



Present: Joseph Lulloff, Kyoo il Kim, Sarah Cox, Jeremy Francis, Pero Dagbovie, Alfred (AJ) Robinson, Gregory Fink, Guowei Wei, Priyanka Kothari, Megan Arney, David Barondess, Teresa Dunn, Kyonghee Kim, Rita Strakousky, Trixie Smith

Absent: Andre Lee, Ruth Shillair, Robert Fowkes-Gajan, Rebecca Jacobsen, Miles Roberts, Maria Claudia Lopez Perez, Beau Zhang, David Ahyong, Kara Schrader, Tomas Hult

A regular meeting of the UCSG was held on 10, 28, 2024 at 3pm in 110 Chittenden Hall and also via MS Team with Trixie Smith presiding. The agenda was approved as presented. The minutes of the 09, 16, 2024 meeting were approved as presented.

1. Remarks from the Chairperson (Trixie Smith)

- a. Reports from the Faculty Senate: Strategic Plan, President's Letter, Provost's Letter, and an open invitation for UCSG to join Faculty Senate meetings.
- b. Reports from the University Council.
- c. UCSG sub-committees have been established and will be notified.

2. Remarks from the Dean of the Graduate School (Pero Dagbovie)

- a. A brief note of appreciation to all UCSG members for their contributions.

3. Introduction of Revised Withdrawal Policy

Guests: **Stacia Moroski-Rigney**, Director of the Office of Accreditation, Assessment, Curriculum, and Compliance ([AACCC](#)), Office of the Provost, and **Kari Stone-Sewalish**, Enrollment Services Assistant Director

Stacia and Kari presented an overview of the key points in the upcoming policy revisions and the underlying philosophy. Kari also provided additional details on the revised withdrawal policy, which takes effect in Fall 2024.

(Kyonghee Kim) Request clarification regarding the language used on certificates.



(Teresa Dunn) Request clarification on the process for students to submit the request form.

(Kyoo il Kim) Request clarification on when the request takes effect.

(Gregory Fink) Request available statistics on the reasons students may choose to leave or withdraw.

4. *Request to delete the curriculum and degree requirements for the **Graduate Specialization in Forensic Science** in the School of Criminal Justice.

5. *Request to delete the curriculum and degree requirements for the **Master of Arts degree in Public Relations** in the Department of Advertising and Public Relations.

6. * Request for a Moratorium on Admission to the **Graduate Certificate in Animal Studies: Social Science and Humanities Perspective**.

Trixie asked for a motion to approve or deny (4-6 Block votes).

- a. AJ Robinson moved to approve.
- b. Kyonghee Kim seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

7. *Request to establish a **Master of Science** degree in **Artificial Intelligence** in the Department of Computer Science and Engineering. (rep Sandeep Kulkarni)
Sandeep Kulkarni reviewed the proposal in person.

(AJ Robinson) Does the program's target population include both current students and outreach to external audiences?

(Trixie Smith) Request clarification on the most recent version of the document.

(Pero Dagbovie): request clarification on the concept of advising students, with potential modifications due to the new College Dean.

(Megan Arney): What is the rationale for offering a separate MS degree in AI, as opposed to the existing programs?

(David Barondess): What additional infrastructure is required to implement this new program?

(Sarah Cox): Request clarification on the coursework requirements

Trixie asked for a motion to approve or deny.

- a. AJ Robinson moved to approve.
- b. Guowei Wei seconded.
- c. All in favor except **one opposed (David)** and one abstained (Trixie).
- d. Motion passed.

Commented [CS1]: I opposed too

8. *Request to change the requirements for the **Master of Business Administration** degree in the **Eli Broad College of Business**. (rep Wayne Hutchison)

Wayne Hutchison reviewed the proposal in person

Trixie asked for a motion to approve or deny.

- a. Kyonghee Kim moved to approve.
- b. AJ Robinson seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

9. *Request to change the requirements for the **Master of Science** degree in **Horticulture** in the Department of Horticulture. (rep Randy Beaudry)

10. *Request to change the requirements for the **Doctor of Philosophy** degree in **Horticulture** in the Department of Horticulture. (rep Randy Beaudry)

Randy Beaudry reviewed the proposal in person.

(David Barondess) Request clarification on the coursework requirements for PhD students (i.e., whether there are any additional requirements beyond those for the master's degree).

(Priyanka Kothari) Is there a fast-track option available for some students?
(None)

(Kyoo il Kim) Request clarification on the English proficiency test requirement and the waiver process (in accordance with Graduate School policy).

(Sarah Cox): Request clarification on the coursework requirements



Trixie asked for a motion to approve or deny (9-10 Block votes)

- a. Gregory Fink moved to approve.
- b. Priyanka Kothari seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

10. * Request to change the requirements in the **Master of Arts** degree in **Linguistics** in the Department of Linguistics, Languages, and Cultures. (rep Karthik Durvasula)

11. * Request to change the requirements in the **Doctor of Philosophy** degree in **Linguistics** in the Department of Linguistics, Languages, and Cultures. (rep Karthik Durvasula)

Karthik Durvasula reviewed the proposal in person.

(Priyanka Kothari): The option to earn a master's degree if the PhD program is not completed (Yes, this is allowed). The possibility of earning a master's degree for students from other departments (No).

Trixie asked for a motion to approve or deny (10-11 Block votes).

- a. AJ Robinson moved to approve.
- b. Guowei Wei seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

12. * Request for a Moratorium on Admission to the **Doctor of Philosophy** Degree in **Political Science** (rep Ian Ostrander)

Ian Ostrander reviewed the proposal in person (urgent request due to no demand for the program).

(Trixie Smith) Request clarification on the timeline: Is it set? (Yes). Will there be a reduction in the number of sub-fields, with some fields being combined? (Yes)

(Guowei Wei): Request clarification on the reason for the loss of financial resources for the program.

UCGS

Minutes
10 28, 2024



MICHIGAN STATE
UNIVERSITY

Trixie asked for a motion to approve or deny

- a. Guowei Wei moved to approve.
- b. AJ Robinson seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

13. * Request for an Extension on the Moratorium on Admission to the **Doctor of Philosophy** Degree in **Geological Sciences**. (rep Amy Ralston)

14. * Request for an Extension on the Moratorium on Admission to the **Dual Major Ph.D. in Quantitative Biology**. (rep Amy Ralston)

Trixie Smith proposed to discuss next meeting, and all agreed in conjunction with 13.

Adjournment

The meeting adjourned at 4:25pm.

Kyoo il Kim, UCSG Secretary

Kim, Kyooil

Approved: [month, day, year]