

**MICHIGAN STATE**  
**U N I V E R S I T Y**

**Minutes of the University Committee on Graduate Studies (UCGS) Meeting**  
**February 21, 2022**

*Present:*

William Anderson (COGS)  
Nancy Costello (LAW),  
Cathy Ernst (CANR),  
Assaf Gilad (CHM),  
Anne-Lise Halvorsen (EDU),  
Beth Herbel-Eisenmann (EDU),  
Denise Soltow Hershey (NURS),  
Gary Hoppenstand (CAL),  
Sara Hugentobler (COGS),  
Mahoodul Haq (ENG),  
Kyonghee Kim (BUS),  
Marie Kloboves (COGS)  
Donna Koslowsky (COM),  
Rajesh Kulkarni (CNS),  
Joanne Riebschleger (CSS),  
Tom Sharkey (CNS),  
Takahaski, Bruno (CAS),  
Lily Yan (CSS),  
Lorraine Weatherspoon (CANR), and  
Tian Zhou (MUS)

*Absent:* Tomas Hult (BUS), Adam Moeser (CVM), & Lily Tam (CSS)

*Additional attending:* Teresa Woodruff (Provost), Bethany Laursen (GRAD), Kirsten Tollefson (GRAD), Eric Torng (GRAD), Brian Pentland (BUS), Chris Hogan (BUS), Richard Saouma (BUS), Claire Vallotton (HFDS), Dianne Wagner (CHM), and Taylor Thrush for Tyler Sylvestry (AG-JM).

*Preliminary Matters:* The full regular UCGS Zoom 02 21 22 meeting was called to order at 3 PM by Chair Denise Hershey.

1. *Approval of Agenda:* Motion to approve today's agenda by Gary Hoppenstand. Motion approved.
2. *Approval of Minutes from January 24, 2022:* Motion to approve minutes from 01 24 22 by Rajesh Kulkarni. Motion approved.
3. *Remarks from the Chairperson:* Hershey noted that we will need a roster of UCGS election candidates for the April meeting. She encouraged UCGS subcommittee members to finish assignments. She noted Eric Torng has collaborated well with UCGS and thanked him for his service. She said she looked forward to working with the incoming Dean of the Graduate School before her term as President expires in spring 2022.

4. *Remarks from the Provost:* Provost Woodruff thanked Denise Hershey and the UCGS committee members for their work. She expressed gratitude for Eric Torng's contributions within his recent role as acting dean of the Graduate School. New leadership for the Graduate School will be announced very soon. The university has set a goal to raise \$1,000,000,000 in research funding. There is also a goal to increase funding for graduate student support. The provost will work together with the new Dean of the Graduate school to strengthen alumni engagement. The university seeks to strengthen graduate studies so the next generation of student can acquire new knowledge.
5. *Remarks from the Dean of the Graduate School (Eric Torng/Kirsten Tollefson):* Eric Torng and Kirsten Tollefson led discussion of new leadership and connections to UCGS. Eric Torng noted that UCGS serves an important role in advising university governance. He also noted that there is a need for a one year extension for the Dean of the Graduate School to have a 2022-2023 waiver to allow for their continued authorization of graduate applications due to SIS ongoing development.
6. *Remarks from the COGS President (Sara Hugentobler):* Sara Hugentobler thanked Denise Hershey for working closely and inclusively with graduate students. She discussed a weather-induced cancelled meeting. She announced that COGS will be sponsoring a graduate academic conference. Last year over 70 students attended. Awards are given for first, second, and third place submissions. Sara Hugentobler noted that the faculty advisor for COGS is stepping down after years of good student support. She asked that the UCGS members provide suggestions for a new COGS faculty advisor.
7. *Proposal to Modify Graduate Education Time Limits in Academic Programs (Eric Torng):* Eric Torng explained the need to have the completion of degree time limit start date for graduate students to the date of matriculation into their first course. The new SIS system is unable to move the start date to the first day of the student's first class. He noted this move will also align with policies of many of the other Big Ten (peer) institutions. It is in line with the intent of the university to encourage student progress in time to degree. If approved, the proposal would go to the provost to endorse. Motion by Hoppenstand to endorse the proposal to modify graduate education time limits in academic programs. A good deal of discussion followed. Motion passed.
8. *Update from the task force on Graduate Academic Dishonesty Policies (Anne-Lise Halvorsen):* Anne-Lise Halvorsen said she has been attending Faculty Senate meetings. The task force has been responding to their charge memo and proceeding according to plan.
9. *University Committee on Graduate Studies Subcommittees Reports:*
  - \*Academic Research Policy Subcommittee (Anne-Lise Halvorsen & Lorraine Weatherspoon):* Lorraine Weatherspoon and Anne-Lise Halvorsen discussed the finalization of the survey for review of the Research Integrity Officer (RIO). The survey was disseminated to key stakeholders. The results will be analyzed and communicated to Eric Torng. The co-chairs said that the current RIO recommended

that the next review consider a way to evaluate the research integrity program and not just the Research Integrity Officer.

*\*Graduate Instruction, Employment, & Mentoring Subcommittee (Bruno Takahashi & Tomas Hult):* Bruno Takahashi said he will contact Tomas Hult and report back to the UCGS in April 2022.

*\*Curriculum and Program Review Committee (Thomas Sharkey):* Tom Sharkey summarized agenda items 10-14. A composite motion was recommended.

10-14. Anne-Lise Halverson made a motion to request that the following requests be approved by the UCGS committee:

10. Request to **Change** the Requirements for the **Doctor of Philosophy Degree in Nursing**
11. Request to **Change** the Requirements for the **Graduate Certificate in Strategic Management**
12. Request to **Change** the Requirements for the **Graduate Certificate in Leadership and Managing Teams**
13. Request to **Change** the Requirements for the **Master of Science Degree in Management, Strategy, and Leadership**
14. Request to **Change** the Requirements for the **Graduate Certificate in Human Resource Management and Development**

Discussion. Motion was approved.

Guests Brian Pentland and Chris Hogan explained proposed changes *to 15, 16, 17, 18, and 19:*

15. Request to **Change** the Requirements for the **Master of Science Degree in Accounting**
16. Request for a **New Master of Science Degree in Accounting and Data Analytics**
17. Request for a **New Graduate Certificate in Accounting for Management Decisions**
18. Request for a **New Graduate Certificate in Taxation**
19. Request for a **New Graduate Certificate in Transaction**

Motion by Gary Hoppenstand to approve the items 15-19 above. Discussion. Motion approved.

20. *Request for a New Master of Business Administration Degree in STEM:* Richard Saouma explained the rationales for this request.

Motion by Kyonghee Kim to approve the request. Motion approved.

Claire Vollotton explained requests for items 21 and 22:

21. Request for a **New Graduate Certificate in Human Services Administration**
  22. Request for a **New Graduate Certificate in Early Childhood and Family Policy**
- Motion to approve a new graduate certificate in human services administration in human services administration and a new graduate certificate in early childhood and family policy. Motion approved.

23. Request to **Change** the Requirements for the **Doctor of Medicine Degree in Human Medicine**. Dianne Wagner explained suggested changes to the Doctor of Medicine degree in human medicine program. Motion to approve. Motion approved.

24. *Teaching online during inclement weather:* Denise Hersey discussed an idea to allow course professors to move class to Zoom format should there be inclement weather. Discussion of possible strengths such as increasing flexibility. Discussion of challenges such as the need for sufficient advance notice, some kind of standards for making such a decision, and lack of access for some rural students or in the event of a drop in electricity common in some storms.
25. *Roundtable:* No further discussion items noted.
26. *Adjournment:* The meeting adjourned at 5:00 P.M.

**Minutes submitted by,**

A handwritten signature in black ink, appearing to read "Joanne Riebschleger". The signature is written in a cursive style with a large initial "J".

Joanne Riebschleger, Secretary for UCGS

**Approved: March 21, 2022**