

MICHIGAN STATE UNIVERSITY

December 5, 2023

MEMORANDUM

TO: The Steering Committee
FROM: Tyler Silvestri
Secretary for Academic Governance
SUBJECT: Matter Referred to Committees | November 8, 2023–Present

Pursuant to the reviewable authority granted to me by the Steering Committee on September 5, 2023, I received the following request for referral and took the associated action.

University Guidance on Associate and Assistant Dean Hiring Criteria

On November 20, Assistant Provost Kara Yermak reached out to me requesting advice on identifying the appropriate academic governance committees to review possible changes to the [university's guidance on hiring criteria for associate and assistant deans](#).

Given the overlap between this matter and the University Committee on Academic Governance's ongoing consideration of whether HP faculty should be eligible to serve as deans of health colleges, I referred the matter to UCAG. Additionally, because section 4.6.4. of the *Bylaws* reads, "The UCFA shall advise the Provost on personnel policies relating to faculty, including . . . **assignment to teaching, research, and administration**" (emphasis mine), I also referred the item to the University Committee on Faculty Affairs.

UCFA reviewed the matter at its November 28 meeting, and UCAG did so on November 30.



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