

From the *Michigan State University Bylaws for Academic Governance* (4/15/16)

1.3. *MODES OF PARTICIPATION*

There are four modes of faculty and student participation identified for use in Academic Governance.

1.3.1. Consultation

A body of faculty or students consults with and informs an administrator who has authority and responsibility to make a decision. Such a committee is not a deliberative body; it does not vote. Rather, the members express their views to inform an administrator's decision.

1.3.2. Advisory

A deliberative body of faculty or students recommends policies to an administrator who is authorized to make decisions. The administrator is not bound by the recommendations and accepts responsibility for the decisions.

1.3.3. Shared Responsibility

A deliberative body of faculty or students makes recommendations to an administrator. If the administrator and deliberative body cannot agree and action must be taken, the recommendations of the administrator and the deliberative body will be submitted in writing to the appropriate administrator at the next higher administrative level for decisions by that administrator.

1.3.4. Delegated Authority

A deliberative body of faculty or students is authorized to make decisions on specified matters. Such decisions are subject to administrative review, but will be altered only in exceptional circumstances.

Table 1. Functions of University Committee on Graduate Studies by Mode of Participation

Function/Activity	Mode of Participation				
	Consult	Advise	Shared Responsibility	Delegated Authority	Other
1. Review grading policy (4.8.3)				Y	
2. Review changes, <u>recommend</u> approval/rejection to UCC for all changes in graduate and professional academic programs (4.8.4)				Y	
3. <u>Consult</u> with Provost on: - establishment, moratoria on admissions, disbandment, and merger of graduate programs - policies pertaining to: • instructional methods • evaluation of instruction • advising and counseling • admission/retention of grad. students • administration of programs (4.8.5) - policies pertaining to: • financial aid and employment of GS • use/distribution of educational and research resources related to grad and grad-professional programs and students (4.8.7)	Y		with Dean of Graduate School		
4. <u>Advise</u> the Provost on coordination of graduate and graduate-professional programs (4.8.6)		Y	with Dean of Grad. School		
5. <u>Advise</u> and <u>consult</u> with the Grad. School Dean and the VP for Research and Graduate Studies on: - policies re: research development as they pertain to grad and grad-professional students (4.8.8)	Y	Y			
6. Maintain liaison with: - other academic units with graduate programs (4.8.9) - Council of Graduate Students (4.8.10)					Y
7. Coordinate UGC activities with UCC, UC on Academic Policy, and other Standing Committees (4.8.11)					Y
8. Evaluate the MSU Intellectual Integrity Officer biennially (Procedures Concerning Misconduct)				Y a/	
9. Review and recommend revisions in: a. Procedures concerning allegations of misconduct in research or creative activities b. <i>Graduate Student Rights & Responsibilities</i> c. <i>Medical Student Rights & Responsibilities</i>				Y a/	

Sources: Functions 1-7 Michigan State University, *Bylaws for Academic Governance* (2016); functions 8 and 9a: *Procedures Concerning Allegations of Misconduct in Research and Creative Activities*; functions 9.b and c: Article 7, *Graduate Student Rights and Responsibilities*, and *Medical Student Rights and Responsibilities*.

a/ UCGS recommendations require approval by President for transmission to Board of Trustees.