

MICHIGAN STATE UNIVERSITY
University Committee on Undergraduate Education
Draft Agenda
September 1, 2022
10:15am to 12:00pm, via ZOOM

<https://msu.zoom.us/j/96531712347>

Passcode: 849464

1. Motion to Establish Taking of the Minutes (Action Item)

The secretary for the Associate Provost for Undergraduate Education shall attend Committee meetings and prepare minutes for review and approval by committee membership. Meetings will be audio taped for purposes of verification of information when composing minutes.

2. Approval of the Agenda (Action Item)

3. Welcome and Introductions

Mark Largent, Associate Provost for Undergraduate Education
Antoinette Tessmer, UCUE Chairperson

4. Approval of the April 21, 2022 UCUE Minutes (Action Item)

5. Comments from the Chairperson

- a. UCUE Bylaws and Role in Academic Governance (Information item) (**Attachment A**)
- b. Elected Committee Positions and Subcommittees (Information item)
- c. Resource Information on Parliamentary Procedure/Robert's Rules (**Attachment B**)
- d. Committee Operating Procedures (Action Items)

- Voting (conducting business) via email or online survey (Action Item)

The committee agrees to allow the chairperson the flexibility to craft final language for motions and documents and to take votes by email on issues already discussed with the provision that, if any one member objects, the issue will return to the agenda at the next meeting. A quorum is required for the vote to be valid.

- Additional Meetings (Action Item)

The committee agrees to allow the chairperson the authority and autonomy to call additional meetings.

- Procedure for granting and removing voice for visitors (Action Item)

The committee agrees to allow the chairperson to grant and remove voice for visitors to UCUE meetings without a formal committee vote.

- Public comment procedure (**Attachment C**) (Action Item)

The University Committee on Undergraduate Education will continue to use the Procedure Regarding Public Comment as approved by UCAP on November 19, 2009, to guide public comment in UCUE meetings 2022 - 23.

- UCUE Member Substitutes - Voting Rights (Action Item)

Member substitutes--i.e., members of faculty or students who are a part of the same constituency as the elected member--shall be allowed the same voting rights as the committee members at that meeting. Constituencies will determine how committee substitutes are chosen.

- e. Role of UCUE in reviewing Moratorium and Discontinuance Requests (Information Item) (**Attachment D**)

6. Comments from the Associate Provost for Undergraduate Education
7. Request for a Moratorium on Admission to the Minor in Retail Management
Kent Miller, Chair, Management Dept., College of Business
8. Request to add an Admission Statement to the Minor in Sports Business Management
Kent Miller, Chair, Management Dept., College of Business
Elliott Daniels, Director, Sports Business Management Minor, College of Business
9. Request for a New Linked Bachelor of Science Degree in Agriculture, Food and Natural Resources Education and Master of Arts Degree in Agriculture, Food and Natural Resources Education
Mike Everett, Community Sustainability, College of Agriculture and Natural Resources
10. Roundtable