Present: Katherine Corby, Phylis Floyd, Pamela Fraker, Jeffrey Johnson, Michael McAlpine, Edmund Rosser

Others: Julie Harrison, Jacqueline Wright, June Youatt

1. The Agenda for November 2, 2006 was approved.

2. Minutes for the meeting of September 7, 2006 were approved.

3. Acting Chairperson's Remarks - Since Chair Christina DeJong was unable to attend, Ed Rosser agreed to act as chairperson of the meeting.

4. College Bylaws Review:
   a. Law College

Jacqueline Wright discussed the status of the Law College Bylaws, drafted in 2005, which have still not been adopted by the college faculty. After some discussion of the situation where the college lacks bylaws, a motion was made to: “Send the issue to ECAC to develop a process for drafting Bylaws for the Law College, consistent with University bylaws and a time line for their implementation.” The motion was seconded and passed unanimously.

b. Human Medicine

A subcommittee consisting of Christina DeJong, Phylis Floyd, Pamela Fraker, and Jeffrey Johnson will review the Bylaws of the College of Human Medicine.

c. Osteopathic Medicine

Michael McAlpine, Edmund Rosser, Katherine Corby and Ved Gossain will review the bylaws for the College of Osteopathic Medicine.

Since 3:15 p.m. Thursday, December 7, had previously been reserved for a UCAG meeting, the subcommittees could meet to discuss their respective college bylaws at that time. Julie Harrison will reserve rooms for these meetings.

Discussion followed on the process to guide the review.

5. Other Business
No other business was raised.

Meeting adjourned at 4:15 p.m.

Respectfully submitted,

Phylis Floyd
Acting Secretary