1. CALL TO ORDER
   The meeting was called to order at 3:17 pm.

2. Approval of Agenda for September 3, 2019
   The agenda for September 3, 2019 was approved as presented.

3. Approval of Draft Minutes for April 2, 2019
   The minutes for April 2, 2019 were approved as distributed.

4. President’s Remarks: Dr. Samuel L. Stanley

   President Stanley reported that he was pleased to have a chance to participate in shared governance with The Steering Committee. He added that he had just begun the process of meeting with all of the colleges, as well as finding time to meet with students. President Stanley stated that he is looking forward to working on change and culture at Michigan State University, as well as looking at the organizational structure for MSU’s units, in terms of what are areas the University wants to focus on going forward, and how to accomplish the strategic plan. In addition, President Stanley outlined his support for MSU’s research and teaching mission, despite some impending budgetary pressures, and he expressed his very positive experiences interacting with the MSU community.

5. Chairperson’s Remark: Professor Deborah Moriarty
Professor Moriarty stated that she will present her remarks at the next Faculty Senate meeting.

6. **Introductions**
   Introductions of the Steering Committee members were made.

7. **Committee Reports**

   **University Committee on Academic Governance (UCAG) – Tyler Silvestri**

   Tyler Silvestri reported on the status of the proposed University Bylaws revisions.

   **University Committee on Undergraduate Education (UCUE) – Dr. Andrew Corner**

   Dr. Corner reported that the University Committee on Undergraduate Education had not met yet (but would later in the week), so there was no report to be made.

   **University Committee on Curriculum (UCC) – Dr. Marci Mechtel**

   Dr. Mechtel reported that the University Committee on Curriculum met in April, and approved the following: four new Programs, all effective Fall Semester of 2019, including a Computational Data Science, Bachelor of Science degree; a Data Science, Bachelor of Science degree; and a Media Photography minor. In addition, there were 15 Program changes, and no Program deletions, or moratoriums, for courses. There were 32 new courses approved, and an additional 28 course changes approved, along with no course deletions.

   Dr. Mechtel moved and was seconded that the UCC report, for this time only, will be an informational item for both Faculty Senate and University Council. **The motion carried.**

   **University Committee on Faculty Tenure (UCFT) – Chairperson is pending at the time and therefore no report was presented.**

   **University Committee on Faculty Affairs (UCFA) – Dr. Richard Fulton – No report provided.**

   **UCGS – Dr. Gwen Wittenbaum – No report provided.**

   **UCSA – Chairperson is pending at the time and therefore no report was presented.**

   **COGS – Megan Abel**

   Megan Abel reported that the Council of Graduate Students first meeting is on September 18, and that COGS is currently welcoming new and returning students to campus.
8. NEW BUSINESS

9.1. Report from the Ad Hoc Faculty Senate Sub-Committee, Dr. Filomena Nunes, Managing Director for FRIB and Faculty Senate Sub-Committee Member

Dr. Nunes reported on her Sub-Committee’s recommendations for improvement of Faculty Senate meetings. These recommendations included that new Faculty Senators have provided an orientation for their new positions; that the space for the Faculty Senate be re-examined for its effectiveness in facilitating communication; that individual microphones be provided for ease of conversations; that the communication process itself during Faculty Senate meetings be re-examined, as it currently stands; that the topics for discussion at Faculty Senate be re-examined for improvement, so that Faculty Senate discussions can be conducted before decisions are made (this would include aligning the Faculty Senate Calendar with the University Calendar); that the ordering of the Faculty Senate agenda be re-ordered, so that important discussion items are placed before informational items; and that there is more Administrative support for the Faculty Senate meetings, including course release time for the Chair of the Steering Committee/Faculty Senate. Discussion ensued. A brief presentation was made by Barb Krantz, Director of Facilities Planning and Space Management (FPSM), regarding possible meeting locations for the Faculty Senate. Discussion ensued.

A motion was made and seconded to place this on the Faculty Senate agenda. The motion carried.

9.2. Adverse Impact of Some Faculty’s Implementation of University-Approved Missed Class Policy, Dr. Michael Kaplowitz, Faculty Athletic Representative (FAR)

Dr. Kaplowitz offered a report on the adverse impact of some faculty’s implementation of the University-Approved Missed Class Policy on student athletes. A motion was made and seconded to send this report to UCFA and UCUE. The motion carried. Discussion ensued. It was mentioned that the report has faculty names that should be confidential, therefore Dr. Kaplowitz will take out the names in the document to maintain confidentiality prior to distributing to UCFA and UCUE.

9.3. New Travel System, Lee Hunter, Accounting Manager

Lee Hunter offered a presentation on the new Travel System changes. Discussion ensued. The presentation will be posted on the AG website when received.

9.4. University Policies on Awards and Honors, Dr. Anna Pegler-Gordon, At-Large Member

Dr. Anna Pegler-Gordon offered a report regarding conflict of interest with the University’s Policies on Awards and Honors, and the problems surrounding the naming of awards after those individuals who have harmed individuals at the University or have harmed the reputation of the University itself. A motion was made and seconded to place
this report on the Faculty Senate’s agenda. The motion carried. A friendly amendment was made and seconded to the first motion to seek volunteers for an ad hoc committee to review current University policies on awards and honors. The motion carried.

9.5. Composition of the Faculty Liaison Group to the Board of Trustees (FLG to BOT), Professor Deborah Moriarty

Professor Moriarty reported that She will be in touch with Sherry Lott at the Academic Governance office tomorrow to determine who will be assigned on the Faculty Liaison Group.

9.6. Restructuring the Position of the Secretary for Academic Governance, Professor Deborah Moriarty

Professor Moriarty requested that the University Committee on Academic Governance be requested to review the role of the Secretary for Academic Governance position, with the thought in mind that this position need not be staffed half-time by a faculty member. The position of Secretary for Academic Governance, she suggests, should be a full-time administrative position. A motion was made and seconded to send this request to UCAG for their review. The motion carried.

9.7. Faculty Senate Orientation, Professor Deborah Moriarty

Professor Moriarty outlined a procedure for the Faculty Senate orientation. Discussion ensued. A motion was made and seconded to place this item on the Faculty Senate agenda. The motion carried.

10. Draft Agenda for Faculty Senate for September 10, 2019

10.1. Faculty Senate Orientation, Professor Deborah Moriarty, (Information Items) (attachments)

10.2. Report from Ad Hoc Faculty Senate Sub-Committee, Dr. Filomena Nunes (Information Item) (Attachment)

10.3. University Committee on Curriculum (UCC) Report, Dr. Marci Mechtel, UCC Chairperson (Information Item) (Appendix)

10.4 Future agenda items for Faculty Senate, Dr. Jennifer Johnson, Vice-Chairperson and At-Large Member (Information Item)

A motion was made and seconded to approve the Faculty Senate agenda for September 10, 2019. The motion carried.

11. Draft Agenda for University Council for September 17, 2019
11.1. University Committee on Curriculum (UCC) Report, Dr. Marci Mechtel, UCC Chairperson (Information Item) (Appendix)

A motion was made and seconded to cancel the upcoming University Council meeting. The motion carried. An amended motion was then made and seconded not to cancel the upcoming University Council meeting. The motion carried. The following items were added:

11.2. University Policies on Awards and Honors, Dr. Anna Pegler-Gordon, At-Large Member (Action Item)

11.3 Scooter Update, possibly Wolfgang Bauer (Information Item)
The Secretary for Academic Governance Office will contact to schedule.

A motion was made to and seconded to approve the University Council agenda for September 17, 2019. The motion carried.

12. ADJOURNMENT
A motion to adjourn was made and seconded. The motion carried. 5:18 pm.