

**MICHIGAN STATE UNIVERSITY**  
**University Committee on Undergraduate Education**  
**DRAFT MINUTES**  
Thursday, November 3, 2022  
10:15am to 12:00pm via Zoom

<https://msu.zoom.us/j/96531712347>

Passcode: 849464

Present: Gary Blanchard, Richard Enbody, Kathleen Gallo, Nicole Geske, Jonelle Golding, Ebony Green, Aaron Iturralde, Chris Kaiser, Marissa King, Soja Kureekkattil, Knick Laux, Helen Mayer, Renata Opoczynski for Mark Largent, Vashti Sawtelle, Linda Sayed, Steve Shablin, Robin Silbergleid, Joy Speas, Thomas Summerhill, Antoinette Tessmer, Taylor Thrush for Tyler Silvestri, Tiffany Wahl for Alexandria Thrubis Stanley, Patty West, Matthew Zierler

Absent: Michael Callahan, Joshua Ennis, Steven Gray, Mark Largent, Emilia Marcyk-Taylor, Tyler Silvestri, Alexandria Thrubis Stanley, Grace Weber, Brandon Webster,

The agenda was approved.

The minutes were approved for September 1, 2022.

The minutes were approved for September 29, 2022.

**Comments from the Chairperson**

Chairperson Tessmer indicated at the November 1st Steering Committee meeting, UCUE was charged with the following two tasks: 1) syllabus language related to relationship violence and sexual misconduct, and 2) presence and absence policies.

**Comments from the Associate Provost for Undergraduate Education**

Renata Opoczynski, Associate Dean for Student Success Assessment and Strategic Initiatives, sat in for Associate Provost Largent today and stated she has no updates from Associate Provost Largent.

SIRS Subcommittee Report (Information Item)

Mike Callahan, Patty West, Tiffany Wahl

<https://drive.google.com/drive/folders/1RZAEBJNmGLsJWkQ3Vd8XT5QUrCFpV2C?usp=sharing>

Tiffany Wahl, provided an update on the SIRS process by referencing the document shared in googledocs and explaining the three main focus areas below:

- 1) Continue to embark on the listening tour to help understand the process being undertaken. They are meeting with all colleges and stakeholder groups. Debriefing meetings are held every Monday to report feedback from the stakeholders;
- 2) Weekly technical meetings are held with Explorance Blue and MSU IT. They now have access to the vetted bank of questions which will be carefully reviewed before being chosen;
- 3) Have built out the SIRS Enhancement Policy Considerations document.

Tiffany referenced a PowerPoint document that Marilyn Amey presented to UCUE last month. If you have comments or questions, please send to Marilyn or any of the committee members by December 15. The University would like to pilot a new SIRS document Summer, 2023. It was noted that students currently receive a SIRS survey and an SOCT survey which has been confusing to students. The new SIRS will combine the two surveys.

A brief discussion was held on whether to share the document with colleges and it was determined that this is a public document and can be widely shared, however not yet ready for every campus audience.

Ms. Wahl reported that the listening tour will be completed prior to Thanksgiving, and they will continue to meet through the end of the semester. She reported that a survey structure must be determined with IT before any survey questions can be chosen.

**Request for a Moratorium on Admission to the Disciplinary Teaching Minor in Early Childhood-General and Special Education Available for Elementary Certification (Action Item) (Attachment A)**

Brent Donnellan, Associate Dean, College of Social Science

Jinny Han, Specialist, Human Development and Family Studies, College of Social Science

The committee granted voice to Associate Dean Donnellan and Jinny Han.

Associate Dean Donnellan reported that the State of Michigan has approved a new birth to kindergarten teaching grade band certification, and MSU has revised its undergraduate child development teaching major to meet the new state standards. The new major has already been approved by MSU and the state of Michigan. The early childhood endorsement is no longer needed with the new major focusing specifically on early childhood development and education. Associate Dean Donnellan also noted that this request was reviewed through the college's curriculum committee.

Voice was removed from Brent Donnellan and Jinny Han.

The following motion passed unanimously.

**The University Committee on Undergraduate Education duly considered and endorsed the Request for a Moratorium on Admission to the Disciplinary Teaching Minor in Early Childhood-General and Special Education Available for Elementary Certification.**

**Request to Phase Out and Discontinue the Lyman Briggs Field of Concentration in Earth Science (Major) (Action Item) (Attachment B)**

Alyse Collins, Specialist, Lyman Briggs College

*Note: Since the next two curriculum items are from the same college and are very similar, they will be discussed together and voted on at the same time.*

The committee granted voice to Alyse Collins.

Ms. Collins reported that the moratorium period has concluded for this major and the next step is to request for it to be discontinued. She also reported that Lyman Briggs only has courses which support their core college requirements. The rest of the classes that were used to support this major were taken through the College of Natural Science, and those courses no longer exist. There have been no students enrolled in this program in the last 6.5 years.

Voice was removed from Alyse Collins.

The following motion passed unanimously.

**The University Committee on Undergraduate Education duly considered and endorsed the request to Phase Out and Discontinue the Lyman Briggs Field of Concentration in Earth Science (Major)**

**Request to Phase Out and Discontinue the Lyman Briggs Bachelor of Science Degree in Earth Science -Interdepartmental (Action Item) (Attachment C)**

Alyse Collins, Specialist, Lyman Briggs College

The committee granted voice to Alyse Collins.

Ms. Collins reported that the moratorium period has concluded for this major and the next step is to request for it to be discontinued. She also reported that Lyman Briggs only has courses which support their core college requirements. The rest of the classes that were used to support this major were taken through the College of Natural Science, and those courses no longer exist. There have been no students enrolled in this program in the last 6.5 years.

Voice was removed from Alyse Collins.

The following motion passed unanimously.

***The University Committee on Undergraduate Education duly considered and endorsed the request to Phase Out and Discontinue the Lyman Briggs Bachelor of Science Degree in Earth Science - Interdepartmental***

**Roundtable**

Aaron Iturralde reported that First Generation Appreciation Week is being held November 7 – 11 with a resource fair being held from 4 – 7pm on November 7.

Respectfully submitted by Lynne Frechen.