The meeting began at 3:21 p.m. with a full quorum present.

Approval of Agenda:
The agenda was amended with the addition of an action item for the Medical Student Rights and Responsibilities document. The amended agenda was approved.

Approval of Minutes:
The minutes of March 21, 2006 were approved as distributed.

Provost’s Remarks:
Provost Wilcox noted this was the last meeting of the academic year and that it has been a great learning experience and very satisfying first year as Provost. The Provost announced that the College of Business received a glowing report on their accreditation review and the College was cited for their world class state-of-the art planning and vision process.

The Provost acknowledged the work of everyone and the importance of continuing to focus on the important parameters of civility and support for students and colleagues. We are at the end of the year and commencement which is the beginning for a new life for those leaving.
ECAC Chairperson’s Remarks:
Professor Sticklen expressed that in his view there are two pressing questions the governance system needs to answer as we move forward. One of the issues is whether the MSU governance system is going to remain an inclusive system of faculty, students and administrators. There is a sense among faculty that some sort of rebalancing may be needed in terms of the relationship between Faculty Council and Academic Council. The second issue going into next fall is what kind of governance system is wanted, a system that is representative or a system that is based on delegated power to the representatives who sit in Council? Professor Sticklen views the current system as one of delegation because the connections to the respective colleagues being represented are lost. Professor Sticklen believes the governance system needs to be a representative system. The decisions of governance are advisory which demands that there is a great political will behind the decisions that are made in Council. This requires the governance system to be truly representative and the representatives speak for the community. Professor Sticklen urged the members to think about these two issues over the next months, discuss with colleagues in their units and let their views be known. It will be important to communicate views to the Faculty Voice Task Force I.

Working Group for the Improvement of Undergraduate Education, Final Report - Responses from UCC, UCAP and UCSA and Consideration of Endorsement:
Professor Sticklen noted the work began by the Working Group for the Improvement for Undergraduate Education Spring, 2005 to the completion of the final report spring, 2006. Professor Allen, UCAG chairperson, asked members if there were any inquiries about the final report by the working group which had been distributed to all members. A motion was made and approved to endorse the report. A question was raised about the proposed Council for Liberal Learning and whether another large committee was needed to oversee undergraduate education. Jeremy Hernandez, Chairperson of UCSA, reported the UCSA does not endorse the report due to a number of concerns which were delineated in the memo of April 18, 2006 to ECAC and distributed to members. One of the concerns centered on how competency in speaking was to be improved in students.

University Committee on Curriculum Report:
Professor Schechter, Chairperson of UCC, presented the UCC Report, highlighting the following:
- There were recommendations for 9 changes in academic programs and the establishment of one new program, a Corporate Masters of Business Administration. The Corporate MBA program is intended for working managers who are part of a cohort sponsored by their employer.
- There were recommendations for 67 new courses, 42 of the courses were connected to the new MBA program.
- There were changes in 45 courses and deletion of 3 courses.

A motion passed to accept the report.
Proposed Policy Change – Additional Major:
Professor Putnam, Chairperson of UCAP, presented the following proposed policy regarding additional majors as follows (inserted text underlined):

With the permission of the relevant department and college, a student who is enrolled in or has completed a Michigan State University bachelor’s degree program may elect to complete the requirements for an additional major.

The motion was passed.

Proposal to Establish Undergraduate Academic Minors:
Professor Putnam, Chairperson of UCAP, presented the following motion to establish undergraduate academic minors:

Departments, schools and colleges with administrative responsibility for offering academic programs may decide to offer a minor in a particular field. The academic unit may specify admission requirements for the minor. Minors require no less than one third and no more than two-thirds the number of credits required for a major.

Approval of the student’s completion of the requirements for the minor occurs at the time of degree certification.

Professor Putnam noted that MSU is the only CIC that does not offer the academic minors. There was some discussion depicting the differences between specialization and cognates from minors. Professor Schechter pointed out that there is a list on the web delineating the academic terminology.

The motion was passed.

Outside Work for Pay and Overload Pay Policies:
Professor Emmett, Chairperson of UCFA, presented a motion for proposed policies for Outside Work for Pay and Overload Pay. Professor Emmett distributed material (Memorandum dated 3/28/2006) summarizing the substantive changes to the current Outside Work for Pay policy and the Overload for Pay policy, which originated in the 1950’s. Faculty Council passed the proposed policies at the April 11, 2006 meeting. During this meeting a number of questions were raised regarding the definitions of “work” and “pay”. Subsequent to the passage of the motion, Faculty Council also approved a motion requesting UCFA to review the language of the policy again and to construct a guide for faculty use next year.

The motion was passed.
Revision of Procedures for Dismissal of Tenured Faculty for Cause Policy:
Professor Bauer, member of UCFT, presented a proposed revision to the Dismissal of Tenured Faculty for Cause policy. The revision is to address procedural problems that arose during a recent dismissal proceeding and to make the policy easier to read and administer. The proposed revision does not alter the substantive “rights” of either party to this process. Material was distributed to members highlighting the main changes to the policy.

The motion was passed.

Professor Pocock, member of UCAP, presented a proposed motion recommending the closing of the College of Human Ecology. Given that all of the programs in the College of Human Ecology have now been relocated into other administrative units and that there is a University-wide initiative on the family which assures the continuation of a major research thrust of the old college, it seems appropriate to close this unit. The Provost noted that all of the processes and transitions as part of the closing of the College of Human Ecology have been completed. Approval by the Council today would allow the Board of Trustees to act at the meeting next week which will allow the faculty and students to return next fall to a new environment.

The motion passed.

Medical Student Rights and Responsibilities Document:
Professor Sticklen requested Council to give voice to Professor Falls, Associate Dean of COM, and Professor Smith of CHM, to speak. Approval was given by members. Professors Smith, Sprecher (CVM) and Falls have worked on the revision of the Medical Student Rights and Responsibilities Document (MSRR) have received approval by students and each Medical College. The last revision was done in 1986 and needed to be updated. The revised MSRR is now consistent with the recent Graduate Student Rights & Responsibilities (GSRR) revision and is more accessible for use by students, faculty and administrators. There are no substantive changes regarding the student rights and responsibilities.

Council approved the proposed revision of the document.

Executive Committee of Academic Council At-Large Election Results:
Professor Wright, Secretary for Academic Governance, announced the results of the at-large elections as follows:

    John Lloyd, Engineering
    Harold Hughes, Agriculture/Natural Resources
    Richard Weber, Business Filling a one year vacancy
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Other Business:

Professor Wright acknowledged the work of Professor Sticklen, out going Chairperson of ECAC, thanking him for all of his enthusiasm and efforts in governance.

There being no further business, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

[Signature]
Jacqueline Wright
Secretary for Academic Governance

Attachments:

Standing Committee Summary Reports for March and April 2006
No reports submitted from UCAP and UCFT.

COMMITTEE NAME: University Committee on Academic Governance

CHAIRPERSON: George Allen

The Committee met on March 2, 2006 and the following actions were taken:

1. **Bylaws of the College of Social Science were reviewed.** Specific recommendations were made and the Secretary for Academic Governance will transmit the recommendations to the College for their consideration.

2. **Bylaws of The Eli Broad College of Business and The Eli Broad Graduate School of Management were reviewed.** Specific recommendations were made and there being insufficient time to complete the review, it was suspended until the next meeting of the committee.

The Committee also met on April 6, 2006 and the following actions were taken:

1. **Completion of Eli Broad College of Business Bylaws Review:** The Secretary for Academic Governance will transmit the specific recommendations to the College for their consideration.

2. **Elections:**

   The committee dealt with elections to the University Committee on Academic Governance and the Faculty Liaison Group to the Board of Trustees.

   Chair of ECAC for next year discussed.
   - Motion: to conduct an electronic election for chair of UCAG no later than the end of April following the election process for membership on UCAG has been completed. Motion carried.
   - Election of ECAC chair will take place once all chairs of standing committees have been elected.

   There will be an open slot on ECAC next year as Judith Andre will be retiring.

   Motion: remaining year of her appointment to be filled with the candidate on previous ECAC slate for the committee with the next highest number of votes.

   Motion carried.
COMMITTEE NAME: University Committee on Curriculum (UCC)

COMMITTEE CHAIRPERSON: Michael G. Schechter

Summary of committee activities for March and April 2006:

Subcommittees of the UCC met on March 16, 23rd and 30, April 13th, 18th and 20th to review course and program requests. The Full Committee of the UCC met on March 2nd, April 6th and April 27th to approve course and program requests prior to subcommittee to the Academic Council.

The Full Committee of the UCC also discussed academic minors, policies related to additional majors for students who have already earned bachelors’ degrees at MSU and the final report of the Working Group to Improve Undergraduate Education.

List of prospective agenda items for the Fall, 2006:

In addition to considering traditional course and program requests, the UCC expects to begin to process requests for undergraduate academic minors, ensuring that they are distinguished from specializations.

COMMITTEE NAME: University Committee on Faculty Affairs

COMMITTEE CHAIRPERSON: Ross B. Emmett

PLEASE NOTE: This form is late by a couple of months! I missed the earlier announcement, and am including it with the March/April report.

Summary of committee activities for December 2005 and January and February 2006:

A. Conflict of Interest Policy: Endorsed for circulation to faculty on January 10, 2006; feedback reviewed by Personnel Subcommittee in early February; policy approved on February 21, 2006.

B. Health Care Co-Pays Resolution: Budget Subcommittee discussion of issue in December and January. Full Committee approved changes to co-pays that will save university $550,000 and allow further cost savings by facilitating inter-university cooperation in Michigan in cost containment. Details in minutes of February 21, 2006.

C. Working Group for the Improvement of Undergraduate Education: Discussed by both Full Committee and Budget Subcommittee in December 2005. Comments returned by Chair to Executive Committee of Academic Council.
UCFA Continued

D. External Letters of Reference Policy: Revised version of policy was returned to UCFA from UCFT. Personnel Subcommittee instructed to look at revisions and recommend action.

The Personnel Subcommittee continued to work on the Outside Work for Pay/Overload Pay, and the External Letters of Reference policy. It met frequently with Christine Zayko and Robert Noto from the University’s General Counsel office. The annual review of the Faculty Grievance Office was initiated.

The Budget Subcommittee continued its review of the financial situation of the University and began preparing its recommendation for faculty salaries for 2006-2007. The Subcommittee also discussed “Other Post-Employment Benefits.” OPEBs represent an unfunded liability of $600 million which the University will be obliged in 2008 to report on its balance sheet. The Subcommittee met with Renee Revard and Chris Hanna from Human Resources a couple of times to discuss health care options.

Dr. John Powell, on behalf of the Committee Chair, met with Taskforce I on restructuring academic governance in February.

List of prospective agenda items for the March/April 2006:

- Outside Work for Pay/Overload Pay Policy
- External Letters of Reference policy
- Salary Recommendation
- Health Care Sub Committee Recommendation

COMMITTEE NAME: University Committee on Faculty Affairs

COMMITTEE CHAIRPERSON: Ross B. Emmett

Summary of committee activities for March and April 2006:

A. Conflict of Interest Policy approved by Faculty Council, Academic Council and the Board of Trustees, March and April 2006.
B. Outside Work for Pay and Overload Pay policies approved by Personnel Subcommittee, Full Committee, and Faculty Council, March and April 2006. Approval from Academic Council and Board of Trustees pending.
C. Annual Faculty Grievance Office Review completed. Report submitted to the President.
D. External Letters of Reference (with UCFT) approved by Full Committee. Reported to Faculty Council, April 2006.
E. Faculty Salary Recommendation to Provost approved by Budget Subcommittee and Full Committee. Reported to Faculty Council, April 2006.
F. Recommendation for establishment of an ad hoc Subcommittee on University Health Care Policies and Options approved. Reported to Faculty Council, April 2006. Subcommittee will be struck now and run through the summer.
G. Initial discussion of a proposal to allow faculty members to take some courses for credit during April 2006. No action taken, although Committee members were to discuss idea with colleagues.

List of prospective agenda items for the Fall, 2006:

The University Health Care Policies and Options will be reporting to the Full Committee at the beginning of the Fall term, and will finish its responsibilities by February 2006.

Consideration of implications coming from some of the Academic Governance Taskforces will probably be on the agenda.

The Personnel Subcommittee may wish to take up the possibility of a “Conflict of Commitment” policy to complement the “Conflict of Interest” policy.

The Committee may decide to take up the proposal to allow faculty members to take some courses for credit.

**COMMITTEE NAME:** University Graduate Council

**COMMITTEE CHAIRPERSON:** Karin A. Wurst

Summary of committee activities for March and April 2006:

Please note that the April in the minutes have not been approved and will not be until Fall. Thus I did not include them.

The March Meeting had been cancelled due to insufficient items and the following represents an e-mail vote.

March 2006

The 2 curricular items were referred to the UGC Curriculum Sub-Committee.
*Request to change the requirements for the MFA degree in Studio Art in the Dept of Art and Art History. (change of language from “8 credits” to “two courses” to accommodate variable credit courses).

* Request to change the name of the major for the MA and Ph.D. in Communicative Sciences and Disorders. (this is the catch-up item from the department name change (Audiology and Speech Sciences) that UGC dealt with at the last meeting).

On Monday/Tuesday March 13/14 an email vote was taken to act on the recommendation of the Curriculum Sub-Committee to approve both items.

**COMMITTEE NAME:** University Committee on Student Affairs

**COMMITTEE CHAIRPERSON:** Jeremy Joe Hernandez

Summary of committee activities for March and April 2006:

1) **Black Student Alliance suggestions** - A presentation was made by the Black Students Alliance that was aimed at improving the overall racial climate on campus. Four proposals were presented:

   a. **BSA Incident Reports be made publicly available in all dormitories:** After much discussion, UCSA concluded that more attention would be given to better Student Affairs staff training and potentially more effective ways to report incidents were already in beta testing. UCSA recommended to Dr. June that a staff member of ORESA be included on the Judicial Board.

   b. **Adding a mandatory diversity session at the Academic Orientation Program (AOP):** UCSA decided that the idea should be explored further, but wanted to ask ECAC if any other standing committees should be involved at this point. Chairperson Hernandez sent a memo to ECAC in reference to the matter. *ECAC referred it back to UCSA only*

   c. **MSU should implement a zero-tolerance policy against discrimination:** Several UCSA members expressed very serious concerns about unintended consequences of establishing such a policy and felt it went against the current student judicial philosophy of the university. UCSA decided that it should not be pursued.

   d. **Placing a ‘Concern Box’ in each residence hall:** UCSA recommended to Dr. June that placing “Concern Boxes” in all residence halls is a great idea and should be implemented as soon as possible.
2) Proposed Policy on Establishment of Minors - UCSA discussed the ASMSU proposal to establish academic undergraduate minors. UCSA believes that “transcriptability” is the key issue in the proposal from ASMSU. UCSA endorsed the proposal minus Items 3c and 3d as the purpose of these items was unclear.

3) Feedback on Fall Break - A proposal has been made to UCAP from ASMSU Academic Assembly for a Fall Break. UCSA endorsed the proposal.

4) Election Timing of Future UCSA Chairperson - At the request of the Secretary of Academic Governance, UCSA discussed the possibility of moving the timing of the UCSA’s chairperson selection from beginning of the Fall term to the end of the Spring term. UCSA concluded that this change would not be in the best interest of UCSA because the makeup of the various committees that UCSA draws from is not in place by the end of spring semester. A letter was to be sent to ECAC addressing this issue by Chairperson Hernandez.

5) Review of final report of the Working Group for the Improvement of Undergraduate Education (WGIUE) – At the request of ECAC, the UCSA reviewed the final report of the WGIUE and decided not to endorse the proposal in its current state. Members had a variety of concerns about several details within the report and how students might be affected. A memo expressing these concerns was forwarded to Academic Council.

6) ECAC chairperson election issue – As the next UCSA chairperson will not be elected until the Fall semester, there was some confusion by ECAC as to whether the current UCSA chairperson should participate in the election of the next ECAC chairperson. Chairperson Hernandez asked for and received permission from the UCSA membership to vote on the committee’s behalf in the May ECAC chair election.

List of prospective agenda items for the Fall, 2006:

1) Possible changes/amendments to the Academic Freedom report which is currently under review by a UCSA subcommittee
2) Possible addition of a mandatory diversity session in the Academic Orientation Program (AOP)
3) Call for a new student union/meeting space on campus
4) Changes to the Rec. Center based on the survey currently being conducted