STANDING COMMITTEE SUMMARY REPORTS FOR SEPTEMBER, OCTOBER & NOVEMBER, 2008

COMMITTEE NAME: University Committee on Academic Governance

COMMITTEE CHAIRPERSON: Ed Rosser

Summary of committee activities for September, October, and November 2008:

Report forthcoming

MSU IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
COMMITTEE NAME: University Committee on Academic Policy

COMMITTEE CHAIRPERSON: R. Sekhar Chivukula

Summary of committee activities for September, October, and November 2008:

1. UCAP provided response to ECAC regarding Trial Changes in Academic Year Start Date and Fall Welcome. (9/4/08)

2. Committee endorsed draft Undergraduate Learning Assistant (ULA) policy and authorized the Chairperson to forward it to the Provost. (9/18/08)

3. Committee approved UCC Proposal 4 that recommends that at least 12 credits counted toward the requirements for a student’s minor must not be used to fulfill the requirements for that student’s major. (9/18/08)

4. Committee approved UCC Proposal 5 that establishes that a student cannot pursue a minor when completing a major of the same name within a field-of—study. (9/18/08)

5. Committee considered and approved the requests from the Department of Economics to add grade-point average requirements in the Bachelor of Science and the Bachelor of Arts Degrees in Economics, with suggested modifications in the proposed catalogue language. (9/18/08)

6. Committee considered and endorsed the request to change the admission requirements for the Bachelor of Arts Degree in Hospitality Business and recommends The School of Hospitality Business website reflect the range of GPAs of previously admitted students and the corresponding historical data showing the trend of GPAs for those admitted to the program. (9/25/08)

7. Committee considered and endorsed the request to add a grade-point average requirement in the Bachelor of Arts Degree in Journalism. (9/25/08)

8. Committed briefed by Mike Kasavana, Chairperson, Athletic Council and Jim Pignataro, Director, Student Athletic Support Services on proposed NCAA regulations regarding non-traditional courses that will be considered at NCAA’s conference in January 2009. (10/23/08)

9. Committee discussion on Course Repeat Policy resulted in the decision to collect data on the extent of the repetition of courses at MSU and the extent to which current policy met the needs of students in order to decide whether further consideration of this topic was necessary. (10/23/08)
UCAP Summary Report Continued

10. Committee approved UCC Proposal 1 that will remove the limitation that minors must carry the same field-of-study name as the major. (11/6/08)

11. Committee considered and endorsed the request to establish a minor in Computer Science with an admission requirement and a recommended change in catalogue language reflecting that 18 credits is the maximum number of credits allowed in the minor without special permission. (11/6/08)

12. Committee discussion and subcommittee work on proposed revision of Integrity of Scholarship and Grades policy. (11/6/08, 11/20/08)

13. Committee heard comments from Dr. Fred Fico regarding a proposed amendment to the MSU Antidiscrimination Policy. (11/20/08)

14. Committee appointed R. Sekhar Chivukula as the UCAP representative to the Academic Year Review Task Force. (11/20/08)

List of prospective agenda items for the upcoming meetings:

1. Discussion and subcommittee work on proposed revision of Integrity of Scholarship and Grades policy.

2. Discussion and subcommittee work on proposed revision to the Religious Observance Policy.

3. Discussion and input to Academic Year Review Task Force.

4. UCAP will consider a proposed amendment to the MSU Antidiscrimination Policy and provide a recommendation to ECAC.

5. Committee will research, review, and discuss MSU Course Repeat Policy.
COMMITTEE NAME: University Committee on Curriculum

COMMITTEE CHAIRPERSON: Linda Good

Summary of committee activities for September, October and November 2008:

Presented UCC Full committee report at September, October, and November Academic Council meetings.

Proposal #7: Redefine the policies and procedures for Graduate Certificates, Approved at Academic Council 9/23/08
Proposal #4: Specify that at least 12 credits counted toward the requirements for a student’s minor must not be used to fulfill the requirements for the student’s major. 12 credits must be unique. Approved at Academic Council 10/21/08
Proposal #5: Establish that students may not pursue a minor in the same field of study in which they are pursuing a major. Approved at Academic Council 10/21/08
Proposal #6: Allow a maximum of 9 approved credits from the undergraduate level to be applied to a linked Bachelor’s/Master’s degree program. Approved at Academic Council 11/18/08
Proposal #10: Allow a maximum of 9 credits to be transferred from the Graduate Certificate level to a Master’s degree program. Approved at Academic Council 11/18/08
Proposal #11: Reduce the Lifelong Education credits eligible to be transferred to a Master’s degree program from 10 to 9 credits. Approved at Academic Council 11/18/08
Proposal #12: Allow a combined maximum of 12 credits to be applied to a Master’s degree program from transfer courses, Lifelong Education enrollment status, and the Graduate Certificate enrollment status. Approved at Academic Council 11/18/08

List of prospective agenda items for the upcoming meetings:

Proposal #1: Enable departments to offer a minor in a field of study where no major is offered and eliminate the requirement that the minor must carry the same field of study name as the major. Approved by UCAP 11/6/08. On agendas of Faculty Council 1/20/09 and Academic Council 1/27/09

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COMMITTEE NAME: University Committee on Faculty Affairs (UCFA)

COMMITTEE CHAIRPERSON: Professor Deborah Moriarty

Summary of committee activities for September, October and November 2008:

Discussed and reviewed Policy on Criminal Background Checks.
Discussed and reviewed Web Accessibility Policy.
Ongoing discussions of improvement of faculty life. As a result there was a sidewalk installed on the north side of Adams Field.
Approved 2009-2010 Appropriation Request to the state of Michigan.
Reviewed annual memorandum on Appointment, Reappointment, Promotion and Tenure.
Received and reviewed Faculty Grievance Officer’s annual report.
Agreed to use electronic minutes, agendas, and minimize as much as possible the use of hard copies as a “green” initiative.
Discussed putting calorie counts on all campus eating establishments as a health care initiative. To be continued in the spring semester.
Ongoing discussions of health care issues with the Faculty Health Care Committee.
Ongoing discussions of ways to increase faculty involvement and understanding of university governance.

List of prospective agenda items for the upcoming meetings:

Revision of the Academic Calendar.
Revision of the Diversity and Inclusion statement to reflect issues of civility, in conjunction with UCSA.
Changes to the Anti-Discrimination Policy.
Discussion of the use and relevance of SIRS forms.
Faculty salary recommendation.
Religious Observance Policy.
Changing in-house publications to electronic publications as a “green” initiative.
Continued discussion of “healthy campus” initiatives – calorie information on menus, free access to IM facilities.
COMMITTEE NAME: University Committee on Faculty Tenure (UCFT)

COMMITTEE CHAIRPERSON: Michael Kroth

Summary of committee activities for September, October and November 2008:


In accordance with the Bylaws for Academic Governance the UCFT reviewed six requests for extensions to the probationary tenure system appointment. The UCFT also reviewed a request for a fixed term appointment immediately following an appointment under the tenure system.

The UCFT reviewed and approved revisions to the Operating Principle of the Tenure System #5 and #6, and a proposed amendment to the Granting Tenure Policy. The revised language was forwarded to Provost Wilcox for endorsement and recommended to the Executive Committee of Academic Council for consideration by Faculty Council and Academic Council.

The UCFT also discussed the information required in the memorandum submitted to the Associate Provost requesting an extension of the probationary appointment. The committee proposed no changes.

The UCFT reviewed the Annual memorandum on Appointment, Reappointment, Tenure and Promotion Recommendations. The committee proposed no changes.

List of prospective agenda items for the upcoming meetings:

Individual Personnel Matters

Terry Curry indicated that the Executive Committee of Academic Council would be forwarding a request to UCFT for review of the form that is used to document recommendations for reappointment, promotion and tenure (Form D).

UCFT review of College-Level tenure guidelines.
COMMITTEE NAME: University Graduate Council

COMMITTEE CHAIRPERSON: Ed Outslay

Summary of committee activities for September, October and November 2008:

CURRICULAR ITEMS:

Add (1):

*Request to add transfer credit agreement for the Doctor of Philosophy degree in Nursing as published on page 423 of the 2007-2009 Academic Programs catalog.

Change (13):

*Request to change the requirements for the Master of Science or Master of Arts in the College of Natural Science as published on page 364 of the 2007-2009 Academic Programs catalog.

*Request to change the name of the Doctor of Philosophy degree program in Curriculum, Teaching and Educational Policy from Curriculum, Teaching and Educational Policy to Curriculum, Instruction, and Teacher Education in the Department of Teach Education.

*Request to change the requirements for the Master of Arts degree in Educational Technology in the Department of Counseling, Educational Psychology and Special Education as updated on page 264 of the 2007-2009 Academic Programs.

*Request to change the requirements for the Doctor of Philosophy degree in Educational Policy in the College of Education as updated on page 259 of the 2007-2009 Academic Programs.

*Request to change the requirements for the Master of Arts degree in Health Communication in the College of Communication Arts and Sciences as published on pages 240 and 241 of the 2007-2009 Academic Programs catalog.

*Request to change the Requirements of the Master of Business Administration degree in the Eli Broad College of Business as published on pages 220 and 221 of the 2007-2009 Academic Programs.

*Request to change the requirements of the Master of Arts degree in Critical Studies in Literacy and Pedagogy in the College of Arts and Letters, as published on pages 183 and 183 of the 2007-2009 Academic Programs catalog.

*Request to change the name of the major in the Doctor of Philosophy degree program in Pathology-Environmental Toxicology from Pathology-Environmental Toxicology to Pathobiology-Environmental Toxicology, in the Department of Pathobiology and Diagnostic Investigation.
*Request to change the name of the major in the Master of Science degree program in Pathology from Pathology to Pathobiology, in the Department of Pathobiology and Diagnostic Investigation.

*Request to change the name of the major in the Doctor of Philosophy degree in Pathology from Pathology to Pathobiology, in the Department of Pathobiology and Diagnostic Investigation.

*Request to change the requirements of the dual major in Quantitative Biology, in the College of Natural Science as published on page 374 of the 2007-2009 Academic Programs catalog.

*Request to change the requirements for the Master of Science in Nursing degree in Nursing as published on page 43 of the November 20, 2007 Report of the UCC to the Academic Council.

*Request to change the requirements in the Doctor of Philosophy degree in Hispanic Cultural Studies in the Department of Spanish and Portuguese as published on pages 208 and 209 of the 2007-2009 Academic Programs catalog.

Establish (3):

*Request to establish a Graduate Specialization in Environmental Policy in the College of Social Science.

*Request to establish a Master of Science degree in Business Research in the Eli Broad College of Business and Graduate School of Management.

*Request to establish a Master of Arts in Journalism Education in the School of Journalism.

Moratorium (1):

*Request to declare a moratorium on admission to the Master of Arts degree in Bioethics, Humanities and Society.

**POLICY ITEMS:**

(September) ongoing discussions on the possible revisions to the MSU Procedures Concerning Allegations of Misconduct in Research and Scholarly Activities (in part to incorporate the new federal definition of research misconduct).

Ongoing discussions on possible changes to the research assistantship summer appointment system to permit more flexibility.
UGC Continued – Page 3

October discussion with UCAP Chair Sekhar Chivukula on MSU’s Integrity of Scholarship and Grades and the MSU policy regarding religious observance.

(September) briefing on the National Research Council Assessment of Doctoral Programs (methodology report and data not released yet).

(September) briefing by Vice President Ian Gray on matters relating to research and graduate education.

List of prospective agenda items for the upcoming meetings:

Finalize the recommendations for revising the MSU Procedures Concerning Allegations of Misconduct in Research and Scholarly Activities.

Finalize the recommendations to the Provost on RAs.

Revisit the Integrity of Scholarship and Grades with UCAP.

Review any graduate programs that fall below 5 degrees in 5 years (a 1999-2000 UGC review process initiation criterion).

National Research Council data discussion when the data and ratings are available.

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COMMITTEE NAME: University Committee on Student Affairs (UCSA)

COMMITTEE CHAIRPERSON: Sandte Stanley

Summary of committee activities for September, October and November 2008:

This semester UCSA was charged with various tasks by the Executive Committee of Academic Council. The majority of our meetings were used to write responses to several important issues within the academic governance system this year. The first issue that was tackled was writing a response to University Committee on Academic Policy (UCAP) regarding their recommendations to Fall Welcome/Fall Break. The second issue was to respond to recommendations made by UCAP regarding the Integrity of Scholarships and Grades Policy. Both responses were sent to UCAP and were met with follow up comments. The third task that UCSA was given was to write a response to the involvement of governance re energy. UCSA reviewed the Power Point presentation from Linda Boomer of the Physical Plant, wrote the response and submitted it to the December 2nd ECAC meeting. The fourth task (which is on going) was to write a response regarding President Simon’s statement on civility. This response is to be written in conjunction with UCFA. UCSA has created a response and submitted it to UCFA and during spring semester we will coordinate in an effort to create one cohesive response that will be submitted to ECAC and Academic Council before the March deadline that was given.

An ongoing project that a UCSA subcommittee has is to revise the AFR. This subcommittee consists of several students, the Ombudsman, faculty and the Student Life Associate Director. UCSA hopes to have revisions ready by the end of spring semester.

List of prospective agenda items for the upcoming meetings:

There are several projects from fall semester that will be continued into spring semester. UCSA will be continuing its review of the AFR, keeping abreast of issues regarding Fall Welcome/Fall Break, and also continuing to coordinate with UCFA on the response to the statement on civility. New agenda items include but are not limited to: a presentation from the accounting department in regards to the Student Accountability Measure (draft), a presentation on Restorative Justice as it pertains to hate incidences within residence halls, discussions on game day ambiance and discussions about the Dubai campus.

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