1. CALL TO ORDER
2. Approval of Agenda for February 19, 2019
3. Approval of Draft Minutes for January 15, 2019 (Appendix A)
4. President’s Remarks: Acting President Satish Udpa
5. Provost’s Remarks: Dr. June Youatt – unable to attend
6. Chairperson’s Remark: Professor Deborah Moriarty
7. NEW BUSINESS
   7.1. University Committee on Curriculum (UCC) Report, Professor Marci Mechtel, UCC Chairperson (Action Item) (Short Report, Appendix B) (Long Report, click on link)
   7.2. High Risk Travel Process, Dr. Steve Hanson, Associate Provost and Dean, Dr. DeAndra Beck, Associate Dean for Research and Chris Daniel, Director of the Office of Health Safety, International Studies and Programs (Information Item) (Appendixes C, D & E)
   7.3. At-Large Slate of Nominees and Athletic Council Slate of Nominees, for Approval, Amanda Tickner, University Committee on Academic Governance (UCAG) (Action Items) (Appendix F & G)
   7.4. Teladoc Utilization, Renee Rivard, Executive Management Director and Director for HR Benefits (Information Item) (Appendix H)
   7.5. Budget Update, Dave Byelich, Vice President and Director for Planning and Budgets (Information Item)
   7.6. Invitation for the Board of Trustees to Attend Faculty Senate – Confirmed for Trustee Byrum to attend, arriving at 4:30 (Information Item)
8. Comments from the floor
9. ADJOURNMENT
1. CALL TO ORDER
The meeting was called to order at 3:15 p.m.

2. Approval of Agenda for January 15, 2019
The Agenda for January 15, 2019 was approved as presented.

3. Approval of Draft Minutes for November 13, 2018
The minutes for November 13, 2018 were approved as distributed.

4. President’s Remarks: Interim President John Engler (unable to attend)

5. Provost’s Remarks: Dr. June Youatt

Provost Youatt welcomed all back to Spring Semester. She reported that there was an automobile accident on campus this morning that took the life of a young woman. It was a moped accident, and the details have not been widely shared. She said that the young woman’s family has asked that her name not be shared, until the rest of the family is informed. Provost Youatt stated: “I know that you share the same sorrow that I do. That we have lost a young student. A family has lost a daughter.” Provost Youatt added that, unfortunately, MSU lost three students over Winter break; each case involved an accident, and that none of the accidents happened on campus. The tragic accident, she noted, was particularly poignant. She stated: “I know that you will do all you can to support [the young woman’s] students, her colleagues, and others. So thank you.”
Provost Youatt said that there were several items that she wanted to bring to the Faculty Senate’s attention. She added that the one item she had announced yesterday at a briefing that is done at each semester for academic leaders. She stated that a small Steering Committee was held that helped coordinate a study concerning the future Outreach and Engagement on our Campus. She noted that MSU has had an office in Outreach and Engagement, but the question was: "What does this office do? And what do our faculty intend to do over the next decade or two? And do we have the infrastructure now that supports the work that MSU faculty and staff want to do in the community and with partnerships?"

Provost Youatt said that she hoped that individuals completed the survey that went out to all faculty, and that the results of that review are posted on her website. She encouraged everyone to look at the posting and to provide comments on it. The listing identifies what individuals saw as opportunities moving forward. She added that the next step is to review the comments, and then to determine what the implications are for the ways that MSU moves forward, how MSU organizes services and the Office and the University’s infrastructure.

Related to this initiative, Provost Youatt stated that there are about 50 leaders from Detroit and about 50 Campus leaders who are meeting on Thursday afternoon to discuss the role of Michigan State University and Detroit, which is also related to Outreach and Engagement. She said that she would appreciate comments and input from any stakeholders in the MSU community.

Provost Youatt reported that this evening, MSU's Museum kicks off the speaker series, entitled "Finding our Voice." She said that the information for this event is online. She said that this event is the first of six or eight speakers over the course of this semester. In addition, there will be an exhibit that opens in April that honors the survivors of sexual assault.

Regarding the issue of budget, Provost Youatt said that any budget reductions are not directly imposed on individual Departments; instead, it is each individual college’s decision how to manage any budget reduction. She noted that the redistribution of any funds gathered through reductions are based on the planning that the College Deans do, and present to the Provost each Spring Semester. So, she added, if in the last five years your colleges have new dollars for positions, programming, or new initiatives, it is a result of that redistributed one percent. This process, though not without pain or anxiety, allows for flexible spending initiatives by the Deans.

6. **Chairperson’s Remark**: Professor Deborah Moriarty

Professor Moriarty reported that Dr. Gary Hoppenstand’s wife was taken to the hospital this morning for a medical emergency, and thus he is not in attendance at today’s meeting as Secretary for Academic Governance. Professor Moriarty added that she would like to thank Dr. Laura McCabe for taking on the role of an At-Large member of the Steering Committee, and that Dr. McCabe has also been voted to be the Vice-Chair of the Steering Committee.

Professor Moriarty said that two of the Steering Committee’s A- Large Members were available for this luncheon meeting yesterday with the two newly elected members of the MSU Board of Trustees. Kelly Tebay and Brianna Scott. She noted that it was a very productive meeting, and that they were very interested in Academic Governance.

7. **NEW BUSINESS**
7.1. **University Committee on Curriculum (UCC) Report, Professor Marci Mechtel, UCC Chairperson (Action Item) (Short Report, Appendix B) (Long Report, click on link)**

Dr. Mechtel reported that the UCC met at the end of November 2018, and approved the following program request: five new programs were approved, including an Art Photography Minor, effective Summer Semester of 2019; a Food Safety Graduate Certificate, effective Summer Semester of 2019; a Social Science Data Analytics program, effective Fall Semester of 2019; and a Sustainable Bio-Product Science and Technology Minor, effective Summer Semester of 2019. Additionally, she noted, there were ten program changes, and one program deletion. Regarding course approvals: thirty new courses were approved, forty course changes were approved, and no deletions. Dr. Mechtel said that the Program discontinuation was an Earth Science Interdepartmental Bachelor of Science Degree, effective Spring Semester of 2021. The short report is located in the appendix and one can click on it for the full report.

A motion to approve the UCC Report was made and seconded. The motion carried.

7.2. **How the Office of Institutional Equality (OIE) Operates, Terry Curry, Associate Provost and Associate Vice President for Academic Human Resources**

Terry Curry presented a presentation of how the Office of Institutional Equity operates, to provide the Faculty Senate insight into its operations.

Dr. Curry reported that The Office of Institutional Equity has a narrow mandate. Their mandate, he said, is to investigate charges of violations of the Relationship Violence and Sexual Misconduct Policy, as well as the Anti-Discrimination Policy, to investigate those Policies and issue findings with regards to those Policies. He noted that they not investigate if the allegation involves misuse of travel funds. He said that if one violated some other University Policy, that is not part of their portfolio. The OIE only investigates Relationship Violence, Sexual Misconduct, and the Anti-Discrimination Policies of MSU. Dr. Curry gave a PowerPoint presentation that explained the operation of the OIE.

The presentation can be viewed on the Academic Governance website under Current Topics.

7.3. **Discuss Upcoming All-University Climate Survey, Rebecca Campbell, Relationship Violence and Sexual Misconduct (RSVM) Expert Advisory Workgroup Chairperson, and Carrie Moylan, RVSM Workgroup’s Point Person on Climate Survey**

Rebecca Campbell and Carrie Moylan provided an update on the All-University Climate Survey. Rebecca Campbell reported that their work group was tasked with doing a review of where MSU is at with regards to relationship Violence and Sexual Misconduct, where MSU is at with services, programs, policies, and how MSU can move forward in a data-informed, best practice way. Discussion ensued.

7.4. **Discussion Regarding the Healing Fund, Provost Youatt**

Provost Youatt reported that the MSU Board of Trustees voted to reinstate the Healing Fund. She said that the Board of Trustees will talk about eligibility, and that they have to seek a new Administrator for the fund. There has to be an external Administrator,
for whom people can apply to the fund, she noted. Again, at least in the initial conversation, Provost Youatt said that there is an understanding that this process involves not just the individual survivor, but all of those who are connected to “that individual” who have also been affected by the trauma. Discussion ensued.

7.5. Mental Health Update from Counseling & Psychiatric Services (CAPS), Dr. Mark Patishnock, Director and Licensed Psychologist

Dr. Patishnock presented an update from Counseling and Psychiatric Services (CAPS). He reported that CAPS is the primary mental health resource for enrolled MSU students. He said there is a Psychological Clinic, and there is a Psychiatric Clinic, but CAPS is widely known as the place where students come to get started on their mental health journey, and also to receive many services. But, he noted, CAPS’ main goal is to meet with each student that requests services, and to figure out, first and foremost, what do they need, what type of services are most appropriate. Then, Dr. Patishnock stated, the next goal is to connect students with available resources, and plug them into those services, knowing that some of those will be available at CAPS, and others will be available throughout campus, and off campus. Discussion ensued.

The presentation can be viewed on the Academic Governance website under Current Topics.

7.6. Board of Trustees Response to Reclaim MSU Proposal, Dr. Jennifer Johnson, At-Large Member

Dr. Michael Kaplowitz reported on the MSU Board of Trustee’s response to the Reclaim MSU Proposal, as Dr. Johnson was not present due to illness. Dr. Kaplowitz explained that last spring there was a motion that found support that was sponsored by that MSU faculty that was called the “Reclaim MSU Proposal.” He noted that there never was a response from the Board of Trustees after that motion was distributed. He stated that the Steering Committee put together a written memo earlier during the Fall Semester, and this memo was resubmitted to the Board of Trustees. A written response was requested regrading the set of recommendations contained in the memo.

Dr. Kaplowitz stated: “We received a written response from the Board of Trustees that basically said, ‘We don't really understand what you're proposing for the first point in the Reclaim Proposal. And the other points all seem to us to be unconstitutional, so we're not going to further reply to that.’ That written response was shared as an attachment, I believe, to the agenda. It was discussed or shared with Reclaim MSU as well, and the Steering Committee has sent those issues to appropriate Governance Committees for further review, response, and recommendations, so that we can then respond as a Faculty to the Board of Trustees.”

Professor Moriarty stated: “Yes. I think that is very accurate. We sent the Proposal to the Board of Trustees initially. We received no response. Then we resent it and asked for a written response. And this has been our ... the new policy of the Steering Committee is things that we send to the Board of Trustees, or that we send to the Presidential Search Committee, we are asking for written responses. So that we get something back so that we can have something to report back to you.”
Professor Moriarty added: “And the Reclaim MSU Proposal, which was passed by Faculty Senate, and then sent to the Board of Trustees. They responded and, because the Steering Committee basically ‘steers’ things to the Committees, we have steered it to the University Committee on Faculty Affairs and the University Committee on Student Affairs, because those are the two Committees that would be looking into this for a response to the Board of Trustees’ Response.”

Dr. Andaluna Borcila (and others) provided lengthy comments, which can be viewed on the Faculty Senate transcript (click on link) of the meeting listed on the Academic Governance website. Extensive discussion ensued (view meeting transcript).

7.7. **High Risk Travel Process, Dr. Steve Hanson, Associate Provost and Dean, Dr. DeAndra Beck, Associate Dean for Research and Chris Daniel, Director of the office of Health Safety, International Studies and Programs.**

Meeting time ran out, and this issue will be presented at a future Faculty Senate meeting.

8. **Comments from the floor**

9. **ADJOURNMENT**
   A motion to adjourn was made and seconded. **The motion carried.** 5:05 p.m.
Highlights:

Accounting Analytics, Graduate Certificate, effective Summer 2019
Agriculture, Food and Natural Resources Education, M.A., effective Fall 2019
Film Studies, Graduate Certificate, effective Fall 2019
Race and Ethnicity in the United States, Minor, effective Fall 2019

<table>
<thead>
<tr>
<th>College</th>
<th>Department</th>
<th>Program Name</th>
<th>Award Type</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture and Natural Resources</td>
<td>Community Sustainability</td>
<td>Agriculture, Food and Natural Resources Education</td>
<td>M.A.</td>
<td>N</td>
</tr>
<tr>
<td></td>
<td>Horticulture</td>
<td>Horticulture</td>
<td>B.S.</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Minor</td>
<td>C</td>
</tr>
<tr>
<td>Arts and Letters</td>
<td>Art, Art History, and Design</td>
<td>Studio Art</td>
<td>M.F.A.</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td>English</td>
<td>Film Studies</td>
<td>Certificate</td>
<td>N</td>
</tr>
<tr>
<td></td>
<td>Linguistics and Germanic, Slavic, Asian &amp; African Languages</td>
<td>Arabic</td>
<td>B.A.</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Minor</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Linguistics</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Ph.D.</td>
<td>C</td>
</tr>
<tr>
<td>Business</td>
<td>Accounting and Information Systems</td>
<td>Accounting Analytics</td>
<td>Certificate</td>
<td>N</td>
</tr>
<tr>
<td></td>
<td>Hospitality Business</td>
<td>Hospitality Business Real Estate Investment Management</td>
<td>Minor</td>
<td>C</td>
</tr>
<tr>
<td>Communication Arts and Sciences</td>
<td></td>
<td>Information and Media</td>
<td>Ph.D.</td>
<td>C</td>
</tr>
<tr>
<td>Education</td>
<td>Counseling, Educational Psychology and Special Education</td>
<td>Rehabilitation Counselor Education</td>
<td>Ph.D.</td>
<td>C</td>
</tr>
<tr>
<td>College</td>
<td>Department</td>
<td>Program Name</td>
<td>Award Type</td>
<td>Action</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-----------------------------------</td>
<td>--------------------------------------------</td>
<td>------------</td>
<td>--------</td>
</tr>
<tr>
<td>Engineering</td>
<td>Computer Science and Engineering</td>
<td>Computer Science</td>
<td>B.S.</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td>Electrical and Computer Engineering</td>
<td>Computer Engineering</td>
<td>B.S.</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Electrical Engineering</td>
<td>B.S.</td>
<td>C</td>
</tr>
<tr>
<td>Social Science</td>
<td></td>
<td>Leadership of Organizations</td>
<td>Minor</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td>Anthropology</td>
<td>Race and Ethnicity in the United States</td>
<td>Minor</td>
<td>N</td>
</tr>
<tr>
<td></td>
<td>History</td>
<td>Defense Studies and Leadership</td>
<td>Minor</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td>Human Development and Family Studies</td>
<td>Child Development</td>
<td>B.A.</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td>Social Work</td>
<td>Social Work</td>
<td>B.A.</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td>Sociology</td>
<td>Sociology</td>
<td>Minor</td>
<td>C</td>
</tr>
</tbody>
</table>

C = Change  D=Deletion  N=New

Totals  New: 4  Change: 18  Deletion: 0
<table>
<thead>
<tr>
<th>College</th>
<th>Department</th>
<th>Subject</th>
<th>New</th>
<th>Changes</th>
<th>Deleted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture and Natural Resources</td>
<td>Biosystems &amp; Agricultural Engineering</td>
<td>AE</td>
<td>0</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>Community Sustainability</td>
<td></td>
<td>CSUS</td>
<td>2</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Food Science &amp; Human Nutrition</td>
<td></td>
<td>FSC</td>
<td>2</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Forestry</td>
<td></td>
<td>FOR</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Horticulture</td>
<td></td>
<td>HRT</td>
<td>1</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>Plant Soil and Microbial Sciences</td>
<td></td>
<td>PLP</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arts and Letters</td>
<td>Art, Art History, and Design</td>
<td>STA</td>
<td>4</td>
<td>12</td>
<td>0</td>
</tr>
<tr>
<td>Arts &amp; Letters Dean</td>
<td></td>
<td>GSAH</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>English</td>
<td></td>
<td>FLM</td>
<td>4</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Linguistic, Germ, Slavic, Asian &amp; African Languages</td>
<td></td>
<td>ARB</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Romance and Classical Studies</td>
<td></td>
<td>LLT</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Business</td>
<td>Finance</td>
<td>FLM</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Communication Arts and Sciences</td>
<td>Communication Arts &amp; Sciences Dean</td>
<td>CAS</td>
<td>2</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>English</td>
<td></td>
<td>CEP</td>
<td>0</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Engineering</td>
<td>Chemical Engr &amp; Materials Science</td>
<td>MSE</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Computer Science &amp; Engineering</td>
<td></td>
<td>CSE</td>
<td>2</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Electrical and Computer Engineering</td>
<td></td>
<td>ECE</td>
<td>6</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>Engineering Dean</td>
<td></td>
<td>EGR</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Natural Science</td>
<td>Mathematics</td>
<td>MTH</td>
<td>0</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>Nursing</td>
<td>Integrative Biology</td>
<td>IBIO</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Osteopathic Medicine</td>
<td>Osteopathic Medicine Dean</td>
<td>OST</td>
<td>6</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>Social Science</td>
<td>Planning, Design, &amp; Construction</td>
<td>UP</td>
<td>2</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td></td>
<td>CJ</td>
<td>0</td>
<td>11</td>
<td>0</td>
</tr>
<tr>
<td>Geo, Environ, and Spatial Sciences</td>
<td></td>
<td>GEO</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>History</td>
<td></td>
<td>HST</td>
<td>1</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Human Resources and Labor Relations</td>
<td></td>
<td>HLR</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Psychology</td>
<td></td>
<td>PSY</td>
<td>3</td>
<td>10</td>
<td>0</td>
</tr>
<tr>
<td>Social Work</td>
<td></td>
<td>SW</td>
<td>2</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>Sociology</td>
<td></td>
<td>SOC</td>
<td>0</td>
<td>7</td>
<td>0</td>
</tr>
<tr>
<td>Veterinary Medicine</td>
<td>Pharmacology &amp; Toxicology</td>
<td>PHM</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Veterinary Medicine Dean</td>
<td></td>
<td>VM</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>MSU College of Law</td>
<td>MSU College of Law</td>
<td>LAW</td>
<td>0</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>41</td>
<td>99</td>
<td>5</td>
</tr>
</tbody>
</table>
INFORMATION ITEMS
February 19, 2019

Moratorium –
None.

Discontinuation –
None.

Other –
None.
I understand that Michigan State University’s Office of International Health and Safety (OIHS) has determined that the destination listed above presents a significant level of risk to the health, safety and/or security of University personnel, property or other interests in this destination at the proposed time of travel.

I am aware of this determination and nevertheless desire to travel to this destination on official business. As a condition of my travel, I agree:

1. To register my travel on the MSU Global Travel Registry before departure and endeavor to keep my information correct and updated throughout the duration of this trip.

2. That it is my responsibility to review the security assessment provided by OIHS and to research the risks of the destination and work with OIHS and the Faculty and Staff Travel Review Committee to develop appropriate mitigation strategies.

3. That the University cannot guarantee my safety, and I acknowledge that my decision to travel to this destination may expose me to some extreme risks. I understand that I am responsible for my safety, and I assume responsibility for my decision to travel.

4. That I am not required as a condition of my employment with the University to travel to this destination for any University-related purpose.

5. That MSU will provide international health insurance and medical and security assistance through International SOS (ISOS), if available in the destination country.

I understand and acknowledge the risks associated with travel to this destination. I have read this Acknowledgment of Risk Form. I agree that enforcement of this form will be under the laws of the State of Michigan, should any dispute arise.

Signature: ______________________________________

Date: ______________________________________

Please email signed form to OIHS, oihs@msu.gov, no later than two weeks prior to travel.
## MSU Designated Countries of Extreme and High Risk*

* A current list of designated countries will be maintained on the ISP OIHS website.

### Extreme Risk Countries

<table>
<thead>
<tr>
<th>Country</th>
<th>Number of Faculty/Staff/Guest Travelers [Repeat Travelers Excluded]</th>
</tr>
</thead>
<tbody>
<tr>
<td>Afghanistan</td>
<td>12</td>
</tr>
<tr>
<td>Burkina Faso</td>
<td>4</td>
</tr>
<tr>
<td>Central African Republic</td>
<td>0</td>
</tr>
<tr>
<td>Chad</td>
<td>0</td>
</tr>
<tr>
<td>Congo, Dem Republic of</td>
<td>3</td>
</tr>
<tr>
<td>Haiti</td>
<td>5</td>
</tr>
<tr>
<td>Honduras</td>
<td>2</td>
</tr>
<tr>
<td>Iran</td>
<td>2</td>
</tr>
<tr>
<td>Iraq</td>
<td>1</td>
</tr>
<tr>
<td>Libya</td>
<td>0</td>
</tr>
<tr>
<td>Mali</td>
<td>9</td>
</tr>
<tr>
<td>Nicaragua</td>
<td>5</td>
</tr>
<tr>
<td>North Korea</td>
<td>0</td>
</tr>
<tr>
<td>Pakistan</td>
<td>1</td>
</tr>
<tr>
<td>Palestinian Territories</td>
<td>1</td>
</tr>
<tr>
<td>Somalia</td>
<td>0</td>
</tr>
<tr>
<td>South Sudan</td>
<td>0</td>
</tr>
<tr>
<td>Syria</td>
<td>0</td>
</tr>
<tr>
<td>Venezuela</td>
<td>0</td>
</tr>
<tr>
<td>Yemen</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>45</strong></td>
</tr>
</tbody>
</table>

### Second Tier Risk Countries

<table>
<thead>
<tr>
<th>Country</th>
<th>Number of Faculty/Staff/Guest Travelers [Repeat Travelers Excluded]</th>
</tr>
</thead>
<tbody>
<tr>
<td>El Salvador</td>
<td>1</td>
</tr>
<tr>
<td>Guatemala</td>
<td>11</td>
</tr>
<tr>
<td>Lebanon</td>
<td>4</td>
</tr>
<tr>
<td>Niger</td>
<td>0</td>
</tr>
<tr>
<td>Nigeria</td>
<td>30</td>
</tr>
<tr>
<td>Turkey</td>
<td>26</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>72</strong></td>
</tr>
</tbody>
</table>

* A current list of designated countries will be maintained on the ISP OIHS website.
• Traveler registers in GTR
• Country triggers requirement for additional information, and review process is initiated
• Traveler provides information in GTR and submits to OIHS

TRAVELER

• Prepares security assessment
• Assessment sent to traveler, ISP AVP/Dean, college dean, and FASTR chair

OIHS

• Reviews proposed travel and security assessment
• Provides mitigation guidance and makes recommendation
• FASTR chair emails mitigation and recommendation to traveler, ISP AVP Dean and college dean

FASTR

• College dean makes decision about travel approval and notifies ISP Dean/AVP and traveler

DEAN’S REVIEW

• Traveler signs AoR and emails or uploads in GTR a signed copy to OIHS at least 2 weeks prior to travel
• OIHS notifies ISP AVP Dean and college dean of AoR receipt
• College dean signs travel authorization

ACKNOWLEDGEMENT OF RISK

• Level 4 DOS
• Additional countries or regions with extreme risk as determined by OIHS

EXTREME RISK TRAVEL REVIEW
The Steering Committee Slate of At-Large Nominees
2019

Stephanie Anthony – Education
Specialist – Outreach - Fixed-Term
Self-Nominated
Antho105@msu.edu

Martin Crimp - Engineering
Professor – Tenured
Nominated by R. Mark Worden, Associate Chairperson in Biomedical Engineering
crimp@egr.msu.edu

Megan Donahue – Natural Science
Full Professor, Ph.D. – Tenured
Nominated by Filomena Nunes and Remco Zegers (FRIB)
Donahu42@msu.edu

Ronald Fisher – Social Science
Professor, Ph.D. – Tenured
Self-Nominated
fisherr1@msu.edu

Nicolas Gisholt – Social Science
Specialist – Continuing - Academic Advisor
Self-Nomination and Nominated by Gerald Ericksen, Director for Integrative Studies
gisholt@msu.edu

Joanne Goldbort – College of Nursing
Assistant Professor, Ph.D. – Fixed Term
Self-Nomination
golborj@msu.edu

Michael Kaplowitz* – Agriculture & Natural Resources
Professor, Ph.D. – Tenured
Self-Nomination
kaplowit@msu.edu
Rex LaMore – Social Science and Agriculture & Natural Resources
Senior Specialist - Outreach, Ph.D.
Self-Nomination
lamore@msu.edu

Alberto Mendoza – Natural Sciences
Professor, Ph.D. – Tenured
Self-Nomination
mendoza9@msu.edu

Muraleeharan G. Nair – Agriculture & Natural Resources
Professor Ph.D – Tenured
Nominated by Robert Hendrick, Professor and Dean of College of Agriculture & Natural Resources
nairm@msu.edu

Robert Ofoli – Engineering
Associate Professor, Ph.D. – Tenured
Nominated by Professor Elias Strangas, Engineering
ofoli@egr.msu.edu

Anna Pegler Gordon – James Madison
Professor, Ph.D. – Tenured
Nominated by Mindy Morgan, Associate Professor, Social Science
gordonap@msu.edu

Greg Swain* – Natural Science
Professor, Ph.D. – Tenured
Self-Nomination
swain@chemistry.msu.edu

Juyang Weng – Engineering
Professor, Ph.D. – Tenured
Self-Nomination
Juyang.weng@gmail.com

Xian Wu – Library
Librarian III – Continuing
Self-Nomination
wuxian@msu.edu

*Incumbent
Athletic Council Slate of Nominees - 2019

Matthew Anderson, Business
David Barondess, Human Medicine
Michael Brown, Human Medicine
Martin Crimp*, Engineering
Andy Driska, Education
Michael Everett, Agriculture & Natural Resources
Kathleen Hoag, Natural Science
Rebecca Malouin, Osteopathic Medicine
Jada Phelps-Moultrie, Education
Jill Slade*, Osteopathic Medicine

*Incumbent

Faculty Members Presently Serving on the Athletic Council

Martin Crimp, Engineering, term ending 2019
Jill Slade, Osteopathic Medicine, term ending 2019
Sabrina Ford, Human Medicine, term ending 2020
Philip Strong, Lyman Briggs, term ending 2020
Bonnie Knutson, Business, term ending 2020
Summary

<table>
<thead>
<tr>
<th>Visits</th>
<th>Utilization*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report Period</td>
<td>YTD</td>
</tr>
<tr>
<td>Total General Medical</td>
<td>69</td>
</tr>
<tr>
<td>Total Behavioral Health</td>
<td>8</td>
</tr>
<tr>
<td>Total Dermatology</td>
<td>1</td>
</tr>
</tbody>
</table>

Overall member satisfaction

- General Medical: 88%
- Behavioral Health: 74% Female, 26% Male
- Dermatology: 100% Female

Total Net Claim Savings

- General Medical: $32,568
- Dermatology: $91

* Behavioral Health utilization is calculated assuming 20% of the population needs care in a given year. This is in accordance to a Kaiser Family Foundation Analysis of the 2015 National Survey on Drug Use and Health. Dermatology utilization is calculated assuming a 25% portion of the population needs care. This is in accordance to the American Academy of Dermatology in a 2013 report, Burden of Skin Disease

Copyright © 2019 Teladoc Health, Inc. All rights reserved.
Claim savings & utilization

Annualized Utilization
YTD Total Visits X 12 / # months accrued
YTD / YTD Average Subscribers
7.3%

Claim Savings Per Episode
$472

Total Net Claim Savings YTD
Claim Savings Per Episode X Number of Visits YTD
$32,568

Annualized utilization trend

Copyright © 2019 Teladoc Health, Inc. All rights reserved.
Member activity

Visits this period **69**

Registrations this period **209**

<table>
<thead>
<tr>
<th>VISITS</th>
<th>MEMBERSHIP</th>
<th>REGISTRATIONS</th>
<th>MEDICAL HISTORY COMPLETIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primaries</td>
<td>48</td>
<td>48</td>
<td>11,297</td>
</tr>
<tr>
<td>Dependents</td>
<td>21</td>
<td>21</td>
<td>17,188</td>
</tr>
<tr>
<td>Eligible Lives</td>
<td>69</td>
<td>69</td>
<td>28,485</td>
</tr>
</tbody>
</table>

* YTD Average: Sum of each month’s eligible lives divided by the number of calendar months the account is effective. Eligible Lives: All members with access to the service (primaries & dependents).

Copyright © 2019 Teladoc Health, Inc. All rights reserved.
How your members received care YTD

Visit request method

- Call center: 41%
- Mobile app: 51%
- Website: 9%

Visit method

- Visit method: 75%
- On demand vs scheduled: 87%

Visit frequency

- Total number of unique users: 63
- Where member would have gone if Teladoc were not available
  - No treatment: 10%
  - PCP: 20%
  - Specialist: 68%
  - Urgent Care: 1%
Who received care and when YTD

Gender

74% Female
26% Male

Day of week

Utilization by age

Time of day*

Copyright © 2019 Teladoc Health, Inc. All rights reserved.
Where your members received care YTD

AVERAGE RESPONSE TIME YTD
The time between the visit request and when the physician contacted the member

8 minutes
REPORT PERIOD: 8 min

<table>
<thead>
<tr>
<th>State</th>
<th>Visits</th>
<th>% Visits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michigan</td>
<td>67</td>
<td>97.1%</td>
</tr>
<tr>
<td>Minnesota</td>
<td>1</td>
<td>1.4%</td>
</tr>
<tr>
<td>Texas</td>
<td>1</td>
<td>1.4%</td>
</tr>
</tbody>
</table>

Copyright © 2019 Teladoc Health, Inc. All rights reserved.
Clinical details YTD

Member satisfaction

Number of Respondents: 5

Prescriptions by visit

- Visits with Rx: 44
- Total Rx: 48
- % Visits with Rx: 64%
- Visits without Rx: 25
- Average Rx per Visit: 0.7

Top diagnoses

- Acute upper respiratory infection, unspecified: 14%
- Acute maxillary sinusitis, unspecified: 9%
- Acute sinusitis, unspecified: 6%
- Acute vaginitis: 4%
- Candidiasis of vulva and vagina: 4%
- Acute frontal sinusitis, unspecified: 3%
- Acute pharyngitis, unspecified: 3%
- Allergic rhinitis, unspecified: 3%
- Flu due to unidentified influenza virus w/oth resp manifest: 3%
- Otalgia, unspecified ear: 3%

Top prescriptions

- Augmentin 875 mg-125 mg oral tablet: 8%
- Flonase 50 mcg/inh nasal spray: 8%
- Amoxicillin 500 mg oral capsule: 6%
- Amoxicillin 875 mg oral tablet: 6%
- Azithromycin 5 Day Dose Pack 250 mg oral tablet: 6%
- Diflucan 150 mg oral tablet: 6%
- Benzonatate 200 mg oral capsule: 4%
- Medrol Dosepak 4 mg oral tablet: 4%
- Tigan 300 mg oral capsule: 4%
- Advair Diskus 250 mcg-50 mcg inhalation powder: 2%
Behavioral Health Report

AVERAGE RESPONSE TIME YTD
Time from member’s initial request for a session until provider’s initial response. Initial response is accepting member’s session request or may be proposing an alternate session time.

**27.5 hours**

AVERAGE SCHEDULING TIME FOR SESSIONS YTD
Time from member’s initial request for a session until the session is scheduled.

**34 hours**

UPCOMING VISITS**

<table>
<thead>
<tr>
<th></th>
<th>Sessions</th>
<th>Membership</th>
<th>Utilization*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primaries</td>
<td>8</td>
<td>8</td>
<td>11,297</td>
</tr>
<tr>
<td>Dependents</td>
<td>0</td>
<td>0</td>
<td>17,188</td>
</tr>
<tr>
<td>Eligible Lives</td>
<td>8</td>
<td>8</td>
<td>28,485</td>
</tr>
</tbody>
</table>

TOTAL # UNIQUE USERS - YTD

**5**

* Behavioral Health utilization is calculated assuming 20% of the population needs care in a given year. This is in accordance to a Kaiser Family Foundation Analysis of the 2015 National Survey on Drug Use and Health.

** Visits that are scheduled, but have not yet occurred.

Copyright © 2019 Teladoc Health, Inc. All rights reserved.
**Behavioral Health - Clinical Details YTD**

**Top diagnoses**

- Major depressive disorder, recurrent, moderate: 38%
- Adjustment disorder with mixed anxiety and depressed mood: 12%
- Adjustment disorder, unspecified: 12%
- Major depressive disorder, recurrent, mild: 12%
- Other reactions to severe stress: 12%
- Problems in relationship with spouse or partner: 12%

**Top prescriptions**

No Data Available

---

**Where member would have gone if Teladoc were not available**

- No treatment: 50%
- PCP: 25%
- Therapist: 25%

**Utilization by age**

- 27-30: 50.0%
- 31-45: 50.0%
### Dermatology report

**Member satisfaction**

No Data Available

---

**Annualized Utilization**

YTD Total Visits X 12 / # months accrued  
YTD / YTD Average Subscribers

<table>
<thead>
<tr>
<th>Utilization*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>0.4%</td>
<td></td>
</tr>
</tbody>
</table>

**Total Net Claims Savings YTD**

Savings Per Episode x Visits YTD

<table>
<thead>
<tr>
<th>Total Net Claims Savings YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>$91</td>
</tr>
</tbody>
</table>

---

**Visits**

<table>
<thead>
<tr>
<th>Visits</th>
<th>Membership</th>
<th>Utilization*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primaries</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dependents</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Eligible Lives</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

---

**YTD where participants would have gone**

<table>
<thead>
<tr>
<th>VISITS</th>
<th>SAVINGS COST PER VISIT*</th>
<th>TOTAL SAVINGS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dermatologist</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Other Physician</td>
<td>1</td>
<td>$91</td>
</tr>
<tr>
<td>No Treatment</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Total Visits</td>
<td>1</td>
<td>$91</td>
</tr>
</tbody>
</table>

---

* Total savings YTD is calculated by savings cost per visit, less consult fee X # of visits. Redirected costs per visit for dermatologists are $221/visit and other physician visits are $166/visit.

** Average response time YTD**

Time from member's initial request for visit until provider's initial response. Initial response may be request for additional information or visit completion.

122.6 hours

** Average time to completion YTD**

Time from member's initial request for visit until visit completion.

123.5 hours

---

**Copyright © 2019 Teladoc Health, Inc. All rights reserved.**
Dermatology - Clinical Details YTD

Top diagnoses

<table>
<thead>
<tr>
<th>Diagnosis</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other acne</td>
<td>100%</td>
</tr>
</tbody>
</table>

Top prescriptions

<table>
<thead>
<tr>
<th>Prescription</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benzoyl Peroxide 2.5% topical gel</td>
<td>33%</td>
</tr>
<tr>
<td>Doxycycline Monohydrate</td>
<td>33%</td>
</tr>
<tr>
<td>Salicylic Acid 6% topical gel</td>
<td>33%</td>
</tr>
</tbody>
</table>

Prescriptions by visit

- Visits with Rx: 1
- Total Rx: 3
- % Visits with Rx: 100%
- Visits without Rx: 0
- Average Rx per Visit: 3.0

Utilization by age

- 18-26: 100%

Visit request method

- Website: 100%