

# 2017-18 University Committee on Faculty Affairs

## MINUTES

Tuesday, January 9, 2018

**Members Present:** M. Comstock, P. Floyd, R. Fulton, J. Gobel\*\*, J. Hess\*\*, S. Kendall, N. Myers, I. Ostrander\*\*, E. Rothwell, J. Rumler\*\*, T. Tomlinson, M. Waddell. (\* Serving 2017 fall semester \*\* Serving 2018 spring semester)

**Others Present:** E. Boyles, W. Donohue, D. Byelich, T. Curry.

**Members Absent:** R. Chan, M. Faner\*, C. Scales, K. Yermak, M. Zakharia\*.

### Call to Order

Chairperson Tomlinson called the meeting to order at 1:00 p.m.

### Approval of Agenda

R. Fulton/E. Rothwell moved to approve the agenda. The motion carried.

### Prior Meeting Minutes

The November 28, 2017 Minutes were noted.

### New Business

1. UCFA Mid-Semester Feedback – UCFA adopted the following motion:
  - A. The UCFA recognizes the value of mid-semester feedback for improving instructional methods, in both the short and long-term
  - B. Since its usefulness depends in some part on the methods of instruction being used, and so may vary from course to course, its use should be encouraged *by units* as appropriate, rather than required.
  - C. The UCFA does not support the use of mid-semester feedback as a component for evaluating the teaching effectiveness of individual faculty by unit administrators for annual reviews, merit raises, or retention, promotion and tenure.

### Old Business

1. Summer salary/retirement – David Byelich gave an overview with background.

### Announcements

1. Tom Tomlinson. - No report made.
2. Terry Curry -
  - a. Terry reviewed the “Historical Summary of Faculty and Academic Staff – Headcount” 1998-2017 statistics.
  - b. Five candidates for the Natural Science Dean position are being interviewed during the next several weeks.
  - c. Additionally, other dean/director positions with candidates coming through in the next later this semester: Lyman Briggs College, Veterinary Medicine, MSU Libraries, and Osteopathic Medicine.

**Announcements, continued**

3. William Donohue –
  - a. He reported they are currently processing 5 grievances.
  - b. The Faculty Grievance Office is changing the office name to *Faculty Grievance and Dispute Resolution Office*.
4. David Byelich – He reported that the Michigan budget would be getting started this week.

**Budget Subcommittee** -- Nick Myers said they would be discussing prior ear raise requests during today's meeting

**Personnel Policy Subcommittee** – Susan Kendall said their speaker had a last minutes problem and couldn't attend their subcommittee meeting today.

**Adjournment** – R. Fulton/M. Waddell moved to adjourn the meeting. The motion carried.