

The Steering Committee

Minutes

October 5, 2021



MICHIGAN STATE
UNIVERSITY

Present: N. Agarwal, S. Anthony, S. Barman, M. Donahue, G. Frost, D. Hershey, S. Hugentobler, A. Iturralde, K. Kelly-Blake, A. Kepsel, J. Lipton, M. Mechtel, G. Leininger, T. Silvestri, S. Stanley, T. Woodruff

Absent: M. Fulton, C. Stokes

Others Present: N. Beauchamp, M. Largent, R. Yang, K. Yermak

The Steering Committee of Michigan State University held a regular meeting on Tuesday, October 5, 2021 at 3:15 p.m. via Zoom with Chairperson Karen Kelly-Blake presiding. The agenda was approved after an amendment. The draft minutes of the September 7, 2021 meeting were approved as presented.

The chairperson gave remarks.

The chairperson presented [the standing committees' monthly reports](#). Council of Graduate Students President Sara Hugentobler gave a verbal report. University Committee on Undergraduate Education Chairperson Gina Leininger updated her report to include UCUE's upcoming consideration of a biannual enrollment system following a request from the provost.

As part of a requested update, Provost Teresa K. Woodruff informed the committee that she would be attending the College of Engineering's College Advisory Council meeting on October 29, 2021 to discuss ECAC's [letter regarding diversity, equity, and inclusion in the tenure process](#).

University Committee on Curriculum Chairperson Marci Mechtel moved to adopt a standing invitee schedule for Faculty Senate and University Council meetings, pending consultation with Senior Vice President, Chief Financial Officer, and Treasurer Lisa Frace as to the best time for an update on finances. The motion was adopted by consent following debate. The adopted schedule was:

- November Faculty Senate:
 - None
- November University Council:
 - Undergraduate Enrollment and Student Success | Associate Provost for Undergraduate Education Mark Largent
 - Undergraduate Support Services | Interim Vice President for Student Affairs and Services Vennie Gore

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- Graduate Enrollment and Student Success | Associate Provost for Graduate and Postdoctoral Studies Thomas Jeitschko
- January Faculty Senate:
 - Faculty Recruitment, Hiring, and Retention | Provost Teresa Woodruff and Chief Diversity Officer Jabbar Bennett
 - Promotion and Tenure | Associate Provost for Academic Human Resources Suzanne Lang, Provost Teresa Woodruff, and Vice President and Chief Diversity Officer Jabbar Bennett
- January University Council:
 - None
- February Faculty Senate:
 - Title IX Data, Practices, and Developments | Associate Vice President and Title IX Coordinator [Pending] & Director of Intake and RVSM/Title IX Response and Investigations Debra Martinez
- February University Council
 - Research | Vice President for Research and Innovation Doug Gage
 - Outreach and Engagement | Interim Associate Provost for University Outreach and Engagement Laurie Van Egeren
- March Faculty Senate:
 - None
- March University Council
 - Budget for Next Fiscal Year | Senior Vice President, Chief Financial Officer, and Treasurer Lisa Frace¹
 - Internal and External Communication | Vice President and Strategic Director of University Communications Merri Jo Bales, Vice President and University Spokesperson Emily Gerkin Guerrant, and Vice President for Marketing, Public Relations and Digital Strategy Heather Swain

The committee agreed by consent to 1) allow Secretary for Academic Governance Tyler Silvestri to send invitations to presenters immediately, 2) commit to not rescinding invitations to the standing invitees due to emergent agenda items, and 3) placing standing invitees as the first item(s) of new business on every Faculty Senate and University Council agenda.

¹ Subject to change pending consultation with CFO Frace.

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University Committee on Faculty Tenure Chairperson Susan Barman gave an update on the Discipline Policy and Sanction Review Task Force's work.

Following debate, the committee agreed by consent to refer a faculty senator's proposal to consider whether the current processes for students challenging course grades are adequate in light of the COVID-19 pandemic to the University Committee on Undergraduate Education and the University Committee on Graduate Studies.

At-Large Member Stephanie Anthony and University Committee on Academic Governance Chairperson Jack Lipton volunteered to be part of the Faculty Liaison Group to the Board of Trustees for October, joining Chairperson Karen Kelly-Blake and University Committee on Faculty Affairs Chairperson Mick Fulton on that group.

President Stanley moved to refer a draft Faculty Senate resolution requesting financial information related to the pandemic to the University Committee on Faculty Affairs; UCFA would be tasked with delivering a report to the Steering Committee with the requested information, with the report to be sent to Faculty Senate. The motion was adopted following debate.

Following debate, the committee agreed by consent to set the following agendas for the October Faculty Senate and University Council meetings:

Agenda for Faculty Senate — October 12, 2021

1. Approval of Agenda and Minutes
2. Remarks
3. (Unfinished Business) Support for Junior Faculty | Interim Associate Provost for Faculty and Academic Staff Development Marilyn Amey
 - 3.1. Presentation
 - 3.2. Facilitated Brainstorming Session on Further Support
4. University Committee on Curriculum Report | UCC Chairperson Marci Mechtel (Attachments FS-A and FS-B Forthcoming)
5. Comments from the Floor

Agenda for University Council — October 19, 2021

1. Approval of Agenda and Minutes
2. Remarks

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3. University Investments | Senior Vice President, Chief Financial Officer,
and Treasurer Lisa Frace & Chief Investment Officer Philip Zecher

4. Comments from the Floor

The meeting adjourned at 4:30 p.m.

TA Silvestri

Tyler Silvestri
Secretary for Academic Governance

Approved: November 2, 2021