

# Committee Name

Draft Agenda

January 14

Draft Agenda



**MICHIGAN STATE**  
UNIVERSITY

## Draft Agenda UCFA January 28, 2025

### 1. Approval of Agenda for January 28, 2025

### 2. Approval of Draft Minutes for January 14, 2025

### 3. Remarks

**3.1.** Teresa Mastin Vice Provost and Associate Vice President for Faculty and Academic Staff Affairs

**3.2.** Dave Weatherspoon Vice Provost of Enrollment and Academic Strategic Planning

**3.3.** Francisco A. Villarruel Faculty Grievance Official

**3.4.** Jamie Alan UCFA Chairperson

### 4. New Business

**4.1.** External Letters of Reference K. Yermak

[Attachment A External Letters of Reference Draft Policy - FOR REVIEW](#)

**4.2.** Course Fee Courtesy policy K. Yermak

[Attachment B Draft BOT 304 Course Fee Courtesy - 1-23-25.docx](#)

[Attachment C Summary - Changes to the Course Fee Courtesy Policy.docx](#)

**4.3.** Faculty Raise Memo B. Holtz

[Attachment E Provost feedback faculty raise memo 2025.pdf](#)

[Attachment D Faculty Raise Memo Draft 2025-26.docx](#)

### 5. Comments from the Floor

### 6. Adjourn

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***Subcommittees to meet after the full meeting.***