# January 9, 2024

# MEMORANDUM

**TO:** The Steering Committee

**FROM:** Tyler Silvestri  
 *Secretary for Academic Governance*

**SUBJECT:** Matter Referred to Committees | December 5, 2023–Present

I write to inform the committee that I referred no items to committees pursuant to the reviewable authority granted to me by the Steering Committee on September 5, 2023.