Approved: September 3, 2019
2018-2019: Meeting # 7

MICHIGAN STATE UNIVERSITY
THE STEERING COMMITTEE APPROVED MINUTES
APRIL 2, 2019 3:15 PM
ROOM 443, ADMINISTRATION BUILDING


Absent: D. Straiton.

1. CALL TO ORDER
   The meeting was called to order at 3:15 pm.

2. Approval of Agenda for April 2, 2019
   The agenda for April 2, 2019 was approved as amended, adding MSU Ideas Portal, Christine Carter as 8.8.

3. Approval of Draft Minutes for March 12, 2019
   The minutes for March 12, 2019 were approved as distributed.

4. President’s Remarks: Acting President Satish Udpa
   President Udpa reported on his experience watching the MSU basketball game and that it was a gratifying experience. President Udpa also stated that the OIE (Office of Institutional Equity) search is coming to an end.

   A motion was made at the end of the meeting to place this topic on the University Council agenda as an information item. The motion carried.

5. Provost’s Remarks: Dr. June Youatt
   Provost Youatt will be sending out information in the next two days from University Student Regulations regarding Off-Campus Discipline, including a press release.

6. Chairperson’s Remarks: Professor Deborah Moriarty
   Professor Moriarty reported on her efforts with President Udpa about having students celebrating safely. She noted the change in student regulations that created, for the first time, an Off Campus Disciplinary procedure for improper student behavior.

7. Committee Reports

   University Committee on Academic Governance (UCAG) – Dr. Amanda Tickner
Dr. Tickner noted that no report is currently available, but following the full Committee meeting on Thursday, a report will be presented to the Faculty Senate and University Council. She then made a motion to place the UCAG report on the Faculty Senate as an action item and on the University Council as an information item. The motion was seconded and carried.

University Committee on Undergraduate Education (UCUE)
No report was provided.

University Committee on Student Affairs (UCSA)
No report was provided.

University Committee on Graduate Studies (UCGS)
No report was provided, as the University Committee on Graduate Studies has not met since the previous Steering Committee meeting.

ASMSU – Mario Kakos
Mario Kakos reported that ASMSU wants the Students Rights and Responsibilities report placed in the University Council agenda, pending approval by ASMSU and COGS. A motion was made to place this item on the University Council agenda, pending approval from ASMSU. The motion was seconded and carried.

COGS – Ben Burke
Ben Burke noted that this was his last Steering Committee meeting, and introduced his replacement, Megan April, the incoming COGS President for the next year.

University Committee on Faculty Affairs (UCFA) – Dr. Mark Waddell
Dr. Waddell’s report on Faculty Merit and Market Pool Increases would be presented later in the meeting.

University Committee on Curriculum (UCC) – Professor Marci Mechtel
Professor Mechtel offered no report in advance of the Thursday University Committee on Curriculum meeting, but she made a motion to place the Thursday report on the Faculty Senate as an action item, and on the University Council as an information item. The motion was seconded and carried.

University Committee on Faculty Tenure (UCF) – Professor Len Fleck
Professor Fleck stated that the University worked on the approval of a policy for the Dismissal of Tenured Faculty for Cause. He presented his report later in the meeting.

8. NEW BUSINESS

8.1. UCFA Recommendation for the Faculty Merit and Market Pool Increase, Dr. Mark Waddell, University Committee on Faculty Affairs (UCFA) Chairperson
Dr. Waddell reported on the University Committee on Faculty Affairs’ recommendation. A motion was made to place this report on the Faculty Senate agenda. The motion was seconded and carried.

8.2. **Consensual and Amorous Relationships Policy, Dr. Mark Waddell, UCFA Chairperson**

Dr. Waddell presented a report from the University Committee on Faculty Affairs regarding the Consensual and Amorous Relationship Policy. A motion was made to put this on the University Council agenda as an action item. The motion was seconded and carried.

8.3. **Process for Dismissal of Tenured Faculty Members, Revised Policy, Professor Len Fleck, University Committee on Faculty Tenure (UCFT) Chairperson and Dr. Mark Waddell, University Committee on Faculty Affairs (UCFA) Chairperson**

Dr. Fleck reported on the process for Dismissal of Tenured Faculty Members for Cause. A friendly amendment was made to the report, and a motion was then made to move the report with the friendly amendment to the Faculty Senate agenda, The motion was seconded and carried.

8.4. **Bylaw Amendments, Dr. Amanda Tickner, University Committee on Academic Governance (UCAG)**

Dr. Tickner reported on the amendments recommended by UCAG. A motion was made to put the University By-Law revisions for 3.3.3 on the University Council’s agenda. The motion was seconded and carried.

8.5. **Faculty Success Initiatives (under represented student populations), Provost Youatt**

Provost Youatt discussed various Faculty Success Initiatives at MSU, and a motion was made to place this information on the University Council’s agenda. The motion was seconded and carried.

8.6. **Campus Safety, Valerie O’Brien, Assistant Chief of Police, Department of Police and Public Safety (DPPS)**

Assistant MSU Chief of Police Officer O’Brien reported on MSU Campus Safety Issues. A motion was made to place this on the University Council agenda. The motion was seconded and carried.

8.7. **Student Information System (SIS), Thomas Cooper, IT Services Research, Project Director**

Tom Cooper reported on issues regarding the MSU Student Information System. A motion was made to place this on the University Council agenda. The motion was seconded and carried.

8.8. **MSU Ideas Portal, Christine Carter, Chief of Staff, Office of the Executive Vice President for Administration**
Christine Carter offered a presentation on the MSU Ideas Portal. A motion was made to place this report on the Faculty Senate agenda. The motion was seconded and carried.

9. **Draft Agenda for Faculty Senate for April 16, 2019**

   9.1. University Committee on Curriculum (UCC) Report, Professor Marci Mechtel, UCC Chairperson (Action Item) (Short Report, Appendix) (Long Report, click on link)

   9.2. UCFA Recommendation for the Faculty Merit and Market Pool Increase, Dr. Mark Waddell, University Committee on Faculty Affairs (UCFA) Chairperson (Action Item) (Appendix)

   9.3. UCFT Dismissal for Cause Policy, Professor Len Fleck, University Committee on Faculty Tenure (UCFT) Chairperson (Action Item) (Appendix)

   9.4. MSU Ideas Portal, Christine Carter, Chief of Staff, Office of the Executive Vice President for Administration (Information Item) (Appendix)

   A motion was made to approve the Faculty Senate agenda for April 16, 2019. The motion was seconded and carried.

10. **Draft Agenda for University Council for April 23, 2019**

    10.1. University Committee on Curriculum (UCC) Report, Professor Marci Mechtel, UCC Chairperson (Information Item) (Short Report, Appendix) (Long Report, click on link)

    10.2. Bylaw Amendment 3.3.3., Dr. Amanda Tickner, University Committee on Academic Governance (UCAG) Chairperson, (Action Item) (Appendix)

    10.3. Consensual and Amorous Relationships Policy, Dr. Mark Waddell, UCFA Chairperson, (Action Item) (Appendix)

    10.4. Student Rights and Responsibility Policy, Katherine Rifiotis, and Janet Meza, Co-Chairpersons, University Committee on Student Affairs (UCSA) (Action Item) (Appendix)

    10.5. Student Information System (SIS), Thomas Cooper, IT Services Research, Project Director (Information Item) (Appendix)

    10.6. Campus Safety, Valerie O’Brien, Assistant Chief of Police, Department of Police and Public Safety (DPPS) (Information Item)

    10.7. FTE Information/History (Information Item) (Appendices - 2)

    10.8. Faculty Success Initiatives, Provost Youatt (Information Item)

   A Motion was made to approve the University Council agenda for April 16, 2019. The motion was seconded and carried.

11. **ADJOURNMENT**

   A motion was made to adjourn. The motion was seconded and carried at 5:03 pm.