MICHIGAN STATE UNIVERSITY
UNIVERSITY COMMITTEE ON ACADEMIC GOVERNANCE
(UCAG)
DRAFT AGENDA
April 11, 2019
3:15 PM
W-1 OWEN GRADUATE HALL (GARDEN LEVEL)

1. CALL TO ORDER
2. Approval of Agenda for April 11, 2019
3. Approval of Draft Minutes for March 14, 2019 (Appendix A)
4. Chairperson’s Remarks: Amanda Tickner (Out of Town)
5. Associate Provost for Academic Services Remarks: Dr. John Gaboury
6. Secretary for Academic Governance Remarks: Dr. Gary Hoppenstand
7. NEW BUSINESS
   7.1. Review of College Bylaws, Chairperson Amanda Tickner
   7.2. 7.4.3. Language to send to FRIB and to the Academic Specialist Committee Regarding
          Election Language in Bylaws, see Tracking System, under Academic Specialists
          (1.1.2.1.), Chairperson Amanda Tickner
   7.3. University Bylaws
          7.4.1. Revise to address the issues of concerns with 3.3.1.1., and 3.3.1.2.1.; regarding
             the establishment of clear-cut wording on the number of representatives and the cycle
             of elections that would take into account the College Advisory Council Chair’s one-
             year term, Dr Gary Hoppenstand
   7.4. 7.4.2. Absences and Removal, Discussion of Attendance Policy, Dr. Gary
          Hoppenstand (1.4.3.)
          7.4.3. Language to send to FRIB and to the Academic Specialist Committee Regarding
          Election Language in Bylaws, see Tracking System, under Academic Specialists
          (1.1.2.1.), Chairperson Amanda Tickner
7. University Bylaws
   7.4.1. Revise to address the issues of concerns with 3.3.1.1., and 3.3.1.2.1.; regarding
           the establishment of clear-cut wording on the number of representatives and the cycle
           of elections that would take into account the College Advisory Council Chair’s one-
           year term, Dr Gary Hoppenstand

8. Other Business
9. ADJOURNMENT
**Directions once inside Owen Hall:**

From the Owen Hall front desk, proceed to the left towards the cafeteria. On the far left, there are a set of double doors to the West Wing (next to the ATM). Go through the doors, pass the elevators and enter the West Wing. Proceed to the end of the long hallway and just before the hallway turns there is another gray door to a stairway on the right hand side. Go down two small flights of stairs to the garden level. Open door, turn right and proceed to room W-1 on the right hand side of the hall.
I. Call to Order
   • The meeting was called to order at 2:36 p.m.

II. Approval of Agenda
   • Motion by Silvestri.
   • Second by Gibbs.
   • Approved 16-0-0.

III. Approval of Draft Minutes of February 14 Meeting
   • Motion by Stringer.
   • Second by Gibbs.
• Motion by Silvestri to amend minutes to reflect accurate starting time of March 14 meeting
  • Seconded by Tickner
  • Approved 16-0-0

• Draft minutes as amended approved 16-0-0.

IV. Remarks

• Chair Amanda Tickner noted it was her last meeting. She thank all of the UCAG members for the hard work, and noted that the Bylaws revisions would next be heard by The Steering Committee.

• Associate Provost Gaboury declined to give remarks.

• Secretary for Academic Governance Hoppenstand thanked Tickner and those who worked on the Bylaws.

V. Incorporating Feedback from Standing Committees into Bylaws Proposal

• Following feedback from the Council of Graduate Students, UCAG proposed adding references to students’ role in academic governance in the Preamble of the Bylaws for Academic Governance, as well as 1.3.1-1.3.4., 3.2.4.7., 3.4.2.1., 3.4.2.12., and 5.4.2.3.
  • Motion by Tickner
  • Seconded by Silvestri
  • Approved 16-0-0

• Following feedback from the Council of Graduate Students, UCAG proposed adding references to students’ role in academic governance in Article 2, Article 4 (President), Article 4 (Provost), and Article 5 of the Bylaws of the Board of Trustees.
  • Motion by Tickner
  • Seconded by Silvestri
  • Approved 16-0-0

• Following feedback from a member of the University Committee on Graduate Studies, UCAG proposed deleting the proposed 2.2.4. of the Bylaws for Academic Governance.
  • Motion by Srivastava
  • Seconded by Silvestri
  • Approved 15-0-1

• Following feedback from various Standing Committees, UCAG proposed deleting the second sentence of the proposed 3.3.2.1.1. and 4.2.2.2. and changing “less than 25%” to “25% or less.”
  • Motion by Tickner
  • Second by Francsics
  • Approved 16-0-0

• Following feedback from a member of the University Committee on Student Affairs, UCAG proposed amending 4.9.1. to give the At-Large Student Liaison a spot on
UCSA and to clarify that the Vice President for Student Affairs and Services appoints this liaison.

- Motion by Tickner
- Second by Stringer
- Approved 16-0-0

- Following feedback from the University Committee on Faculty Tenure and discussion centering around the fact that this issue needed further consideration, UCAG proposed deleting the proposed amendment to 4.7.8. of the Bylaws for Academic Governance.

  - Motion by Silvestri
  - Second by Worden
  - Approved 16-0-0

- Motion by Dilley to make consideration of this issue the first thing next year's UCAG considers.

  - Seconded by Francsics
  - The motion was withdrawn following a motion by Tickner to “Motion for next year's UCAG to take up a discussion of the possibility of a University-level Tenure Committee, what it might look like, and whether it is a reasonable thing to put forward at all.”

    - Seconded by Silvestri.
    - Approved 16-0-0.

- Following feedback from various Standing Committees and Faculty Senate, UCAG voted to add “(i.e., the Provost)” to 3.2.4.7. of the Bylaws for Academic Governance and Article 4 (President) of the Bylaws for the Board of Trustees.

  - Motion by Silvestri
  - Second by Person
  - Approved 15-0-1

- UCAG proposed adding “The agenda for each meeting must include time for the undergraduate student liaison, the graduate student liaison, and the faculty liaison to deliver public remarks to the Board” as a new fifth paragraph to the Bylaws of the Board of Trustees.

  - Motion by Silvestri
  - Second by Person
  - Approved 16-0-0

- Following feedback from various Standing Committees, UCAG proposed adding examples of the executive officers who are subject to review by the proposed Committee on Administrator Review at the proposed 5.4.4.1. of the Bylaws for Academic Governance.

  - Motion by Silvestri
  - Second by Person
  - Approved 16-0-0
Following discussion initiated by Worden—though no motion was made—UCAG declined to bring forward a motion updating 5.2.2.–5.2.4. of the Bylaws for Academic Governance recommending that “Faculty Athletic Representative” be changed to a plural form to reflect current practice. Members of UCAG noted that if the Bylaws say there is only one Faculty Athletic Representative, only one should be appointed.

Worden brought up another possible concern, noting, “I was recently told that a faculty member UCAG nominated to the Athletic Council candidate pool was contacted by one of the Faculty Athletic Representatives in an apparent effort to vet the candidate’s suitability for serving on the Athletic Council. Section 5.2.4.4. of the MSU Bylaws states that ‘The President shall review the Faculty Athletic Representative at least once every five years with the advice of the voting members of the Athletic Council.’ Because Athletic Council members help review the Faculty Athletic Representative(s), is there a conflict of interest if a current Faculty Athletic Representative communicates with the pool members and then advises the President on which pool members to appoint?”

- Motion by Dilley to request that Athletic Council provide a timeline for developing its procedures, as well as to instruct the 2019-2020 UCAG to review Athletic Council’s bylaws/procedures with special attention to the issue of whether potential Faculty Athletic Representatives should be in contact with current Athletic Council members
  - Second by Silvestri
  - Approved 15-0-1

- UCAG proposed instructing the 2019-2020 UCAG to consider the sufficiency and transparency of dean reviews and their relationships.
  - Motion by Dilley
  - Second by Silvestri
  - Approved 16-0-0

- UCAG proposed giving Vice Chair Silvestri the authority to make amendments to the documents to be sent to The Steering Committee in order to accurately reflect UCAG’s amendments.
  - Motion by Dilley.
  - Second by Peron
  - Approve 16-0-0

VI. The meeting adjourned at 5:01 p.m.

- Motion by Dilley
- Second by Worden
- Approved 16-0-0