

Approved: 10-04-16

2016-2017: Meeting # 01

**MICHIGAN STATE UNIVERSITY
THE STEERING COMMITTEE MINUTES
September 6, 2016 3:15 PM
HANNAH BUILDING, BOARD ROOM**

Present: President Simon, Provost Youatt, M. Dease, R. Fernandez, P. Floyd, J. Francese, Jeremy Francis (for C. Hogan), G. Hoppenstand, L. McCabe, R. Miksicke, D. Moriarty, D. Nails, L. Santavicca, M. Sticklen, J. Urquhart, Others: T. Curry, S. Lott

**1. CALL TO ORDER
3:15 PM**

2. Approval of Agenda for September 6, 2016
MOVED and SECONDED – APPROVED

3. Approval of Draft Minutes for April 5, 2016 (Appendix A)
MOVED and SECONDED – APPROVED

4. President's Remarks: Dr. Lou Anna K. Simon

Important business will come before the governance structure during the year, including the continuing changes on things like relationship violence and sexual misconduct policies. The budget will also continue. It appears that the gridlock in Washington will continue as before. Some agencies and some researchers are affected more dramatically than others.

At the state level, revenues are not as robust as projected. There are the continuing challenges of how things will be paid for, such as with Flint, Detroit Public Schools, and state roads (because not all the funding for the roads was actually identified through revenue increases). There is about a \$400 million hole that was to be made up by theoretical growth in the general fund. This situation is compounded by our increased insurance costs. It is a picture we're familiar with and one that is manageable, but will require continued diligence and attention. There were thirty-five million dollars sustained facility renovations that would support movement and fitness beyond those that are occurring in the residence halls.

Our reputation numbers are going up, albeit very slowly. That is a function of an alignment, I believe, of land grant ideals and American Association of Universities' (AAU) standards that are not incompatible, but are melded together in a way that's giving us some traction.

There is an annual report by Jessica Norris's office at the Office of Institutional Equity (OIE) that will give you a sense of the flow through and the effect of the changes in the management of the sexual assault and sexual harassment pieces. The Women's Lounge has

taken on a little bit of a significance of its own. It is not surprising that it has become an issue because it is by most a judgement of something that was in and of itself a violation of Title IX. Jessica will talk with the students about it.

As I think about the big picture issues, we're looking at an update, which is more of a technical update, of the campus master plan. The pedestrian bike issues remain.

Provost June Youatt and her team have done an extraordinary job of managing enrollment in terms of the input side. They've also done an extraordinary job of increasing retention and success.

5. Provost's Remarks: Dr. June Youatt

Class size was 17% fewer freshmen this year. However, students are being retained and we are up about 1.5% over last year for out of state domestic students coming from somewhere other than Michigan, but within the US. We are down about 1% in international students. That is planned as we are trying to rebalance. There is great diversity in our class. That continues to be challenging because it is a value of ours. I feel very good that almost 25% of our incoming class are students of color. That is a pretty remarkable accomplishment that really does reflect, again, the work of finding the best and convincing them to come here.

There was a team of folks this summer who have been thinking about how to make sure that students who are reaching out for whatever their behavioral health needs are find the right kind of care, find it quickly and find it appropriately. A small team has been working with a consultant this summer. That team has made some initial recommendations. The next step of that will be involving a broader community around the conversation. We are getting ready to parse the movement of recommendations and put them in different places. We have to decide on priorities for existing facilities, expansion of our physical campus landscape, and off campus opportunities. There is a small group that is talking about launching this with a "day of movement" in October.

In addition to all these students we welcomed many new faculty this year. We had almost 150 new tenure system faculty. We have a new organization for faculty development and the Academic Advancement Network, which is really a new model for us. We could take some time later this fall to talk about it. There is a node on career development and leadership, another one on research mentoring, and one on teaching and learning. An email will be sent to you about who those node leaders are.

We also welcomed some dynamic new Deans of Law, Social Science, Human Medicine, Agriculture, and Undergraduate Education. The Medical School Dean, Norm Beauchamp, will not be here until October 1st.

This is the first year that the Work Life Office is actually open in Linton Hall. We want to make sure students are successful, and put the resources around them so they can do their best work. The things that were most important to folks through the Women's Resource Center and Family Resource Center will continue. We have hired two people in student

affairs to continue. One person transferred from the Women's Resource Center. We have added one more to continue to evaluate student or women's leadership issues. We also have an office for student families that is open now in the 1855 Place. Rather than have student families find us somewhere, the office is located close to them. We have 65 children over there already and 60 of them are under five.

6. Chairperson's Remarks: Professor Deborah Moriarty

Professor Moriarty introduced Gary Hoppenstand as the new Secretary for Academic Governance.

Regarding the Faculty Liaison Group (FLG) to the Board of trustees (BOT), At-Large Members were selected to attend for the two additional representatives for the Steering Committee. The composition is Chairperson of The Steering Committee, Vice Chairperson of The Steering Committee, Chairperson of University Committee on Faculty Affairs and two additional representatives selected by the Chairperson and Vice Chairperson of the Steering Committee of University Council. The At-Large members are to email the Academic Governance office on dates for October 25th and 28th and December 13th and 16th. We have two days where we only have one member of the At-Large Members of the Steering Committee available: October 25th and December 13th. The corresponding dates for the Board of Trustees meeting is October 28th and December 16th.

Each Standing Committee is to report to The Steering Committee at each meeting. Professor Moriarty will continue the procedure from last year in terms of having committee reports given at every meeting of the Steering Committee, and each committee reports. The reports do not need to be extensive, but just include a brief description of activities and their respective agendas.

Deborah Moriarty supports interactive meetings. Clickers will be provided to vote.

Big Ten Academic Alliance Academic Leadership Conference – Gary Hoppenstand will Chair the Big Ten Academic Alliance Leadership Conference meeting, held from September 28th-30th. The Steering Committee will be receiving an invitation for a reception at Cowles House, 6:30 – 8:30 pm. September 27th. There will be hors d'oeuvres and an open bar. Agenda items are welcome.

The Big Ten Academic Alliance Academic Leadership Conference is composed of 15 universities, formerly known as the Committee on Institutional Cooperation (CIC).

Agenda items are:

- Welcome by Terry Curry.
- Thursday, September 29th--Trustees Diane Byrum and Melanie Foster on Academic Governance as it relates to the Board of Trustees and how they interact with Academic Governance.

- Thursday, September 29th--Kristine Zayko on campus climate issues, Relationship Violence and Sexual Misconduct Policy (RVSM), and Academic Governance involvement.
- Thursday, September 29th--Background and the future of Big Ten Academic Alliance, and why the name change.
- Thursday, September 29th--Facilitated discussion with John Beck in small breakout groups, titled “Reimagining Academic Governance within Our Big Ten Academic Alliance Universities.”
- Thursday, September 29th--John Beck’s discussion called “Moving Forward,” on significant initiative changes, completed or in progress, that make you proud of your university and might serve as best practices.
- Friday, September 30th--Presentation by Jim Pignataro and Sue Carter on faculty roles in athletics.
- Friday, September 30th--Presentation by Marty Crimp on Coalition on Intercollegiate Athletics (COIA) and the Big Ten Academic Alliance.

7. Standing Committee Reports

UCAG – Professor D. Nails – The committee completed six more college reviews and have caught up with college Bylaws. This year the committee will be back with the regular five year reviews of each of the colleges. The other news is the traditional welcome memo for council and senate, but it does not have the changes to the bylaws that we approved last year and still says it is imperative to contact our office, which is no longer true. It is very easy now to send a designee, which is the carrot. “Such designees must have the same eligibility and constituency as the replaced member.” Your own record of attendance is unaffected. The stick is if you fail to attend two meetings in a semester or three in an academic year you are removed, but you can get back on.

UCFA – Professor P. Floyd – Safety in classroom discussion is still ongoing. Richard Chylla covered the revision to the patent policy that is in place. The Committee hopes to have a report to send to the Board of Trustees (BOT) by January.

UCUE – Professor R. Miksicek – Report not in minutes.

UCFT – Professor M. Dease – Reported the first meeting is tomorrow and they will have a report at next meeting.

UCC – Professor J. Urquhart – The committee has met twice and approved in April 28th meeting five new programs, 24 change programs, and zero deletions. With courses, we had 48 new courses, 50 changed courses, and four deletes. In our most recent meeting we did not have any actions that will go to the Faculty Senate. We will put any action items on the agenda for the Faculty Senate meeting at a future date.

UCGS – Professor C. Hogan – Report was not given.

UCSA (ASMSU and COGS) – The first few assembly meetings were held. The University Committee on Student Affairs (UCSA) meets on September 16th, and they will have a report at the next meeting.

8. OLD BUSINESS

None

9. NEW BUSINESS

9.1. Introductions

9.2. Relationship Violence and Sexual Misconduct Policy Updates (RVSM), Kristine Zayko, Deputy General Counsel, and Jessica Norris, Title IX and American with Disabilities Act (ADA) Coordinator

Kristine Zayko reported changes in the Policy and solicited assistance in helping review and assess the policies and procedures over the course of this academic year.

Editorial, grammatical and defined definition of rape were the main updates. They expanded the definition of sex exploitation addressing recording, and emphasized that the Office of Institutional Equity (OIE) investigation is the opportunity to hear in person. She emphasized that this is your chance to get your case across. The thing that changed the most is the student process. The Office of Institutional Equity findings now go to a panel and that panel decides the sanction. They meet every week at regularly scheduled times. Either party can appeal the sanction or the Office of Institutional Equity. She is hoping this process will have more consistency. This is a pilot implemented this academic year. We will engage throughout the year to see if it is working, looking for consistency in our sanctions and tightening-up some of the time frames.

We would like to get a steering working group from the Steering Committee, so they can access with them what are the big outstanding issues and changes, and to work over the summer to get it in place for the fall.

Jessica Norris, the new Title IX and Americans with Disabilities Act (ADA) Coordinator, presented the plans on attending the Faculty Senate meeting. The first annual report will be completed, and widely available, at the end of September across campus.

Employee Biannual Relationship Violence and Sexual Misconduct course – we are looking to review and make updates. The new external vendor will be hosting it through. We would like to work with Professor Moriarty to identify a group that could work with us on those updates and provide input. It would then go to Faculty Senate. The goal is to be ready for January when the next cycle of employees take course.

Professors Laura McCabe, Ramona Fernandez and Phylis Floyd agreed to work on the Committee, as a backup group. Provost Youatt suggested recruiting from Faculty Senate. They will bring it up at that meeting.

The training video will eventually go to Faculty Senate

9.3. Review of Research Integrity Director, Terry Curry, Associate Provost and Vice President for Academic Human Resources

Associate Provost and Vice President for Academic Human Resources, Dr. Terry Curry, reported that unlike the Bylaws for Academic Governance, which talk about a broader review of Deans, Chairpersons, and School Directors in a period not to exceed five years, there is no similar provision for the Research Integrity Officer. President Simon believes that it is important to do and asks Vice President Bill Beekman and Dr. Terry Curry to work with Academic Governance and with the Research Integrity Officer to create a process for a larger review of the Research Integrity Officer. We are modeling it in many respects after what's done with reviews of deans, chairpersons, and directors. We are working with Chris Hogan and the University Committee on Graduate Studies in that regard and met with Professor Moriarty as Chair of the Steering Committee. We envision a survey, which will be sent much like the Faculty Grievance Office (FGO) survey. They have gathered a list of individuals who have had no contact with the office whatsoever. The survey is one piece, and there is opportunity to be heard. Dr. Curry will talk to the University Council about this process. The report will ultimately go to President Simon.

Professor Nails mentioned the standing Conflict of Interest Committee. That would be an obvious place to seek some feedback.

9.4. Faculty Senate Survey Review, Professor Deborah Moriarty

The survey was sent out to all Steering Committee members and the deadline is this coming Thursday. We will have the information to the Faculty Senate meeting in September. The Faculty Senate survey will compile the information and classify it in several categories, so that it can be directed to specific committees. The survey results will be distributed to Faculty Senate in October.

10. Comments from the floor: President Simon will speak soon on the new organizations, such as the Collation on Intercollegiate Athletics (COIA). She will bring her branding person with her, and also the results of all the surveys we have done. From the perspective of President Simon, she states that part of our role is to be a top 100 university in the world, with our deep land grant values and heritage as a foundation for the decisions we make.

Tyler Orlando of the Associated Students of Michigan State University (ASMSU) said the Honor Pledge has been working out. We have been seeing an influx in numbers on our website, *honorcode.msu.edu*. He did not get to report on this since last spring.

Higher Learning Commission (HLC) accreditation will be discussed at the Faculty Senate in the Provost's remarks.

There was a Discussion of removing the University Committee on Curriculum from the upcoming Faculty Senate agenda, and just do it at University Council.

11. Draft Agenda for Faculty Senate for September 16, 2016

- President's Remarks – Background of AAU Presentation.
- Relationship Violence and Sexual Misconduct Policy Updates (RVSM), Kristine Zayko, Deputy General Counsel and Jessica Norris (Information Item).
- Faculty Senate Survey, Professor Deborah Moriarty (Information Item).

Motion to approve. Motion carried.

12. Draft Agenda for University Council for September 20, 2016

- New Bylaw Revisions - Designees and Removals – Dr. Gary Hoppenstand, Secretary for Academic Governance.
- Review of Research Integrity Director, Terry Curry, Associate Provost and Vice President for Academic Human Resources (Information Item).
- University Committee on Curriculum (UCC Report), Professor Jerry Urquhart, UCC Chairperson (Information Item).

Motion to approve. Motion Carried.

NOTE: Academic Advancement – for October meeting – Dr. Elizabeth Simmons

13. ADJOURNMENT

Motion to adjourned and carried. 4:55pm