

University Committee of Undergraduate Education

Draft Minutes

October 10, 2024



MICHIGAN STATE
UNIVERSITY

Present: Chastity Warren, Alexandra Stanley, Tom Summerhill, Gary Blanchard, David Hogan, Amanda Idema, Kirstin Parkin (sub for K. Gallo), Andrea Varricchione, Ebony Green (non-member), Helen Mayer, Inge Steglitz, Jennifer Goett, Justin Micomonaco, Kari Stone-Sewalish (non-member), Jim Lucas (non-member), Kirk Domer (non-member), Laura Thompson, Emin Kutay (non-member), Marcus Duck (non-member), Marissa King, Rebecca Malouin, Renata Opoczynski (sub for M. Largent), Stacia Moroski-Rigney (non-member), Sung Ham, Vashti Sawtelle

Absent: Mark Largent, Kathleen Gallo, Anthony Stanco, Vansh Kher, Dhruv Kekin Toprani, Jasnoor Kaur, Ahmed Amir, Steven Gray

A regular meeting of the University Committee of Undergraduate Education was held on October 10, 2024 at 10:15am via Zoom with Chastity Warren presiding. The agenda was approved as presented. The minutes of the September 19, 2024 meeting were approved as presented.

Remarks from the Chairperson: No new items.

Remarks from the Vice Provost of Undergraduate Education (sub: Renata Opoczynski)

Planned walk out at 2pm tomorrow, Friday, October 11th for a call for divestment. Limited impact in instruction due to low class volume. Also, a teach-in planned at 3:30pm on Friday, October 11th as well.

Decision Guide

Pulled directly from policy but has all of the attributes that this committee would need to reference when reviewing certificates. It is written in policy that there does need to be learning outcomes and assessment submission to complete certificate. If non-assessment items are named for certification, it must be recorded somewhere. Spartan Student Record is suggested, but not necessary. People must state criteria and alignment with related goals/outcomes. Certificate must have intentional with intentional learning outcomes.

Museum Studies Certificate

- Experience courses being added to curriculum that students can build their portfolio is a requirement to certificate, but elective for minor
 - Snap together curriculum with flat rate tuition
 - Minimum enrollment named
- Capstone not included and no internship needed to distinguish between minor & certificate
- Suggestion: add into the language that you must either work towards certification or a minor



- Type 2 certificate due to it being open to the entire campus
- Museum Studies Certificate approved contingent on Jim Lucas working with college to add additional language to note that a minor is not able to be pursued if certificate is obtained as well as a more thorough assessment process planned and documented.

Arts & Cultural Management Certificate

Arts & Cultural Management Certificate approved contingent on Jim Lucas working with college to add additional language to note that a minor is not able to be pursued if certificate is obtained as well as a more thorough assessment process planned and documented.

Brand Management Certificate

- Collaboration with pkg, advertising, marketing working outside of college of business to offer this certificate
- Application process altered as requested with additional details about admission criteria and sent to UCC
- Funding for additional course- department chair will be funded through Marketing department via email to UCC

Brand Management Certificate approved with given revisions.

- [Admission and Completion requirements for certificate in Brand Marketing \(002\).docx](#)
- [Brand Marketing Certificate application copy.docx](#)

Landscape Horticulture Minor

- Came from requests of students

Landscape Horticulture Minor approved as presented

AACC Policy Updates: Shared Program Policy

Intended to clarify policy and also adheres to federal financial aid guidelines. Solutions provide greater accessibility. New policy is embracing technology to communicate between shared programs. Now more clarity on how financial aid can be utilized. Previous policy still shared on individual SharePoint pages which need to be updated. The Graduate school is kicking off process.

Round Table

- Recent survey sent on behalf of UCUE feedback – survey overly long and detailed so people are stopping halfway thru
 - 240 responses for faculty & 155 responses with students
 - These are completed survey numbers

University Committee of Undergraduate Education

Draft Minutes

October 10, 2024



MICHIGAN STATE
UNIVERSITY

- Suggested that there are comments added that there are faculty that wanted to add feedback, but with the survey being so long

Adjournment

The meeting adjourned at 11:24am.

Racheal Sandford

Approved: