University Committee of Faculty Affairs

Draft Minutes

November 12, 2024

Present: J. Alan, A. Annis, A. Broglin-Peterson, J. Buchweitz, B. Cantwell, S. Carlson, B. Holtz, N. Lajevardi,, Masani, T. Mastin, D. McCole, L. MacDonald, J. Morningstar J. McElroy, T. Pence, K. Prouty (for M. Helton), E. Rapinchuk, A, Simon, F. Villarruel, D. Weatherspoon K. Yermak,

Absent: S. Yoder

Guests: N. Schmidtke, V. Nelson

A regular meeting of the University Committee on Faculty Affairs was held via Zoom on November 26, 2024, at 1:00 p.m. with Chairperson Jamie Alan presiding. The agenda was approved as written. The draft minutes from November 12, 2024, were approved.

# T. Mastin Vice Provost and Associate Vice President for Faculty and Academic Staff Affairs , D. Weatherspoon, Vice Provost of Enrollment and Academic Strategic Planning  and Chairperson Alan gave remarks.

# New Business

# Automated captions in Mediaspace- D. Bond gave a presentation on this topic and the members asked questions and gave feedback.

# Feedback on external letters policy- K. Yermak Members gave feedback on this memo.

# Preparing for the FLSA Salary Threshold Change (1/1/2025)- K. Yermak Members were advised that this is not happening due to a changing legal landscape.

# Creation of a Paid Sick Leave Policy due to MI Earned Sick Time Act K. Yermak Members were updated and gave feedback on this item, and this was referred to the policy subcommittee.

# Update on Safe Environment Task Force recommendations and implementation. N. Schmidtke An update was given on this item

# Returning Business

# Revised COI/Outside Activities policy- update The committee was informed that we would be considering a revised policy at our next meeting.

**Roundtable**

No items were discussed.

**Adjournment**

The meeting was adjourned at 2:30 p.m. and the subcommittees met afterward.

Prepared by:



Jamie K. Alan PharmD PhD

Chairperson, UCFA

**Approved 11/26/2024**