1. Except where otherwise specified in these Rules and Procedures, meetings of the Faculty Council shall be conducted according to the rules and procedures for Regular Meetings as described in Robert’s Rules of Order, revised.

2. The Faculty Council shall have a regular meeting scheduled once each semester. Additional meetings may be called by the President or the Provost in consultation with the faculty members of the Steering Committee. At Faculty Council meetings, any Faculty Council member may move to schedule a subsequent meeting.

3. The proposed agenda for a given meeting, along with any pertinent information available to the Steering Committee of the Faculty Council, shall be sent to each Faculty Member at least one week before the meeting date. The Steering Committee of the Faculty Council shall include in the proposed agenda all items referred to it, in writing, with the support of at least ten (10) Faculty Council members, at least 10 days before the meeting.

4. Meetings of the Faculty Council are open. Any meeting or portion thereof may be closed by a majority vote of the Faculty Council members present and voting. During open meetings, spectators shall be seated separately from members.

5. The University Committee on Academic Governance shall solicit suggested nominees from Faculty Council members whenever it is asked to nominate faculty members for election by the Faculty Council. (This generally applies to Standing Committees, Advisory and Consultative Committees, Search and Selection Committees, Rating Committees and similar groups.) The faculty members of UCAG shall nominate a slate of candidates. The faculty members of UCAG shall also include all eligible nominees who have been supported by petition to the committee of 10 or more Faculty Council members. The Secretary for Academic Governance shall conduct a mail ballot. Biographical information pertaining to the candidates shall be included with the mail ballot.

6. If by 10 minutes after the scheduled meeting time a majority of the FACULTY COUNCIL is not present, then 40% of the membership shall be sufficient to open the meeting, approve the agenda and minutes, and commence discussion. Until a majority is present, formal motions may be passed only with the support of at least 25% of the Faculty Council membership plus one.

7. These Rules and Procedures shall continue in effect for all meetings of the Faculty Council unless amended.

Approved by Faculty Council March 9, 1976.
Item #6 added May 3, 1977
Item #7 added October 19, 1982
Item #7 amended February 3, 1987
Item #5 amended March 10, 1992
Item #2 amended November 24, 1992
RULES AND PROCEDURES FOR THE FACULTY COUNCIL

1. Except where otherwise specified in these Rules and Procedures, meetings of the Faculty Council shall be conducted according to the rules and procedures for Regular Meetings as described in Robert’s Rules of Order, revised.

2. The Faculty Council shall have a regular meeting scheduled at least once each semester. Additional meetings may be called by the President or the Provost in consultation with the faculty members of the Steering Committee Executive Committee of Academic Council. At Faculty Council meetings, any Faculty Council member may move to schedule a subsequent meeting.

3. The proposed agenda for a given meeting, along with any pertinent information available to the Steering Committee of the Faculty Council, shall be sent to each Faculty Member at least one week before the meeting date. The Steering Committee of the Faculty Council shall include in the proposed agenda all items referred to it, in writing, with the support of at least ten (10) Faculty Council members, at least 10 days before the meeting shall be sent electronically to each Faculty Council member two to three business days prior to the meeting.

4. Meetings of the Faculty Council are open. Any meeting or portion thereof may be closed by a majority vote of the Faculty Council members present and voting. During open meetings, spectators shall be seated separately from members.

5. The University Committee on Academic Governance shall solicit suggested nominees from Faculty Council members for nomination to the University Committee on Academic Governance and election by the Faculty Council. (This generally applies to Standing Committees, Advisory and Consultative Committees, Search and Selection Committees, Rating Committees and similar groups.) The faculty members of UCAG shall nominate a slate of candidates. The faculty members of UCAG shall also include all eligible nominees who have been supported by petition to the committee of 10 or more Faculty Council members. The Secretary for Academic Governance shall conduct elections using electronic balloting or a mail ballot. Biographical information pertaining to the candidates shall be included with the mail ballot.

6. If by 10 minutes after the scheduled meeting time a majority of the FACULTY COUNCIL is not present, then 40% of the membership shall be sufficient to open the meeting, approve the agenda and minutes, and commence discussion. Until a majority is present, formal motions may be passed only with the support of at least 25% of the Faculty Council membership plus one.

7. These Rules and Procedures shall continue in effect for all meetings of the Faculty Council unless amended.

Approved by Faculty Council March 9, 1976.
Item #6 added May 3, 1977
Item #7 added October 19, 1982
Item #7 amended February 3, 1987
Item #5 amended March 10, 1992
Item #2 amended November 24, 1992

Key: ---- (Deleted Text)
      New Text