I.A.1 Composition of the faculty. Refer to University Bylaws 1.1.1 and bring Madison definitions into line with the University’s. See especially 1.1.1.3 on honorary faculty.

I.A.2 a. 2. Consider explaining how discretion might appropriately be shown.

I.A.2.a. 3. Although these rules state that Roberts will be followed, it would be good to state explicitly the requirements for a quorum.

I.A.4.b. Here the Bylaws seem to expressly avoid demanding a quorum. This is unusual and should be reviewed.

I.A.5. b.&c. These sections are vague. Some explicit minimal expectations might be wise. “Due notice” is not defined in c.

I.B.1. This statement is so vague as to be meaningless as a bylaw. Worse, students might interpret it in a negative manner as dismissive of their role.

I.C.2. Reference to University Bylaws appears to be incorrect. We suggest 2.1.3.2.

I.C.2.a.3 The word “from” should be “by,” or in some other way the section should indicate who is selecting.

II.A.3 (there are two threes, this refers to the first, section needs to be renumbered). Academic Council should read Faculty Council.

II.D.5.a This quote and reference to University Bylaws needs updating. Could not find quote or section referenced.

II.E.1.b Every academic year is clearer than every year. Maximum feasible is vague, some framework would be better.

II.E.1.c&f Timeframes for agendas are very short with no apparent need. No timeframe parameters specified for minutes.

II.E.2.b. We believe this actually refers to Faculty Council and references should be changed throughout.

II.E.2.c. Again it would appear that Faculty Council should be substituted for Academic Council. We also wondered why the Bylaws single out just a few University level committees as important. Faculty Affairs and Tenure are notably absent. If it is appropriate for a college to set such priorities, it might be wise to explain.

III.A.1. This section may be unnecessary, see Bylaws 2.2.3.1. If it is kept, it would be better to name the four fields even though they might need occasional updating.

III.B. The name of the student constitution has changed and numbered references to it are incorrect throughout this document.
III.C.3-7. Uses of the term “may” with no information about when or how such advice should/would be sought is very weak.

III.C.10. This concept of joint meeting is confusing here and at VI below. Are there joint meetings for reasons other than grievances? How might they happen?

III.D.1. It would be useful to characterize these meetings, are they advisory?

III.D.2. Defining the purpose of closed meetings would limit their possibility.

III.D.3. Another instance of having an incorrect reference to student constitution document,

IV.A. More description here would clarify. Are members elected as outlined in VIII, what is their term of office, what is a quorum?

IV.D.3. Need more explanation of executive sessions. Why would one be called?

IV.D.6. This is very short notice!

IV.D.7. Are minutes also available to others?

V.F.1. For this important committee it might be wise to mention parameters like that procedures must be consistent with the University Bylaws at 2.2.

VI.B.2.b. Appears to be missing a sentence on how the student members are selected. It would also be good to explain how a group could fail to choose and lead the Dean to do the selection.

VII A. Suggest renaming section “Chair Selection Procedure.” Surprised to now have five fields, would still like to see them named, and number of fields should be consistent throughout.

VII.C.2.c. Student constitution, needs updating.

VII.D.1.a & b. Did not understand why the fallback to “the Dean shall direct” was deemed necessary in parts 2 of a. and b.


VII.D.4.h. More specific guidelines would be advisable.

IX.A. Faculty Search Committee has not been mentioned previously, or defined. Later in section, refers to female and minority faculty. Consider using more general diversity language.

IX.C. Appropriate and timely is vague. Guidelines would help.
IX.D.6. This Code reference refers to Code of Teaching Responsibility? Correct name and consider providing a link.
    http://www.hr.msu.edu/HRsite/Documents/Faculty/Handbooks/Faculty/Instruction/v-codeofteaching.htm

X.B.2 Consider changing CD-ROMs to more general language, e.g. electronic publications.

X.B.2 footnote 1. We did not receive any appendices with these Bylaws.

X.B.4.b Public Service should be updated to Outreach and Engagement.

X.C.1. Given that VII. D. of these Bylaws provides that the Dean may be selecting the students serving on the field committees, the college should consider opening up the student participation parameters here and perhaps strengthening the description of student qualifications to make evaluations.

X.D.2. “other materials” Define or omit.

XI.A & B. Final sentence in both is just a fragment. Needs to be completed and updated with new constitution title and numbering.

XII.A. These Bylaws modify the provisions of Robert’s Rules on many issues. This section needs to say that anything not specified in these Bylaws will be governed by Robert’s Rules.