

# University Committee on the Libraries

Draft Minutes  
September 5, 2024



MICHIGAN STATE  
UNIVERSITY

## Instructions

### Present:

Lynn Wolff (Chair)	Neil Romanosky (Dean, MSU Libraries)	Patty West (*Sub-Secretary)
Toby Altman	Jeanine Certo	Shi-You Ding
Lisa Fine	Tim Innes	Susan Kendall
Sharon Degraw (substitution for Isaac Record)	Weiming Li	Bill McCarthy
Annette O'Connor	Tiffany Wahl	Terri Miller (guest speaker)
Janine Certo		

### Absent:

Kathleen Oberst	Isaac Record	Ysumasa Komori
Liz Carter	Ryan Shaw	Todd Moyerbrailean
	Jeff Nanzer	

A regular meeting of the University Committee on the Libraries was held on September 5, 2024, at 1:00pm via zoom with Lynn Wolff, Chairperson, presiding.

The agenda was approved as amended by adding the discussion of the copyright email to agenda item number 6.

<b>Approval of Agenda:</b>	Moved: Bill McCarthy	Seconded: Tiffany Wahl	In Favor: All	Opposed: None	Abstain: None
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The minutes of the April 11, 2024, meeting were approved as presented.

<b>Approval of Minutes:</b>	Moved: Bill McCarthy	Seconded: Tiffany Wahl	In Favor: All	Opposed: None	Abstain: None
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## Welcome and Introductions

Welcome by Chairperson- Lynn Wolff, College of Arts and Letters and her first year as chair. Each member shared an introduction with the committee.

Dr. O'Connor shared an event announcement regarding the Big Babies 5K run/walk on 9/15/2024 to assist with medical expenses for caring for young large



animals that require treatment at the MSU Veterinary Medical Center. Dogs are welcome to walk with their owners in the event too.

## **Remarks:**

Dean Romanosky welcomed members and provided an overview of library services, staff, and students (approx. 80 faculty librarians, 140 staff, between 200-300 student workers). Discussed the location of the campus library and services, including special collections, MSU Press & University Archives, which are now together under the direction of Leslie McRoberts, the law library collaboration, and the high-density storage (7 buildings by the Lansing airport) for collections.

MSU Library ranked in the top 23 among academic research libraries in the nation and is part of the Big Ten Academic Alliance Libraries Initiatives group.

## **MSU Library Updates:**

- The library had over 300 visits to the reference desk this last week with the start of the semester, surpassing first week statistics in 2019
- New faculty hires in areas of communications and special collections
- Associate Dean transitions with retirements
  - Kay Granskog, Associate Dean for Technical Services, retired in August
  - Just finished interviews for a new Associate Dean for Collections and Technical Services
- Budget/funding
  - In years past, to cover the costs of inflation on library resources, the library had frequently received a 5% increase in the Libraries collections budget. In FY24, Libraries received a 4% increase to its collections budget.
  - This year there was a 4% increase (a one-time amount of ~\$900k), but it was not added to the base budget.
  - Dean Romanosky indicated he will collaborate with the administration to emphasize the importance of a steady investment in support for library collections.
  - Other one-time funding was received for off-site storage shelving replacement (\$450,000); improvements to audio/visual technology in Main Library teaching spaces (\$110,000); and coverage for the costs of operating the Main Library overnight five days a week (\$320,000)
- The library team gathered over the summer to review its strategic plan, work on synthesizing thoughts on updates to the plan, and sharing status/updates on work accomplished in recent years.



## MSU Libraries Renovation and Space Updates (provided by Terri Miller)

- 3rd-floor East wing for Special Collections (continued work)
- \$14 million renovations to move the collections from the basement
- Original air handlers (replacing with \$3 million cost)
- 4<sup>th</sup> floor with renovations
  
- PowerPoint presentation (pictures)
  - Delays in projection on 3 East Special collections
    - Challenges with flooring installation, architectural, shelving
    - Reused existing shelving to save money
    - Massive amounts of shelving in spaces
    - Working on specialized shelving for large/oversized collections
    - Conference spaces & office spaces in progress
    - Rooftop work continues with capital renewal funds for replacements of air handlers from 1967
  - 4<sup>th</sup> floor East Updates
    - Continued closure
    - HVAC was completely overhauled
    - The target date for opening is November 2024
    - Each book needs to be vacuumed
    - Restrooms closed for structural replacements
  - The projected date of opening all areas is Spring 2025
  - The library is anticipating a November 22<sup>nd</sup> University event for the special collections launch

**Returning Business:** none

New Business:

Discussion of Copyright question emailed from a faculty member.  
(Please see the email for specific details) – Tabled for next meeting.

Comments from the Floor: Time-limited

Round Robin Updates: Time-limited

## Adjournment

The meeting adjourned at 1:00pm.

<b>Motion to adjourn:</b>	Time: 1pm	Moved: Bill McCarthy	Seconded: Tiffany Wahl	In Favor: All	Opposed: None	Abstain: None
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Minutes submitted by Patty West

**Approved:** [month, day, year]