

APPROVED FEBRUARY 6, 2017

Minutes of the Meeting of the University Committee on Graduate Studies
January 9, 2017, Chittenden Hall, 1st Floor Conference Room

Participants: Jacob Bradburn, Andres Contreras, Jeremy Francis, Richard Hallgren, Thomas Hammond, Chris Hogan, Heather Howard, Prakash Jha, Dee Jordan, Alexandra Kravchenko, Anand Nair, Duong Ngoc Nguyen, Uchechi Okeke, Kathleen Poindexter, Jonathan Reed, Lisa Schwartzman, Judith Stoddart, Kirsten Tollefson, David Weliky, Gwen Wittenbaum, Aman Yadav.

Guests: Bill Arnold, David Barondess, Kristi Bowman, Gustavo de los Campos, Jim Galligan, Casey Henley, Ann Hoffman, Zhehui Luo, Michael Stamm

The meeting was called to order at 3:00 p.m.

1. Approval of Agenda as distributed: *Motion to approve, seconded, and carried.*
2. Approval of November 7, 2016 Minutes: *Motion to approve, seconded, and carried.*
3. Remarks from the Chairperson (Hogan):
The Steering Committee as forwarded a series of pertinent issues different governance committees might want to address. One issue presented was the evaluation of traditional and online courses. The University Committee on Undergraduate Education has asked all standing committees to forward one member and one alternate to serve on a subcommittee tasked with this issue. A report will be completed in April. The MSU Technology Roadmap is due in 2018, and any technology concerns related to evaluation should be included in this report.
No update on status of search for Search Committee for Dean of Graduate School.
4. Remarks from the Dean of the Graduate School (Stoddart):
Update on Responsible Conduct of Research and Scholarship.
The Graduate School is co-sponsoring a workshop with the Academic Advancement Network on advising graduate students at MSU. This workshop is aimed at new faculty, specifically attracting and retaining graduate students and facilitating grant applications.
Subcommittees should meet and provide an update on subcommittee projects. The Dean hopes to meet with the subcommittee chairs and set priorities. The Graduate School can help schedule meetings.
5. Remarks from the COGS Representative (Jordan):
Encourage students to submit abstracts for the 9th annual Graduate Academic Conference. This conference gives graduate students an opportunity to practice conference presentations. This year's conference has an emphasis on inter-disciplinary research. The conference organizers design sessions to mesh different disciplines.
The Graduate School sent out Call for Proposals. COGS is asking UCGS members to encourage graduate students to participate. This is a free conference with cash awards. COGS will forward information to Chris Hogan to send to faculty members on UCGS.
6. University Committee on Graduate Studies Subcommittees

Curriculum and Program Review Committee (Wittenbaum on behalf of Reed):

The committee met in December with reps from Registrar's Office on how to develop a policy about transfer of credits from certificate to doctoral programs. There are many complications to implementing this policy.

Academic Research Policy Subcommittee (Nair)

The subcommittee submitted a report that supports the revisions to the MSU Patent Policy.

Graduate Instruction, Employment, Mentoring Subcommittee (Poindexter)

No Report

7. Request to establish a **Doctor of Philosophy** degree in **Biostatistics** in the Department of Epidemiology and Biostatistics: *Motion to approve, seconded, and carried.*
8. Request to establish in the **College of Communication Arts and Sciences**, in collaboration with the MSU College of Law, a 3+3 Option for selected College of Communication Arts and Science students to earn a baccalaureate degree: *Motion to approve, seconded, and carried.*
9. Request to change the requirements for the **Master of Arts** degree in **Education** in the College of Education: *Motion to approve, seconded, and carried.*
10. Request for an Extension on the Moratorium on Admission to the **Master of Arts** degree in **Health Professions Education** in the College of Education: *Motion to approve, seconded, and carried.*
11. Request to delete the curriculum and degree requirements for the **Master of Arts** degree in **History-Secondary School Teaching** in the Department of History: *Motion to approve, seconded, and carried.*
12. Request to establish a **Graduate Certificate in Neuroscience and the Law** in the Program in Neuroscience: *Motion to approve, seconded, and carried.*
13. Roundtable:
Thomas Hammond commented that faculty members have access to the Graduate Admissions Management System (GAMS), but graduate students do not currently have access to GAMS. Professor Hammond, with support from Professor Tollefson, proposes that graduate students gain access to GAMS in order to streamline the application process. Committee members raised concerns about security and FERPA.

The meeting adjourned at 4:40 p.m.

Respectfully Submitted,

Jeremy Francis, Ph.D.
Secretary, UCGS