

University Committee on Faculty Affairs

Minutes

September 10, 2024



MICHIGAN STATE
UNIVERSITY

Present: Jamie Alan, Thomas Pence, Heidi Pineda, Franciso Villarruel, John Buchweitz, Jill Morningstar, Ann Annis, Ekaterina Rapinchuk, Kristen Renn (designee for Brendan Cantwell), Amy Simon, Kara Yermak, Teresa Mastin, Nazita Lajevardi, Dan McCole, Ken Prouty, Shahnaz Masani

Absent: Dave Weatherspoon, Scott Carlson, Bree Holtz, Lu Zhang

A regular meeting of the University Committee on Faculty Affairs was held on September 10, 2024 at 1:02pm via Zoom with Chairperson Jamie Alan presiding. The agenda was approved as presented.

Remarks

Teresa Mastin provided remarks.

Chairperson Jamie Alan provided remarks and updates from the summer and recent Board of Trustees working lunch and meeting.

Elections and Committee Assignments

The committee agreed by general consent to elect the following leadership for the 2024-2025 academic year: Chairperson: Jamie Alan, Vice Chairperson: Bree Holtz, Personnel Subcommittee Chair: John Buchweitz, Budget Subcommittee Chair: Bree Holtz.

Committee members also volunteered to join the Personnel and Budget Subcommittees. The assignments are:

Personnel: Brendan Cantwell, Dan McCole, Ken Prouty, Nazita Lajevardi, John McElroy, Jill Morningstar

Budget: Ann Annis, Thomas Pence, Ekaterina Rapinchuk, Jamie Alan, Amy Simon

The following members volunteered to be members or back-up members of the discipline review panel:

Members: Dan McCole, Ken Prouty, Nazita Lajevardi

Back-up members: Jill Morningstar, Amy Simon, Laura MacDonald

Protection from Retaliation Interim Policy

Theresa Kelly presented on the interim Protection from Retaliation policy. This item was steered to the Personnel subcommittee for further discussion by general consent.

Course Courtesy Fee

Kara Yermak provided an overview of the Course Courtesy Fee policy that was discussed within the committee in 2022 and presented a list of suggested changes

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that the committee had adopted in 2022. She provided an update from the provost's office on what changes were endorsed from that office. Members discussed and raised questions. No action was taken on this item.

Policy Review

Kara presented on the new university-wide policy management office and the development and revision process university-wide policies will now follow. She highlighted a key project for the UCFA, which involves converting policies in the Faculty Handbook to the new university-wide policy format and revising them as necessary. The committee discussed and approved, by voice vote, the establishment of a new subcommittee of the UCFA focused on policy to undertake this project.

Adjournment

The meeting adjourned at 4:55pm

Prepared by:

Heidi Pineda

Deputy Secretary for Academic Governance

Approved: September 24, 2024