UNIVERSITY GRADUATE COUNCIL
October 12, 2009
Minutes

PRESENT: K. Klomparens (GS), S. Dilley (BUS), M. Lawrence (LAW), S. Juengel (CAL), K. Renn (ED), J. Funk (CVM), M. Horodynski (CON), R. Naegele (COGS), A. Lovgren (COGS), G. Burgett-Thrasher (MUS), A. Segall (ED), J. Lindquist (CAL), T. Jeitschko (CSS), E. Outslay (BUS), N. Jackson (CNS), D. Bronstein (CANR), V. Hoffman (CSS), M. Chavez (CAS), D. Long (CNS), J. Wang (CNS), S. Nicley (COGS), M. Choudhury (COGS)

GUESTS: Terry Wehrwein (College of Nursing), Dan Reed (English Language Center), Tony Nunez (Graduate School), Sue Gass (English Language Center)

APPROVAL OF AGENDA
The agenda was approved.

APPROVAL OF MINUTES
The minutes of September 14,2009 were approved.

AGENDA
1. Remarks from the Chairperson. (Outslay)

   - Issues under discussion:
     - Still working on Faculty Voice recommendation that will eventually change UGC name
     - MWF classes and times per classes
     - Budget cuts summary

2. Remarks from the Graduate School. (Klomparens)

   - Please sign up for one UGC subcommittee

3. Remarks from the COGS Representative.

   - Working on a survey of demographics
   - Working on parking north of campus and/or in East Lansing

4. Reports of the University Graduate Council Subcommittees.

   Curriculum and Program Review Committee: no report

   Academic Research Policy Subcommittee: no report

   Graduate Instruction, Employment, Mentoring Subcommittee: no report

*Action Items

5. *Request to Change the Admission Criteria in the **Doctor of Philosophy Degree** in **Nursing**. (attached) **<u>APPROVED</u>**

6. *Request to Change the Requirements for the **Master of Science in Nursing Degree** in **Nursing**. (attached) **<u>APPROVED</u>**

7. *Request to Establish a **Graduate Certificate** in **Nursing Practitioner**. (attached) **<u>APPROVED</u>**

8. *Request to Establish a **Graduate Certificate** in **Clinical Nurse Specialist**. (attached) **<u>APPROVED</u>**

9. Pearsons Test of English (PTE)

    - Request by College of Business to add this as an option for English Language Competency.
    - Dan Reed (ELC) and others explored the issues related to MSU adding this test. PTE launches at the end of October.
    - TOEFL, IELTS, Pearsons all very similar as good tests. Concordance scores are well-worked out.
    - **Motion was approved by UGC to adopt the Pearson Test of English as an option for all MSU departments**
    - The Graduate School and ELC will collect a sample of all tests scores from in approximately three years for UGC to review.
    - Important information: for those graduate programs with <u>higher</u> TOEFL or IELTS scores as <u>minimum</u> standards for admission: you will also need to use the PTE concordance table to establish similar higher minimums for PTE scores.
    - Question: would Pearson consider a comparison at MSU to help them improve their test or comparison to TOEFL? And, pay for some of this? (Taking an extra test)\
    - Communication –
        o GAAD
        o GPDs/Chairs, secretaries
        o Important information: for those graduate programs with <u>higher</u> TOEFL or IELTS scores as <u>minimum</u> standards for admission: you will also need to use the PTE concordance table to establish similar higher minimums for PTE scores.

10. Electronic Thesis & Dissertation Electronic submission of Thesis/Dissertation

    - Proquest is working with MSU Graduate School and MSU Library to prepare MSU to accept Theses and Dissertations electronically. Nunez is preparing a proposal for UGC input. Proquest uses website, customized for MSU, <u>directly</u> accepts thesis/dissertations and moves <u>directly</u> to Proquest. The process uses PDF, similar to journals.
    - Grad School checks formatting on screen. Same publishing agreement, fees, but no paper, bound copy as in past. Proquest microfiche the documents as the archival copy. Library likes the idea of electronic copy – microfiche.
    - University of Michigan, Wisconsin, Michigan Tech and Duke are all using this process along with many other universities
    - To be decided:

*Action Items

- o GS is currently final check for IRB approval – continue? **Yes**
- o Process for "final approval" by faculty since there is no book plate.
- o Other options to store microfiche – another electronic format for a back-up?
- o Current policies on font size, quality of print, equations – are we overdoing this? What should the minimum policies be?
- o Use of color in figures – in microfilm – colors and information are gone. We have a letter now signed by student and faculty that this loss of info is acceptable (and they add some redundancy – e.g. broken lines). Keep this?
- UGC would like the MSU library to have an electronic copy – PDF copy
- Question – can departments require a hard-bound paper copy? YES
- Question – still have embargoed copy – for patent purposes – YES. Could keep it in GS, <u>or</u> send to ProQuest who will embargo.

11. Roundtable

12. Adjournment.

*Action Items