I. Meeting called to order at 3:17 pm

II. Approval of the agenda for November 16, 2017
   • Agenda was approved

III. Approval of Minutes for October 12, 2017
   • Minutes were approved

IV. Comments
   • UCAG Chair Remarks: None
   • Associate Provost Remarks (John Gaboury): None
   • Secretary for Academic Governance Remarks (Gary Hoppenstand): None

IV. Business of the Committee
   • Slate of Faculty Candidates: Dr. Hoppenstand stated that the pool of faculty nominees will be forwarded from the Secretary for Academic Governance’s office in December, 2017 to the UCAG Chair, Dr. Lourens. The committee members discussed the committee’s role and process that would be used to develop the slate of candidates.
   • Drs. Fink, Worden and Lourens presented their review of the College of Engineering’s Bylaws. The committee reviewed and discussed each review item. Final thoughts and recommendations were devised. A motion was made to accept the final recommendations for the College of Engineering’s Bylaw review and was first and seconded. The motion was carried.

V. Announcements: None

VI. Adjournment: 4:26 pm