University Committee of Faculty Affairs

Draft Minutes

November 12, 2024

Present: J. Alan, A. Annis, A. Broglin-Peterson, J. Buchweitz, B. Cantwell, B. Holtz, N. Lajevardi,, Masani, T. Mastin, D. McCole, J. Morningstar J. McElroy, T. Pence, E. Rapinchuk, A, Simon, D. Weatherspoon K. Yermak,

Absent: L. MacDonald, K. Prouty (for M. Helton), S. Carlson, F. Villarruel, S. Yoder

Guests: R. Barber, A. Lamborghini, L. McCabe, N. Schmidtke

A regular meeting of the University Committee on Faculty Affairs was held via Zoom on November 12, 2024, at 1:00 p.m. with Chairperson Jamie Alan presiding. The agenda was approved as written. The draft minutes from October 8, 2024, were approved.

# T. Mastin Vice Provost and Associate Vice President for Faculty and Academic Staff Affairs , D. Weatherspoon, Vice Provost of Enrollment and Academic Strategic Planning  and Chairperson Alan gave remarks.

# New Business

# Feedback on revised COI/Outside Activities policy- A. Lamborghini A robust discussion occurred. The policy will be revised based on feedback, and the revisions will return to UCFA for additional feedback.

# Discussion on Faculty Raise memo- R. BarberA robust discussion on the process of budgeting and how the faculty raise memo is used occurred.

# Feedback on external letters policy- K. YermakThis item was tabled and will be revisited at the 11/26/24 meeting.

# Preparing for the FLSA Salary Threshold Change (1/1/2025)- K. YermakThis item was tabled and will be revisited at the 11/26/24 meeting.

**Roundtable**

No items were discussed.

**Adjournment**

The meeting was adjourned at 3:00 p.m.

Prepared by:



Jamie K. Alan PharmD PhD

Chairperson, UCFA

**Approved 11/26/2024**