

University Committee of Undergraduate Education

Draft Minutes

December 12, 2024



MICHIGAN STATE
UNIVERSITY

Present: Alexandria Stanley, Amanda Idema, Andrea Varricchione, Becky Marx Keogh (non-member), Dennis Bond (non-member), Ebony Green (non-member), Garth Sabo, Gary Blanchard, Helen Mayer, Inge Steglitz, Jennifer Goett (non-member), John Spink, Justin Micomono, Kari Stone-Sewalish (non-member), Laura Thompson, Emin Kutay (non-member), Rebecca Malouin, Sarah Gretter (non-member), Stacia Moroski-Rigney (non-member), Terese Monberg, Tom Summerhill, Vashti Sawtelle, Mark Largent

Absent: Chastity Warren

[Meeting Recording Link](#)

A regular meeting of the University Committee of Undergraduate Education was held on December 12, 2024, at 10:15am via Zoom with Alexandria Stanley presiding. The agenda was approved as presented. The minutes of the November 7, 2024 meeting were approved as presented.

Remarks from the Vice Provost: Discussing transfer student work with Board of Trustees. Thank you for the work you are doing and have done this semester and hope that you are able to conclude grading, etc. before break.

UECC Feedback for Type III UN Certificate:

- a. Apple developer academy has been operational for 4 years
 - i. This is a free program open to Detroiters
 - ii. Creating a certificate for recognition for those who take part in this program
- b. Would this stay in Provost office or would it be moved into an academic unit?
 - i. Type III Certs not entered into campus solutions and central services do not provide central services
 1. It is not a transcript-type certificate
 2. These are not registered students and merely guests of the university
 - ii. **Need to understand who would administer certificates?**
- c. What is the goal of the certificate?
 - i. Wide range of students (18-77yrs old)
 - ii. Currently gathering data to understand what the outcomes of the program have been so far
 1. Add data gathered to better understand what this would contribute to the outcomes
 2. Also add sustainability plans since the partnership between Apple & MSU is renewed yearly
- d. Completion of program close to 90%

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Digital Learning: ADA Accommodations

- e. New title II rule must be adhered to in April 2026 to provide adequate digital accessibility
- f. Captioning is currently included in data
 - i. Working towards automatic machine captioning
 - ii. IT tickets being created for accommodations we know we need so that they can be worked on
 - iii. Colleges vary widely on their accessibility
- g. Utilize Spartan Allyies as much as possible as accessible materials are being created
 - i. The university is working to meet the minimum threshold
 - ii. Digital Learning Liaisons

AACC Updates:

h. Policy Review Prioritization

- i. Will be building in exceptions when we can “skip” steps in full process
 - 1. Also working towards creating an accelerated process for compliance
 - ii. This process map has not been finalized, but we are continuing to try it out
 - 1. The map will be shared in the spring once feedback is received and finalized
 - iii. There is not a clear line as to what must be approved via governance, but there is a large need to understand when governance is needed
- i. **Late Drop Policy Review:**
- i. Late drop policy has not changed for over 25 years but as the withdrawal policy has been updated, they are no longer aligned
 - 1. There is a plan to utilize the new process map to go through a review of the late drop policy

Comments from the floor: None.

Adjournment

The meeting adjourned at 11:18am.

Racheal Sandford

Approved: