

Committee Name

Monthly Report to the Steering Committee
December 03, 2024



MICHIGAN STATE
UNIVERSITY

Actions Taken at Recent Meetings

November 12, 2024

1. Feedback on revised COI/Outside Activities policy- A. Lamborghini A robust discussion occurred. The policy will be revised based on feedback, and the revisions will return to UCFA for additional feedback.
2. Discussion on Faculty Raise memo- R. Barber A robust discussion on the process of budgeting and how the faculty raise memo is used occurred.
3. Feedback on external letters policy- K. Yermak This item was tabled and will be revisited at the 11/26/24 meeting.
4. Preparing for the FLSA Salary Threshold Change (1/1/2025)- K. Yermak This item was tabled and will be revisited at the 11/26/24 meeting.

November 26, 2024

1. Automated captions in Mediaspace- D. Bond The committee had a robust discussion and gave feedback regarding turning on automatic captions in mediaspace
2. Feedback on external letters policy- K. Yermak The committee gave feedback that will be incorporated into policy edits.
3. Preparing for the FLSA Salary Threshold Change (1/1/2025)- K. Yermak The committee was informed that this salary change would not be taking effect due to recent legal changes.
4. Creation of a Paid Sick Leave Policy due to MI Earned Sick Time Act K. Yermak The committee considered this topic and gave feedback.
5. Update on Safe Environment Task Force recommendations and implementation. N. Schmidtke The committee received an update on this topic.

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6. Revised COI/Outside Activities policy- update The committee received an update on this topic.

Updates on Outstanding Items

- Item 2021-08 Code of Professional Standards- This item should be closed. UCFA championed changes to the faculty handbook and put forward a resolution that was approved at Faculty Senate.
- Item 2223-08 Course Fee Policy Change to Include Part Time Employees- We have developed a revised proposal and are in discussion with HR and administration.
- Item 2223-20 9-month and 12-month Appointment System Supervisors- A workgroup is actively making progress on this topic.

Anticipated Items at Upcoming Meetings

The committee is planning to discuss the Revised COI/Outside Activities policy at the December 10th, 2024 meeting.

Requested Support from the Steering Committee and/or the Office of Academic Governance

No requests at this time

Other

[Other comments.]