

**MICHIGAN STATE UNIVERSITY**  
**University Committee on Undergraduate Education**  
**DRAFT MINUTES**

Thursday, September 7, 2023  
STEM Bldg., Rooms 1110Q & 1110S, In-Person Meeting  
10:15 A.M. to 12:00 P.M.

<https://msu.zoom.us/j/96531712347>

Passcode: 849464

Present: Julie Beaty, Gary Blanchard, Michael Callahan, Glenn Chambers, Kathleen Gallo, Nicole Geske, Steven Gray, Ebony Green, Alissa Hakim, Amanda Idema, Andrea Kelly, Marissa King, Emilia Marcyk, Helen Mayer, Renata Opoczynski for Mark Largent, Jairahel Price, Vashti Sawtelle, Linda Sayed, Steve Shablin, Robin Silbergleid, Joy Speas, Thomas Summerhill, Antoinette Tessmer, Ethan Voss, Patricia West, Antonio Lewis White

Absent: Mark Largent

Motion to Establish Taking of the Minutes passed unanimously;

*The secretary for the Associate Provost for Undergraduate Education shall attend Committee meetings and prepare minutes for review and approval by committee membership. Meetings will be audio taped for purposes of verification of information when composing minutes.*

The agenda was approved.

**Comments from the Chairperson**

Chairperson Tessmer welcomed new and returning members to UCUE and members introduced themselves.

**Comments from the Assistant Dean for Student Success Assessment and Strategic Initiatives**

Assistant Dean Opoczynski sat in for Vice Provost Largent who was attending an off-campus event and read a brief welcome note to UCUE members from him. Vice Provost Largent's message referenced how UCUE's decisions improve the undergraduate education experience and thanked members for their commitment to shared governance.

The minutes were approved for April 20, 2023.

Chairperson Tessmer addressed the following UCUE procedural items:

Chairperson Tessmer referenced the following Information Items:

- a. UCUE Bylaws and Role in Academic Governance (Information item) (*Attachment A*)
- b. Elected Committee Positions and Subcommittees (Information item)
- c. Resource Information on Parliamentary Procedure/Robert's Rules (*Attachment B*)
- d. Committee Operating Procedures (Action Items)

Chairperson Tessmer referenced the following procedures and all motions passed unanimously.

*The committee agrees to allow the chairperson the flexibility to craft final language for motions and documents and to take votes by email on issues already discussed with the provision that, if any one member objects, the issue will return to the agenda at the next meeting. A quorum is required for the vote to be valid.*

*The committee agrees to allow the chairperson the authority and autonomy to call additional meetings.*

*The committee agrees to allow the chairperson to grant and remove voice for visitors to UCUE meetings without a formal committee vote.*

*Member substitutes--i.e., members of faculty or students who are a part of the same constituency as the elected member--shall be allowed the same voting rights as the committee members at that meeting. Constituencies will determine how committee substitutes are chosen.*

*The University Committee on Undergraduate Education will continue to use the Procedure Regarding Public Comment as approved by UCAP on November 19, 2009, to guide public comment in UCUE meetings 2023 - 24.*

- e. Role of UCUE in reviewing Moratorium and Discontinuance Requests (*Attachment D*) (Information Item)

**Request to Phase Out and Discontinue the Preidental Program (non-degree) (Action Item)**  
**Request to Phase Out and Discontinue the Premedical Program (non-degree) (Action Item)**  
**Request to Phase Out and Discontinue the Preoptometry Program (non-degree) (Action Item)**  
Lynmarie Posey Associate Dean, College of Natural Science

The committee granted voice to Associate Dean Posey.

Associate Dean Posey explained that the three programs have been in moratorium since spring, 2020. It has been determined that students who select a major preference that is not associated with a degree program were less successful than students who select a major preference that is connected to a degree program. The discontinuance of the three majors will allow students to more effectively connect with students in an academic community therefore contributing to their success.

*Since all three Requests were similar, they were discussed and voted on all together.*

Voice was removed from Associate Dean Posey.

The following motions passed unanimously.

***The University Committee on Undergraduate Education duly considered and endorsed the following: Request to Phase Out and Discontinue the Preidental Program, Request to Phase Out and Discontinue the Premedical Program, and Request to Phase Out and Discontinue the Preoptometry Program.***

**Request to Change the Admission Requirement for the Bachelor of Arts Degree in Hospitality Business (Action Item)**

Karthik Namasivayam, School of Hospitality Business, Eli Broad College of Business

The committee granted voice to Dr. Namasivayam.

Dr. Namasivayam briefly discussed the request to update admission requirements which included changes to the core courses, Hospitality Business core courses, major field, and specialized electives. Computer Science and Engineering 102 will be replaced with Economics 201.

Voice was removed from Dr. Namasivayam..

The following motion passed unanimously.

**The University Committee on Undergraduate Education duly considered and endorsed the Request to Change the Admission Requirement for the Bachelor of Arts Degree in Hospitality Business.**

**Request to Change the Admission Requirement for the Minor in Real Estate (Action Item)**

Karthik Namasivayam, School of Hospitality Business, Eli Broad College of Business

The committee granted voice to Dr. Namasivayam.

Dr. Namasivayam briefly discussed the request to update admission requirements which include removing CSE102 and CSE 231.

UCUE suggested a formatting change under Admission Requirements to read, “complete one of the following two core courses, ACC 201, ACC230,” without the word, “or.”

Voice was removed from Dr. Namasivayam.

The following motion passed unanimously.

**The University Committee on Undergraduate Education duly considered and endorsed the Request to Change the Admission Requirement for the Minor in Real Estate.**

Elections for UCUE positions and Subcommittees for 2023 – 24 (carried over from 4/20/23)  
Antoinette Tessmer, UCUE Chairperson (**Attachment J**)

The following UCUE members were nominated for the positions below and approved:

- f. UCUE Vice Chairperson – Michael Callahan
- g. UCUE’s representative for Athletic Council – Michael Callahan
- h. UCUE’s representative for Military Education Advisory Council (MEAC) – Gary Blanchard
- i. MSU Survey Committee (Chairperson, Renata Opoczynski) – Vashi Sawtelle

**Request from Provost’s office to form a joint ad hoc committee to examine and make a recommendation on shifting the spring calendar to start one week later than currently planned (Action Item and call for 3-person subcommittee)**

Renata Opoczynski, Assistant Dean, Undergraduate Education

Assistant Dean Opoczynski indicated this will be a brief assignment and will be done in collaboration with the University Committee on Graduate Studies (UCGS). There will be three people from UCUE and three from UCGS. Volunteers are Amanda Idema, Thomas Summerhill, and Patty West.

**Update on Subcommittee for Course Equivalency for Semester Abroad Experiences**

Antoinette Tessmer, UCUE Chairperson

Chairperson Tessmer reported that besides herself, Marissa King will join this subcommittee. Although not a UCUE member this academic year, Matt Zierler would like to continue as a member of this subcommittee.

## **Roundtable**

Chairperson Tessmer reminded members to report information they have learned today back to their colleges.

Assistant Dean Green stated that the portion of University Advising that was in the Engagement Center has relocated to the Garden Level of the Union.

Submitted by Lynne Frechen.