017**

The **draft minutes for February 21, 2017** were **approved** as presented.

**4. President's Remarks:** Dr. Lou Anna K. Simon - out of town

**5. Provost's Remarks:** Dr. June Youatt

Provost Youatt reported that President Simon is concerned about the federal budget and its implications for MSU and higher education. Part of this concern involves the conversation about the percentage of indirect cost recovery to an outright withdrawal of large amounts of research dollars from some of the federal agencies. Provost Youatt added that MSU is working closely with the Association of American Universities (AAU) and with the Association of Public and Land-Grant Universities (APLU), and has people representing Michigan State University in Washington D.C.

At the state level, Provost Youatt said that the state budget is not encouraging again. The allocation, she said, was less than what was anticipated, adding that MSU is visiting each

Board of Trustee member individually, and talking through the budget so that the Board of Trustee members understand the implications of the state allocation and what it means for tuition. She added that in a perfect world all of us would like to see as much constraint on tuition as MSU could possibly manage, because we all understand what it means to MSU's students. However, she continued, the reality is that MSU has very few sources of revenue, so helping the Board understand why MSU is dependent on tuition for its budget (and why there are allocation formula constraints) is important.

On a lighter note, Provost Youatt said that on April 28<sup>th</sup> they will have a "day of play" as part of the Healthy Campus Initiative. People will be able to get out of their offices and engage in fun activities. Students, faculty, and staff will be encouraged to engage in play on this day before final exams week.

**6. Chairperson's Remark:** Professor Deborah Moriarty

Professor Moriarty had nothing to report except to wish "happy springtime" for the assembly.

**7. NEW BUSINESS**

**7.1. University Committee on Curriculum Report (UCC), Professor Jerry Urquhart, Chairperson**

Professor Jerry Urquhart presented the report. He stated that the University Committee on Curriculum approved three new programs, twenty-one program changes, and no deletions. The three new programs were an Advertising Management Bachelor of Science, an Advertising Analytics minor, and an Insurance and Risk Management minor. Regarding course approvals, Professor Urquhart reported that UCC approved thirty-one new courses, sixty-four course changes, and one course deletion.

A motion to approve the report was made and seconded. **The motion carried.**

**7.2. Patent Policy Endorsement, Dr. Richard Chylla, Executive Director, MSU Technologies**

Dr. Richard Chylla presented the revised Patent Policy for endorsement. A motion to approve the Patent Policy was made and seconded. **The motion carried. The policy is posted on the Academic Governance website.**

**7.3. Committee Annual Reports (Information Item)**

**University Committee on Curriculum (UCC) – Professor Jerry Urquhart**

Professor Urquhart stated that the University Committee on Curriculum's business this year focused on program and course additions, changes, and deletions. With regards to programs, the total for the year was seventeen new programs approved, one hundred and twenty five changes approved, and nine deletions approved. Of those, there were three new undergraduate majors, twelve new minors, one graduation major, and one graduate certificate approved. With regards to courses, the UCC dealt with six hundred and forty nine total courses. One hundred and sixty seven of those were new courses, four hundred and forty seven were course changes, and thirty five were course deletions, resulting in an increase of about one hundred and thirty two courses on the books. However, he said that typically in August the UCC deletes about one

hundred and twenty five courses *via* automatic deletions. The other major activity that the UCC engaged in was the discussion of MSU's grade scale.

#### **University Committee on Faculty Affairs (UCFA) – Professor Phyllis Floyd**

Professor Floyd reported that the University Committee on Faculty Affairs reviewed and discussed the revisions to MSU's patent policy, which was just approved. She said that UCFA also reviewed the provost's letter for faculty, as well as the process of reappointment, promotion, and tenure MSU. In addition, UCFA has engaged in an ongoing discussion of the mediation policy with the office of the Faculty Grievance Officer, which was passed by the Committee. Professor Floyd also noted that discussion is ongoing regarding additional evaluation instruments in the annual review process. Hopefully, she stated, UCFA have some recommendations for that before the end of the year. Finally, Professor Floyd stated that the issue surrounding the position of MSU relative to peer institutions with regards to faculty salaries and benefits has been an ongoing discussion in the finance subcommittee, with recommendations that the salary adjustment percentage be increased.

#### **University Committee on Graduate Studies (UCGS) – Professor Chris Hogan**

Professor Hogan reported that the University Committee on Graduate Studies UCGS has engaged in a great deal of program requests and course requests. She said that UCGS has approved eight requests to establish new graduate programs. Three of those are new doctoral programs, three are graduate certificate programs, and two are additional programs that are "three-plus-three" across departments. Professor Hogan added that UCGS has approved forty-five requests for changes in graduate program requirements. Two of these requests were for a moratorium, or an extension of a moratorium of a graduate program. UCGS has also approved four requests to delete curriculum and degree requirements; all of those were for masters programs. In addition, UCGS approved thirteen requests to change the administrative responsibility for programs, or change the name of a program. Professor Hogan reported that UCGS's subcommittees have also reviewed the MSU patent policy. They have also reviewed "RA" and "TE" compensation, providing a recommendation to Provost Youatt. The UCGS reviewed the policy for sharing of graduate certificate credits in doctoral programs, and have reviewed the policy and suggested changes for "non-regular MSU faculty members" serving on graduate committees. Finally, Professor Hogan said that UCGS provided input for the five-year review of the Research Integrity Officer, and recommended committee members for the Search Committee for the Associate Provost for Graduate Education and the Dean of the Graduate School at MSU.

#### **University Committee in Undergraduate Education (UCUE) – Professor Richard Miksicek**

Professor Richard Miksicek reported that the University Committee on Undergraduate Education reviews many of the same program change requests (from the standpoint of administrative policy) as does several other University committees, especially when dealing with grades and the Admission Policy. He noted that UCUE has 3 additional meetings for the remainder of the academic year, and that he will provide final numbers and the final report at the end of the year (including those three meetings).

Professor Miksicek noted that for this semester, UCUE has approved moratoria for five agricultural technology certificate programs that have attracted zero or limited enrollment for which alternative certificate programs are available. In addition, changes in graduation or admission requirements were approved for five programs or colleges including minor updates to graduation requirements for the College of Social Sciences, the College of Engineering, and the Eli Broad College of Business. He said that three new undergraduate degree programs were considered and endorsed, including two new “three-plus-three programs” that involve the College of Communication Arts and Sciences, and the Residential College of Arts and Humanities, together with the MSU College of Law, which is administratively separate from the University. These programs are essentially articulation agreements that will allow a limited number of students from the two undergraduate programs to apply twenty-nine credits of their first year of Law School towards completion of the Undergraduate degrees, bringing the total number of “three plus three programs” with the MSU College of Law up to three. James Madison, he says, already has an existing program. Professor Miksicek stated that there were three new minors considered and endorsed, two administered by College of Social Sciences and one administered by the College of Natural Sciences. An update on negotiations regarding the Michigan transfer network and degree pathway enhancement proposal was presented to UCUE. He said that MSU is part of the Michigan Association for Schools and Universities, and together we are looking at policies to try to create uniform policies for transfers across institutions in the State of Michigan. Finally, he reported that UCUE is also beginning to discuss student evaluation of teaching in conjunction with the Technology Roadmap update of 2018, which will probably carry over in the Fall Semester of 2018.

#### **University Committee on Academic Governance (UCAG) – Professor Gayle Lourens**

Professor Gayle Lourens reported that the University Committee on Academic Governance has completed five College Bylaw reviews which will be moving forward as recommendations to the colleges. UCAG has also made a few minor changes to the University Bylaws, and that these Bylaw recommendations will go to the University Council at the next meeting for a vote. Additionally, Professor Lourens stated that MSU academic specialists have approached UCAG and are interested in having an increase in governance here at the University. As a Committee, she noted that UCAG decided to synthesize a report that describes how academic specialists are currently being used in colleges, as well as how they are being referenced in the University Bylaws. UCAG developed a report and sent that report to the University Committee on Faculty Affairs to provide some recommendations as to how UCAG would address this issue (if at all) in the University Bylaws. Finally, Professor Lourens reported that UCAG reviewed recommendations for MSU faculty participation in committee work, and it was instrumental in developing the ballot for committee elections.

#### **University Committee on Student Affairs (UCSA) – Professor Ronald Fisher**

Professor Fisher reported that the University Committee on Student Affairs considered two action items, including the discussion and approval of changes to the Hearing Board Code of Operations, and the consideration of a number of proposed changes to

student policies, such as the Student Rights and Responsibilities document. These items were brought to the UCSA in October of 2106, and a subcommittee is continuing to work through the governance process reviewing these proposed changes with the idea that the Student Affairs Committee will eventually recommend or approve a set of proposed changes. Professor Fisher added that UCSA had discussions and presentations about a number of policy issues affecting students on campus, including transportation issues and transportation planning, the effects and impact of Campus Climate issues on students, particularly international students, of the various political and policy changes, such as the University Policy regarding student protests on campus, and the discussion of the procedures used by MSU concerning sexual assault allegations made against current and former members of the MSU community. UCSA also engaged in a presentation and discussion about accessibility for persons with disabilities. Finally, Professor Fisher reported that UCSA has planned for its next meeting a presentation discussion regarding the University budget.

#### **University Committee on Faculty Tenure (UCFT) – Professor Michael Dease**

Professor Michael Dease reported that the University Committee on Faculty Tenure advises the Provost regarding procedural rules and formal awards, or the revocation of tenure, at MSU. To date, he says that UCFT has had four cases in the Fall Semester of 2016 and one in the Spring Semester of 2017. Professor Dease reported that the UCFT began a discussion regarding recruiting, retaining, and rewarding exceptional faculty. In addition, the UCFT began a discussion regarding conditions that qualify faculty for an automatic extension of the tenure clock, as it relates to childbirth and adoption issues. He noted that the discussion was centered on expanding the Policy to account for multiple births and/or adoption, and allowing for multiple-year extensions based upon the birth or adoption event. He said that MSU's current Policy contains language that allows a faculty member to request additional years for the UCFT's consideration. There was a consensus with UCFT members to leave the Policy as currently written, and to not make changes at this time.

#### **7.4. Mediation Policy, Professor Bill Donohue, Faculty Grievance Officer**

Professor Bill Donohue presented the Faculty Grievance Mediation Policy which has been approved by UCFA, as an information item. He reported that the UCFA passed this policy early this semester, and that it is his job is to review this policy with faculty, and how it operates. The Mediation Policy can be found on the Academic Governance Website. It is also posted on the Faculty Grievance Website at [fgo.msu.edu](http://fgo.msu.edu).

#### **8. Comments from the floor**

None

#### **9. ADJOURNMENT**

A motion was made to adjourn and was seconded. **The motion carried. 3:58 pm.**