Approved:
2018-2019: Meeting #3

MICHIGAN STATE UNIVERSITY
UNIVERSITY COMMITTEE ON ACADEMIC GOVERNANCE
(UCAG)

DFAFT AGENDA
NOVEMBER 15, 2018
3:15 PM
W-1 OWEN GRADUATE HALL (GARDEN LEVEL)

1. CALL TO ORDER

2. Approval of Agenda for November 15, 2018

3. Approval of Draft Minutes for October 11, 2018

4. Chairperson’s Remarks: Dr. Amanda Tickner

5. Associate Provost for Academic Services Remarks: Dr. John Gaboury

6. Secretary for Academic Governance Remarks: Dr. Gary Hoppenstand

7. NEW BUSINESS

7.1. Continued Discussion of the Ad Hoc Committee on Bylaw Reform’s Recommendations

7.2. Review of College Bylaws

7.3. University Bylaws: revise to address the issues of concern with 3.3.1.1. and 3.3.1.2.1, regarding the establishment of clear-cut wording on the number of representatives and the cycle of elections that would take into account the CACC Chair’s One-Year-Term

7.4. Revised Bylaw Language to Allow Honor College Representation on the University Committee on Undergraduate Education (UCUE), Addition in Red, Dr. Amanda Tickner

4.4.1. Committee on Undergraduate Education (UCUE) shall include a faculty member from each college, representation from the Honors College, and a faculty member from the non-college faculty.

8. Other Business

9. ADJOURNMENT

Directions once inside Owen Hall:
From the Owen Hall front desk, proceed to the left towards the cafeteria. On the far left, there are a set of double doors to the West Wing (next to the ATM). Go through the doors, pass the elevators and enter the West Wing. Proceed to the end of the long hallway and just before the hallway turns there is another gray door to a stairway on the right hand side. Go down two small flights of stairs to the garden level. Open door, turn right and proceed to room W-1 on the right hand side of the hall.
I. Call to Order
   - The meeting was called to order at 3:20 p.m.

II. Approval of Agenda
   - Motion by Tickner to approve the agenda after amending the agenda to include consideration of the proposal regarding faculty tenure submitted by University Committee on Faculty Affairs.
   - Second by Silvestri.
   - Approved 16-0-0.

III. Approval of Draft Minutes of September 13 meeting
   - Motion by Dilley.
• Second by Westrin.
• Approved 16-0-0.

IV. Remarks
• Chair Amanda Tickner noted that UCAG should act diligently and quickly in considering the Ad Hoc Committee on Bylaws Reform’s proposal.
• Associate Provost John Gaboury thanked the Ad Hoc Committee on Bylaws Reform for its efforts and noted the Provost’s support for faculty voice.
• Secretary for Academic Governance Gary Hoppenstand echoed Gaboury’s comments. Hoppenstand also expressed his understanding that The Steering Committee had taken an e-mail vote to send the UCFT dismissal-for-cause statement to University Council but thought it important to send it to other stakeholders like UCAG.

V. The Ad Hoc Committee on Bylaws Reform’s Recommendations
• Jacobs called attention to the Preamble of the Bylaws for Academic Governance. The Ad Hoc Committee proposed, “The specific powers delegated to the faculty are those in which the faculty has authority in proportion to its degree of expert knowledge.” Jacobs noted that the faculty’s vested interests in the University play a role.
  • Silvestri moved to add “and vested interest” so that the sentence would read, “The specific powers delegated to the faculty are those in which the faculty has authority in proportion to its degree of expert knowledge and vested interest.”
  • Second by Crimp.
  • The motion carried 16-0-0.
• Jacobs called attention to 1.3.1. of the Bylaws for Academic Governance. He noted that the last two sentences of the bylaw (“Such a committee is not a deliberative body; it does not vote. Rather, the members express their views to inform an administrator’s decision.”) did not match the Ad Hoc Committee’s stated opinion that voting is important on consultative bodies.
  • Silvestri noted that it was pretty clearly an oversight on his part, and that the sentence should have been stricken.
  • Motion by Dilley to delete, “Such a committee is not a deliberative body; it does not vote. Rather.”
  • Second by Jacobs.
  • Approved, 16-0-0.
• Jacobs asked for clarification on the Ad Hoc Committee’s suggestion at 3.3.2.1.1. of the Bylaws for Academic Governance. The Ad Hoc Committee recommended, “Individuals with administrative responsibilities amounting to less than 25% of their total duties should consider the appropriateness of their service on The Steering Committee and Faculty Senate after considering possible conflicts of interest and the appearance of impropriety.”
  • Silvestri clarified that the decision to serve was a personal one for people with administrative appointments of less than 25% and such individuals were
not barred from service. Silvestri also noted that individuals with appointments amounting to more than 25% administrative duties would be barred.

- At “Article 4: President” of the *Bylaws of the Board of Trustees*, the sentence, “It shall be the President’s responsibility to arrange annually for the orientation of Board members to their duties, involving members of The Steering Committee, in their respective roles; and to ensure the provision of such training as Board members may require to perform their duties” was identified as confusing.
  - Crimp moves to change the sentence to read, “In order to familiarize the Trustees with the role of academic governance in the University, the President will arrange annually an orientation of the Trustees with The Steering Committee.”
  - Second by Dilley.
  - Approved 16-0-0.

- Jacobs wondered whether the Ad Hoc Committee’s suggested amendment to 3.3.3.5. of the *Bylaws of the Academic Governance* was inclusive or exclusive. The Ad Hoc Committee suggested, “A special meeting (‘called meeting’) of the Faculty Senate to address urgent matters that should not await a regularly scheduled meeting may be called by the President, by The Steering Committee, and by a two-thirds vote of the membership of the Faculty Senate meeting in regular session.”
  - Dilley, Crimp, Silvestri, and Westrin (members of the Ad Hoc Committee) confirmed that the Ad Hoc Committee’s intent was that only one of the three listed parties need call a special meeting of the Faculty Senate.
  - Motion by Dilley to change “and by a two-thirds vote” to “or by a two-thirds vote.”
  - Second by Crimp.
  - Approved 16-0-0.

- Jacobs wondered why the Ad Hoc Committee’s proposed Committee on Administrator Review had eight members.
  - Silvestri noted that the number was not arbitrary. Rather, the number was chosen to “maximize efficiency while still allowing diverse viewpoints.” It was also chosen after having analyzed the membership numbers of other Standing Committees.
  - Silvestri noted that the Ad Hoc Committee’s proposed 5.4.4.2. of the *Bylaws for Academic Governance* was incomplete. It read, “The CAR shall also be responsible for investigating complaints that the reviews of deans were not conducted as required by these Bylaws.”
    - Motion by Silvestri to add “and the relevant college bylaws” to the end of the sentence in order to make the review process substantive.
    - Second by Dilley.
    - Approved 16-0-0.
• Motion by Silvestri to create a new 4.3.6. in the Bylaws for Academic Governance reading, “The UCAG shall conduct a continuing review of best practices for dean evaluations at the college level.”
  • Second by Dilley.
  • Approved 16-0-0.
• Motion by Crimp to change “bylaws” to “procedures” in the sentence, “There shall be an Athletic Council with composition and bylaws subject to approval by the University Council.”
  • Second by Silvestri.
  • Approved 16-0-0.
• UCAG opted to split the “Further Issues” sections of the Ad Hoc Committee’s report into a separate document so as not to distract from that which warrants an up-or-down vote from other academic governance bodies. Committee members noted that UCAG intended to consider those issues more fully at future meetings.
  • Motion by Tickner to do so.
  • Second by Dilley.
  • Approved 16-0-0.
• Motion by Tickner to move the Ad Hoc Committee’s and UCAG’s recommendations to the Steering Committee to forward to the Faculty Senate as an information item.
  • Committee members noted their desire for The Steering Committee to forward the proposal without amendment.
  • Second by Dilley.
  • Approved 16-0-0.

VI. Consideration of the Statement by University Committee on Faculty Affairs Regarding Faculty Dismissal Policy
• Motion by Crimp to endorse UCFA’s statement on the new Faculty Dismissal Policy.
  • Second by Tickner.
  • Approved 16-0-0.

VII. Adjournment
• The meeting adjourned at 5:04 p.m.