

**Actions Taken at Recent Meeting**

November 20, 2024

- Teresa Mastin, Associate Provost and Assistant Vice President for Faculty and Academic Staff Affairs provided remarks.
 - Sue Barman, UCFT Chair, indicated a request for extending the tenure clock will be ready for review later in the week by faculty on UCFT.
 - Kara Yermak, Assistant Provost for Faculty and Academic Staff Affairs Kara Yermak reviewed a draft of an updated External Reference Letters Policy and requested feedback from UCFT by December 4, 2024.
 - Kara Yermak discussed two newly created resource documents, one for Extending the Tenure Clock Request Process and a guide for Assistant Professors regarding the Tenure Clock Timeline.
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Anticipated Items at Upcoming Meetings

A representative from Institutional Research will attend a future meeting to discuss their efforts to provide department-level data on faculty progress.

Requested Support from the Steering Committee and/or the Office of Academic Governance

N/A

Other

N/A