January 9, 2018

MEMORANDUM

TO: The Steering Committee

FROM: William Donohue, Faculty Grievance Official

SUBJECT: Faculty Grievance Office Name Change

The Faculty Grievance Office would like to propose changing the name of our office to the **Faculty Grievance and Dispute Resolution Office**. The rationale for the name change includes:

- The FGO office is providing a much larger range of services to faculty and administrators including conciliation, mediation, bylaw reviews, conflict resolution coaching and career counseling in the context of conflict resolution. Thus, the name change would be a more accurate reflection of our activities.
- Faculty may be more willing to seek help from the office if the dispute resolution concept is included in the name. Rebranding to promote greater understanding of our activities will help clarify our mission to stakeholders.
- The name change could help promote partnering with other units and resources around campus by making individuals aware of our broader mission.

If the name change is approved, various logistical considerations are relevant which include:

- Changing the name on the website and in other promotional materials
- Marketing the name change to the MSU community to promote the expanded resources of the office
- Keeping the name “Faculty Grievance Official” for the director of the office.

If you have any questions, please don’t hesitate to contact me. Thanks.