# Draft Agenda UCFA January 28, 2025

# Approval of Agenda for January 28, 2025

# Approval of Draft Minutes for January 14, 2025

# Remarks

# Teresa Mastin Vice Provost and Associate Vice President for Faculty and Academic Staff Affairs

# Dave Weatherspoon Vice Provost of Enrollment and Academic Strategic Planning

# Francisco A. Villarruel Faculty Grievance Official

# Jamie Alan UCFA Chairperson

# New Business

# External Letters of Reference K. Yermak

[Attachment A External Letters of Reference Draft Policy - FOR REVIEW](https://michiganstate.sharepoint.com/%3Af%3A/r/sites/UCFA/Shared%20Documents/General/2024-2025%20AY/UCFA%202025-01-28/Attachment%20A%20External%20Letters%20of%20Reference%20Draft%20Policy%20-%20FOR%20REVIEW?csf=1&web=1&e=lKLvcC)

# Course Fee Courtesy policy K. Yermak

[Attachment B Draft BOT 304 Course Fee Courtesy - 1-23-25.docx](https://michiganstate.sharepoint.com/%3Aw%3A/r/sites/UCFA/Shared%20Documents/General/2024-2025%20AY/UCFA%202025-01-28/Attachment%20B%20Draft%20BOT%20304%20Course%20Fee%20Courtesy%20-%201-23-25.docx?d=w316c29026a8d49e890e29f824bac894a&csf=1&web=1&e=URcIAc)

[Attachment C Summary - Changes to the Course Fee Courtesy Policy.docx](https://michiganstate.sharepoint.com/%3Aw%3A/r/sites/UCFA/Shared%20Documents/General/2024-2025%20AY/UCFA%202025-01-28/Attachment%20C%20Summary%20-%20Changes%20to%20the%20Course%20Fee%20Courtesy%20Policy.docx?d=w547403ee64e64e70959963604cbcf223&csf=1&web=1&e=KlQe48)

# Faculty Raise Memo B. Holtz

[Attachment E Provost feedback faculty raise memo 2025.pdf](https://michiganstate.sharepoint.com/%3Ab%3A/r/sites/UCFA/Shared%20Documents/General/2024-2025%20AY/UCFA%202025-01-28/Attachment%20E%20Provost%20feedback%20faculty%20raise%20memo%202025.pdf?csf=1&web=1&e=P9fxk0)

[Attachment D Faculty Raise Memo Draft 2025-26.docx](https://michiganstate.sharepoint.com/%3Aw%3A/r/sites/UCFA/Shared%20Documents/General/2024-2025%20AY/UCFA%202025-01-28/Attachment%20D%20Faculty%20Raise%20Memo%20Draft%202025-26.docx?d=w1472a68a99724a57970d602a7916a45a&csf=1&web=1&e=VFOwbN)

# Comments from the Floor

# Adjourn

# *Subcommittees to meet after the full meeting.*