



Present: Joseph Lulloff, Kyoo il Kim, Sara Cox, Miles Roberts, Jeremy Francis, Pero Dagbovie, Andre Lee, Ruth Shillair, Alfred (AJ) Robinson, Gregory Fink, Guowei Wei, Priyanka Kothari, Megan Arney, David Barondess, Teresa Dunn, Robert Fowkes-Gajan, Rebecca Jacobsen, Kara Schrader, Rita Strakousky, Tomas Hult, Trixie Smith

Absent: Maria Claudia Lopez Perez, Kyonghee Kim, Beau Zhang, David Ahyong

A regular meeting of the UCSG was held on 09, 16, 2024 at 3pm in 110 Chittenden Hall and also via MS Team with Trixie Smith presiding. The agenda was approved as presented. The minutes of the 04, 14, 2024 meeting were approved as presented.

1. Remarks from the Chairperson (Trixie Smith)

- a. All meetings will be held in-person but will have an MS Team link option.
- b. Review materials at MS Team file archive.
- c. Everyone at UCSG is welcome to attend Faculty Senate meetings.

2. Remarks from the COGS President (Miles Roberts)

- a. 24-25 COGS budget: increasing allocation toward COGS programming (social and professional development events).
- b. Expanding scope of COGS GSO Support award to support a wider range of activities that contribute to the longevity and functioning of graduate and professional student organizations.
- c. Committee report on graduate student perceptions of laboratory safety will be discussed at 9/18/2024 COGS Full Council meeting.

3. Remarks from the Dean of the Graduate School (Pero Dagbovie)

- a. Welcome and thank you all UCSG members.
- b. Address the purpose and function of this committee.
- c. Thank you to all serving on this important committee that deals with program changes and graduate education. This committee is important for graduate student success.



d. Review the size of current graduate programs, enrollments, and graduation statistics. Observing steady increase of international students.

4. Introductions from Committee Members (All participants)

a. Introductions were done around the room and online.

5. UCGS Opening Business (Trixie Smith)

a. Review of UCGS function-by-mode and program review guidelines (See MS Team): There are lots of documents that go over what the committee does and how it does it. For those new to the committee please review the documents before meeting.

b. Review & adoption of UCGS procedures: Procedures are set for by University Curriculum and Catalog (UCC). UCSG 2022 review guidelines.

c. Recognize online election of vice chair: A.J. Robison

d. Elect a new secretary for the committee: Kyoo il Kim

e. Introduction of the three Sub-committees.

6. Introduction of Interim Non-Retaliation Policy by Theresa Kelley (General Counsel) and Nikki Schmidtke (FASA)

a. Policy on Protection from Retaliation for Reporting Misconduct is in progress.

b. Floor Q&A session followed.

7. *Request to delete the curriculum and degree requirements for the **Graduate Certificate** degree in **Applied Behavior Analysis in Special Education** in the Department of Counseling, Educational Psychology and Special Education.

8. *Request to delete the curriculum and degree requirements for the **Graduate Certificate** degree in **Applied Parasitology for Public Health** in the College of Human Medicine.

9. *Request to delete the curriculum and degree requirements for the **Graduate Certificate** degree in **Clinical Research Trials Management** in the College of Human Medicine.

10. *Request to delete the curriculum and degree requirements for the **Graduate Certificate** degree in **Counterfeit Pharmaceutica** in the College of Human Medicine.



11. *Request to delete the curriculum and degree requirements for the **Graduate Certificate** degree in **International Public Health** in the College of Human Medicine.

12. *Request to delete the curriculum and degree requirements for the **Graduate Certificate** degree in **Public Health Administration** in the College of Human Medicine.

13. *Request to delete the curriculum and degree requirements for the **Graduate Certificate** degree in **Public Health Informatics** in the College of Human Medicine.

Trixie asked for a motion to approve or deny (7-13 Block votes).

- a. AJ Robinson moved to approve.
- b. Ruth Shillair seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

14. *Request to change the requirements for the **Master of Arts** degree in **Nonprofit Leadership, Global Cultures, and Social Enterprise** in the Department of Religious Studies.

Trixie asked for a motion to approve or deny.

- a. Gregory Fink moved to approve.
- b. Ruth Shillair seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

15. *Request to change the requirements for the **Graduate Certificate** in **Arts and Cultural Management** in the College of Arts and Letters.(rep Kirk Domer)

16. *Request to change the requirements for the **Master of Arts** degree in **Arts, Cultural Management and Museum Studies** in the College of Arts and Letters. (rep Kirk Domer)

17. *Request to change the requirements for the **Graduate Certificate** in **Museum Studies** in the College of Arts and Letters. (rep Kirk Domer)

Kirk Domer reviewed the proposal in person, and Trixie asked for a motion to approve or deny (block votes 15-17).



- a. Jeremy Francis moved to approve.
- b. Ruth Shillair seconded the motion.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

18. * Request to establish a **Graduate Certificate in Data-enabled Water Sustainability and Equity** in the Department of Civil and Environmental Engineering. (rep Erin Dreelin and Pang-Ning Tan)

Pang-Ning Tan and Erin Dreelin reviewed the proposal in person

(AJ) "Are we targeting only the current graduate students in the program, or is it open to a broader target? Or is this a new direction for the program? The language should be more specific to clarify the target student group.

(Trixie) "Is the course being offered in person?" (Yes)

(Jeremy) "What are the maximum credits? (9 credits) Can credits from other courses in the program be used?"

(AJ) "Why graduate certificate rather than a formal graduate degree?" (Pilot at this stage)

(Priyanka) "Open to students from other departments?" (Yes)

(Pero) "400 level courses can be used? Under what mechanism they can take beyond their requirements for their major?"

Trixie asked for a motion to approve or deny.

- a. AJ Robinson moved to approve.
- b. Ruth Shillair seconded the motion.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

19. *Request to establish a **Graduate Certificate in Documentary Film** in the Department of Journalism. (rep Geraldine Zeldes)

Geraldine Zeldes reviewed the proposal in person.



(Ruth) "Three credits for each of three courses? To clarify course numbers and requirements" (Yes)

(AJ) "Target students of the certificate? (Mainly current master students but often to students with any BA/BS degree)

(Pero, Sarah, Priyanka) "Clarification of the course requirements. Be more specific in the description/language of the requirements."

Trixie asked for a motion to approve or deny.

- a. Joseph Lulloff requested to revise the document and return next meeting.
- b. Ruth Shillair seconded the motion.
- c. All in favor, no one opposed, no one abstained.
- d. Motion to request to revise passed.

20. *Request to establish a **Dual Degree in International Digital Advertising** in the Department of Advertising and Public Relations. (rep Andy Corner)

21. *Request to establish a **Master of Arts degree in International Digital Advertising** in the Department of Advertising and Public Relations. (rep Andy Corner)

Andy Corner reviewed the proposals in person.

(AJ, Guowei) "Are the infrastructure and resources for travel and relocation prepared?" (Worked with OIS)

(Pero) "Why dual degree? It is a confusing term." (Two degrees from two institutions)

(Andy) "Provost office has reviewed this proposal and visited the international site."

(Jeremy) "Toefl score requirement? (Needs to meet the MSU standard) "One degree has no MSU involvement except teaching courses." "Do students have an option to get a degree from one institution, e.g. fail to meet the requirement in one institution?" (No)

(Jeremy, Andre) "Legal/registrar issues for one course counted in two institutions?" (Provost office may clarify this)

(Sarah) "Faculty teaching load, course offerings, and student enrollment would be affected?" (No) "Admissions are required for both institutions?" (Yes)



Trixie asked for a motion to approve or deny (20-21 Block votes).

- a. Priyanka Kothari moved to approve.
- b. Ruth Shillair seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

22. *Request for an Extension on the Moratorium on Admission to the Doctor of Philosophy Degree in Geological Sciences. (rep Amy Ralston)

Jeremy Francis proposed to discuss next meeting and all agreed.

23. *Request to change the requirements for the **Professional Program in Human Medicine** leading to the **Doctor of Medicine** (M.D.) degree. (rep Andrea Wendling)

Andrea Wendling reviewed the proposal via MS Team, and Trixie asked for a motion to approve or deny.

- a. Jeremy Francis moved to approve.
- b. Ruth Shillair seconded.
- c. All in favor, no one opposed, no one abstained.
- d. Motion passed.

24. *Request for an Extension on the Moratorium on Admission to the Dual Major Ph.D. in Quantitative Bdfdiology. (rep Amy Ralston)

Jeremy Francis proposed to discuss next meeting and all agreed in conjunction with 22).

Adjournment

The meeting adjourned at 5:06pm.

Kyoo il Kim, UCSG Secretary

UCGS

Minutes

09 16, 2024



MICHIGAN STATE
UNIVERSITY

Kim, Kyoungh

Approved: [month, day, year]