

MICHIGAN STATE
UNIVERSITY

September 20, 2022

To: The Steering Committee

From: Ann E. Austin, Ph.D., Interim Associate Provost and Associate Vice President for Faculty and Academic Staff Affairs (FASA)

Subject: Funeral/Bereavement Leave Policy for Faculty and Academic Staff

In advancing the well-being of our faculty and academic staff, I ask for academic governance to partner with my office to propose a new Funeral/Bereavement Leave Policy for Faculty and Academic Staff at MSU that better supports our colleagues after the loss of someone very meaningful to their lives. The hope is to have a draft policy by the end of the fall semester for progression through final academic governance and administrative reviews.

The current Funeral/Bereavement Leave policy has not been reviewed recently and could benefit from the insights of our faculty and academic staff to reflect today's needs. We respectfully request that this topic be steered to the University Committee on Faculty Affairs (UCFA) for collaborative review and action between UCFA and FASA. The Faculty and Academic Staff Affairs team has completed some initial peer Big Ten and State University benchmarking on this opportunity and is well positioned to partner with the UCFA on this topic.



OFFICE OF THE
PROVOST

Michigan State University
Hannah Administration Building
426 Auditorium Road, Room 430
East Lansing, Michigan 48824

Phone: 517-355-6550
Fax: 517-355-9601
provost.msu.edu

We have an opportunity to serve our colleagues and community as they experience the hardship and grief of losing a loved one. Thank you in advance for your efforts in advancing the quality of the work environment for our faculty and academic staff.

Cc: Teresa K. Woodruff, Ph.D.
Norman J. Beauchamp Jr., M.D.

Enclosures:

1. Funeral/Bereavement Leave Policy