MICHIGAN STATE UNIVERSITY

ACADEMIC COUNCIL

MINUTES

Tuesday, February 21, 2006
3:15 p.m., 115 International Center


The meeting began at 3:17 p.m. with a full quorum present.

Approval of Agenda:
The agenda was approved as distributed.

Approval of Minutes:
The minutes of January 24, 2006 were approved as distributed.

President’s Remarks:
Provost Wilcox announced that the President was detained and would be attending the meeting.

Provost’s Remarks:
Provost Wilcox noted the North Central Association of Schools and Colleges Accreditation team would be on campus next week for the ten year institutional review. He reminded faculty that the accreditation process is important in order to qualify for Federal funds and other support. It is also important for the University to have this opportunity to reflect on what we have accomplished and what we aspire to do in the future. The Provost gave a brief review of the visitor’s schedule. During the visit to campus the site visitors will be confirming and validating what is written in the self study materials and helping by offering their perspective as senior consultants to the institution.
Provost Wilcox presented an update on the Boldness by Design initiative which is the planning umbrella for the future of the University. President Simon crafted the Boldness by Design as a seven year reengineering of the University to move from a land-grant to a global-grant University that sees the entire world as its’ society. We are presently six to nine months into the seven year initiative. In the fall the Academic Quality funding decisions were made and the Provost has had conversations with Department Chairpersons and Deans about internal planning and how they align with the Boldness by Design. Working groups have been established to look at some broad direction setting for the five areas. The Provost noted there were many more nominations and volunteers to serve on the five working groups than could be accommodated. Provost Wilcox thanked everyone for their enthusiasm and also thanked ECAC members for agreeing to identify an ECAC member to serve on each of the five working groups.

**ECAC Chairperson’s Remarks:**
Professor Sticklen acknowledged the involvement of ECAC members on the Boldness by Design work groups. The Faculty Voice Task Force groups are moving forward and he alerted members that there may need to be an additional Faculty Council meeting this semester in order to respond to the task force groups. Professor Sticklen acknowledged the work of Professor David Gift and his group for efforts to potentially enable Angel groups that could be public to faculty. The Working Group for Improvement of Undergraduate Education is moving forward and is expected to report in the next weeks.

**University Committee on Curriculum Report:**
Professor Schechter, Chairperson of UCC, presented the UCC Report, highlighting the following:
- There were recommendations for 68 new courses, changes in 100 courses and deletion of 12 courses.
- There were also recommendations for 4 new programs, changes in 24 programs and deletion of 10 programs.
- New programs include the establishment of a B.F.A. in Theatre, effective Fall, 2006; a M.S. in Mathematics Education effective Fall, 2006; a M.S. in Supply Chain Management effective Summer, 2006; a B.A. in Family Community Services effective Summer, 2006 and a transfer of the Department of Family and Child Ecology from the College of Human Ecology to the College of Social Science effective Summer, 2006.

A motion passed to accept the report.

**Proposed Addition to the Bylaws for Academic Governance:**
Professor Allen, Chairperson of UCAG, presented the following proposed amendment to the Bylaws for Academic Governance:

3.2.4.1.2. All undergraduate representatives on University level Academic Governance, including, but not limited to Academic Council Standing Committees, Advisory Consultative Committees, the Executive Committee of Academic Council, and any and all ad hoc committees designated by Academic Governance, be selected by the student government, ASMSU.

A motion was passed to approve this amendment.
Slate of Nominees for Election of At-Large Faculty to the Executive Committee of Academic Council:

Professor Allen, Chairperson of UCAG, presented the following slate of nominees for the At-Large Faculty to the Executive Committee of Academic Council:

- Edmund Rosser, College of Veterinary Medicine
- Richard Weber, College of Business
- John Lloyd, College of Engineering

There being no further business, the meeting was adjourned at 3:35 p.m.

Respectfully submitted,

Jacqueline Wright
Secretary for Academic Governance

Attachment:

Standing Committee Summary Reports for December 2005, January and February 2006

Tapes of complete meetings of the Academic Council are available in the office of the Secretary for Academic Governance, 308 Olds Hall, 355-2337.
Committee Name: University Committee on Academic Governance

Committee Chairperson: George Allen

Summary of committee activities for December 2005, January and February 2006:

December 1, 2006 Meeting:

1. UCAG met with Athletic Council Chairperson Michael Kasavana and discussed Athletic Council’s policy on game tickets. The committee also discussed the relationship between Athletic Council and the University’s Academic Governance structure as a whole.

2. Discussed UCSA Proposed Bylaw Amendment from ASMSU. ASMSU would like to oversee all appointments of students to committees and has proposed an amendment to the Bylaws for Academic Governance to this end. Discussion was put on hold until a representative from ASMSU or UCSA could be present to answer questions.

3. College Bylaws Review - subcommittees were established and will begin meeting. This year UCAG will be reviewing Arts & Letters, Social Science and Eli Broad College of Business.

January 12, 2006 Meeting:

1. Discussed UCSA Proposed Bylaw Amendment from ASMSU. Jeremy Hernandez, UCSA Chairperson, joined UCAG. UCAG modified the proposed Bylaw addition and recommended it be added to section 3.2.4.1.2. of the University Bylaws for Academic Governance. This item will now be returned to ECAC for further deliberation with a recommendation it be placed on the next Academic Council agenda for action.

2. Elections: Recommended slates of candidates for numerous committees, councils and boards.

February 2, 2006 Meeting:

1. Reviewed and approved the slate of candidates for the ECAC At-Large Faculty Elections.

2. Recommended slate of candidates for the University Awards Committee appointment process.

3. Discussed subcommittee recommendations with regard to Review of College of Arts & Letters Bylaws. UCAG discussed each point and made numerous suggestions. UCAG unanimously approved the suggestions as amended. Professor Wright, Secretary for Academic Governance, was going to incorporate he detailed changes and forward them on to the college.

March 2, 2006 Meeting:

1. Discussed subcommittee recommendations with regard to Review of College of Social Science Bylaws. UCAG discussed each point and made numerous suggestions. UCAG unanimously approved the suggestions as amended. Professor Wright, Secretary for Academic Governance, was going to incorporate the detailed changes and forward them on to the college.

2. Began discussion of subcommittee recommendations with regard to the Eli Broad College of Business Bylaws. Will complete review at the April 6, 2006 meeting.

Prospective agenda items for next meeting:

1. Complete Elections to UCAG and Faculty Liaison Group to the Board of Trustees

2. Complete Review of Eli Broad College of Business Bylaws

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COMMITTEE NAME: University Committee on Academic Policy (UCAP)

COMMITTEE CHAIRPERSON: Ralph Putnam

Summary of committee activities for December 2005, January & February 2006:

1. Began subcommittee consideration of Resolution of Academic Assembly Bill# 14-24, recommending that UCAP re-examine the creation of a university-wide Academic Integrity Policy statement. The subcommittee is examining existing policy statements and considering ways to make them more visible to students and others in the University community.

2. Considered and supported request to enact moratorium in the B.S. in Apparel and Textile Design (December 15)

3. Discussed request from ECAC to consider changes to the policies and practices concerning academic load limits during Summer semester. UCAP determined existing policies addressed these concerns and that no additional action was needed. (December 15)

4. Considered and supported request to increase credits for the B.S. in Applied Engineering Sciences. (January 19)

5. Considered and supported request to establish BFA Degree in Theater. (January 19)

6. Considered and supported proposal from Linda Stanford, Assistant Provost for Academic Services, to change the current policy to allow students who already hold a bachelor’s degree to obtain an additional major. (January 19) Revisited and revised this recommendation to specify that the existing bachelor’s degree must be an MSU degree. (February 2)

7. Considered and supported proposal from Linda Stanford, Assistant Provost for Academic Services and University Registrar, to transfer the approval for a change in the scheduling of a final examination from “Undergraduate Committee of the Assistant Deans Group” to the Office of the Registrar based on the approval of the Assistant/Associate Dean responsible for the offering of the course. (February 2)

8. Considered Academic Assembly Bill# 14-25, supporting the inclusion of multiple majors on students’ diplomas. After considering input from the Registrar concluded that no changes in current practice be recommended. (February 16)

9. Began consideration of Academic Assembly Bill#14-32, regarding creation of a fall break. (February 16)

10. Considered and supported proposal to establish an undergraduate minor (February 16)

11. Established subcommittee to consider policies regarding undergraduate teaching assistants. (February 16)
List of prospective agenda items for the next meeting:

1. Review Dean’s list policies for possible disadvantages for students enrolled simultaneously in undergraduate and graduate courses.

2. Change to College of Arts and Letters Tier II writing requirements to clarify that for foreign language majors, writing may be done in the target language. Consideration of academic integrity policies and their visibility (in response to Academic Assembly Bill# 14-24).

3. Discuss representation on UCAP by Colleges that have no undergraduate programs.

 COMMITTEE NAME:  University Committee on Curriculum

 COMMITTEE CHAIRPERSON:  Michael G. Schechter

Summary of committee activities for December 2005, January & February 2006:

The UCC approved 6 new academic programs, changes in 25 academic programs and the deletion of 10 academic programs. It also approved 88 new courses, changes in 191 courses and the deletion of 16 courses.

Subcommittee D of the UCC did some background work on the possible establishment of academic minors at MSU and that material has been forwarded to UCAP. Subcommittee D also worked on revising the academic terminology (e.g. cognates, options, specializations, concentrations) used in the University to try and better distinguish different types of academic opportunities for students.

 COMMITTEE NAME:  University Committee on Faculty Tenure

 COMMITTEE CHAIRPERSON:  Melinda Gann Hall

Summary of Committee activities for December 2005, January & February 2006:

- Endorsed an External Letters of Reference Policy to be recommended to the University and shared with UCFA.
- Decided 9 requests for extensions of the probationary appointment.

List of prospective agenda items for the next meeting:

- UCFT Guiding Rules and Procedures Document Voting Procedures
- Subcommittee Reports: Dismissal of Tenured Faculty for Cause
UCFT Report (Continued)

- Post-tenure review (College of Human Medicine policy)
- Information needed by UCFT to evaluate impact on probationary tenure system faculty when organizational changes involving department/school transfers are referred to UCFT
- Tenure System/fixed term faculty (joint review with UCFA)?
- Proposal to increase the number of tenure system faculty - follow up with the Provost

COMMITTEE NAME: University Graduate Council

COMMITTEE CHAIRPERSON: Karin A. Wurst

Summary of committee activities for December 2005, January & February 2006:

December: Meeting Cancelled due to lack of action items.

Meeting of January 16, 2006

*Request to phase out and discontinue the Master of Science degree in Manufacturing and Innovation in the Department of Marketing and Supply Chain Management in the Eli Broad College of Business and The Eli Broad Graduate school of Management.

*Request to phase out and discontinue the Master of Science degree in Logistics in the Department of Marketing and Supply chain Management in the Eli Broad College of Business and The Eli Broad Graduate School of Management.

*Request to establish a Corporate Master of Business Administration in The Eli Broad College of Business and Graduate School of Management.

*Request to establish a Master of Science degree in the Supply Chain Management in the Department of Marketing and Supply Chain Management.

*Request to change the requirements for the Doctor of Philosophy degree in Kinesiology in the Department of Kinesiology.

*Request to change the name of the major leading to the Doctor of Philosophy degree in Learning, Technology, and Culture to Educational Psychology and Educational Technology.

*Request to change the name of the Graduate Specialization in Infant Studies to Graduate Specialization in Infancy and Early Childhood Development.

*Request to phase out and discontinue the Master of Arts degree in Child Development in the Department of Family and child Ecology in the College of Human Ecology.

*Change the administrative responsibility for the Master of Arts degree in Child Development from the Department of Family and child Ecology in the College of Human Ecology to the Department of Family and Child Ecology, College of Social Science.

*Request to phase out and discontinue the Master of Arts degree in Family Studies in the Department of Family and child Ecology in the College of Human Ecology.
UGC Report (Continued)

*Change the administrative responsibility for the **Master of Arts** degree in **Family Studies** from the Department of Family and child Ecology in the College of Human Ecology to the Department of Family and Child Ecology, College of Social Science.

*Request to phase out and discontinue the **Master of Arts** degree in **Community Services** in the Department of Family and child Ecology in the College of Human Ecology.

*Change the administrative responsibility for the **Master of Arts** degree in **Community Services** from the Department of Family and child Ecology in the College of Human Ecology to the Department of Family and Child Ecology, College of Social Science.

*Request to phase out and discontinue the **Master of Arts** degree in **Marriage and Family Therapy** in the Department of Family and child Ecology in the College of Human Ecology.

*Change the administrative responsibility for the **Master of Arts** degree in **Marriage and Family Therapy** from the Department of Family and child Ecology in the College of Human Ecology to the Department of Family and Child Ecology, College of Social Science.

*Request to phase out and discontinue the **Master of Arts** degree in **Youth Development** in the Department of Family and child Ecology in the College of Human Ecology.

*Change the administrative responsibility for the **Master of Arts** degree in **Youth Development** from the Department of Family and child Ecology in the College of Human Ecology to the Department of Family and Child Ecology, College of Social Science.

*Request to phase out and discontinue the **Doctor of Philosophy** degree in **Family and Child Ecology** in the department of Family and child Ecology in the College of Human Ecology.

*Change the administrative responsibility for the **Doctor of Philosophy** degree in **Family and Child Ecology** from the Department of Family and Child Ecology, College of Human Ecology to the Department of Family and Child Ecology, College of Social Science.

*Request to change the requirements for the **Master of Arts** degree in **Audiology and Speech Sciences** in the Department of Audiology and Speech Sciences.

*Request to change the requirements for the **Interdepartmental Graduate Specialization** in **Ecology, Evolutionary Biology, and Behavior** in the College of Natural Science.

*Request to change the requirements for the **Dual Major** in **Ecology, Evolutionary Biology and Behavior** in the College of Natural Science.

*Request for approval by the University Committee on Academic Policy and the University Graduate Council of the Final Examination Policy.

**List of prospective agenda items for the next meeting:**

Continued discussion on an initiative of Graduate Student Mentoring with Focus on Teaching in the Discipline
COMMITTEE NAME: University Committee on Student Affairs

COMMITTEE CHAIRPERSON: Jeremy Hernandez

Summary of committee activities for December 2005, January & February 2006:

1) Provided several comments on the Final Report from the Working Group to Improve Undergraduate Education as per ECAC’s request
2) Formally established a sub-committee to prioritize which elements of the Academic Freedom Report (AFR) should be updated. The AFR has not been revised since the early 1980’s and UCSA has previously noted several outdated policies within the report. It is estimated that this sub-committee’s work should be completed within 1-1 ½ years.
3) Lee June invited UCSA members to participate in interviews for the MSU Counseling Center director position.
4) Discussed current status and proposed housing layout for the University Village replacement in regards to layout, budget, accessibility, etc. (although this was not an officially planned UCSA agenda item, it was brought up and discussed in great detail during our December roundtable as a fellow UCSA member and I had the opportunity to meet with the developers in a private meeting with student leaders)
5) Discussed and endorsed Department of Audiology and Speech Sciences name change request as per ECAC’s request
6) Started discussing possible conflicts between current academic bylaw concerning the role of the Secretary of Academic Governance in student government elections should be and the actual practice that has been occurring for at least the last ten years if not longer. Was tabled when ASMSU members indicated they were currently working on such a proposal.

List of prospective agenda items for the next meeting:

1) Provide comments on ASMSU proposal to have a Fall Break.
2) Upcoming NCAA basketball tournament preparations and riot prevention?
3) Continue discussion on possible changes to student government election code in relation to the role played by the Secretary of Academic Governance.