

University Committee of Undergraduate Education

Draft Minutes

[month, day, year]



MICHIGAN STATE
UNIVERSITY

Present: Chastity Warren, Alexandra Stanley, Mark Largent, Tom Summerhill, Jim Lucas (non-member), Gary Blanchard, Jennifer Goett, Stacia Moroski-Rigney (non-member), Kari Stone-Sewalish (non-member), Amanda Idema, Laura Thompson, Inge Steglitz (non-voting member), Sung Ham, Vashti Sawtelle, Justin Micomonaco, Kathleen Gallo, Rebecca Malouin, Andrea Varricchione

Absent: [name], [name],

A regular meeting of the University Committee of Undergraduate Education was held on September 19, 2024 at 10:15am via Zoom with Chastity Warren presiding.

A motion was made by Chastity Warren to add an agenda time to elect a member of this committee to sit on the Athletic Council and seconded. A motion was made to change the order of curriculum requests to have the museum studies request charged first and seconded. The agenda was approved as amended.

The minutes of the September 5, 2024 meeting were approved as presented.

Comments from the Chair:

Welcome Inge Steglitz, our representative from International Studies & Programs as she is here to provide essential input on matters affecting global learning like student success & education projects. We must have our bylaws approved by University Council as it went through the other necessary areas; it is on the Council's Tuesday agenda.

Also, the office of Academic Governance has created a Teams folder, and in it be have a folder in it called Orientation Materials, so if you get a chance please look through it as it has some helpful information. Also please look at the University bylaws, especially sections 4.2 & 4, as they pertain to our committee in particular.

Comments from the Vice Provost:

It is the first time in MSU's history that we have the capacity for a person to be a student at MSU pursuing some kind of transcriptable achievement that isn't a Bachelor's, Masters, or PHD. You can now earn a certificate from MSU which is a significant change. It opens the doors of the institution more widely than in the past, but that also means that we need to proceed with care and thoughtfulness about what we're doing as we look closely at the new certificates and their interrelationship with the existing bachelor's degrees & minors. We want to do it right and we want them to be successful.

Curriculum Requests:



Museum Studies- no representative available from College of Arts & Letters to advocate or explain further the substance of the request so it will be tabled for next meeting.

Arts & Cultural Management- no representative available from College of Arts & Letters to advocate or explain further the substance of the request so it will be tabled for next meeting.

Brand Marketing- tabled until the next meeting, along with other certificates to request the following of each college provide:

1. Articulation of where the resources will be provided from to ensure that offerings for said certificate will be maintained.
2. Articulation of admissions criteria.

Prior to next meeting we will have a more structured presentation on certificates.

Discontinuation request for Bachelor of Arts Degree in Early Care & Education:

Approved unanimously to discontinue upon the hearing that there has already been a new curriculum developed as a replacement and this degree has been in moratorium as no students are currently pursuing it.

Withdrawal Policy Redevelopment Project:

Adherence to current withdrawal policy in the Spring caused major pain points and therefore created compliance related issues so we are seeking to redevelop. Language was cleaned up to ensure that what the policy states is the same as what students will see- students can withdraw from a class for ANY reason until the date the class ends. Comments were made how appreciative they are to have something clear to reference in regard to withdrawals.

This committee will be asked to review changes a new policy revision process ensure compliance and doing things right by our values. Committee members agree it is important to be aware of and be able to comment on policy changes such as this. **Motion was made to have a standing agenda item for reports from a representative from ACC for the 2024-25 academic year. Motion passes unanimously.**

Member of Athletic Council:

Amanda Idema was voted to be representative of the UCUE upon the Athletic Council by unanimous vote.

Comments from the Floor:

Question concerning student accommodations with additional test time from Tom as he has a short class time which would make allowing for accommodations extra work for the student and Faculty alike. Dr. Largent expressed that we are in

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the process of hiring a replacement for the role of director in CPD and also to consider as faculty whether we evaluate student in alternative ways to traditional tests. AI was presented as a concern to student learning.

Adjournment

The meeting adjourned at 11:48pm.

Racheal Sandford

Approved: [month, day, year]