

2020-21 University Committee on Faculty Affairs

MINUTES – Draft, revised 11-10-2020

Tuesday, October 27, 2020

Members Present: A. Bert, K. Bieda, M. Comstock, C. Finkelstein, J. Fitzsimmons, R. Fulton, M. Helton S. Kendall, N. Lajevardi, I. Medina-Meza, I. Plough, F. Ravitch, L. Schiavone III, J. Schuster-Craig, M. Waddell, H. Wu, A. Zevalkink.

Others Present: E. Boyles, D. Byelich, S. Lang, F. Villarruel, K. Yermak.

Members and Others Absent:

Call to Order

Chairperson Fulton called the meeting to order at 1:00 p.m.

Approval of Agenda

The agenda was approved as presented.

Approval of Minutes

The Minutes from September 29, 2020, October 13, 2020 and October 27, 2020 will be reviewed at the November 10, 2020 meeting.

New Business

1. Faculty Grievance Policy Amendments and Revisions to Personnel Subcommittee for consideration – F. Villarruel. *This is a FYI item only.*
2. Integrity in Disclosure of External Institutional Professional Relationships – Provost Woodruff – S. Lang.
Matt Comstock made a motion, seconded by J. Schuster-Craig, to Table the discussion until the next UCFA meeting. Motion passed.
3. Consideration of Revocation of Emeritus Status – K. Yermak. *This discussion was an Executive Session. A motion for Emeritus status revocation was made, seconded and following discussion, the motion passed.*

Old Business

1. Guidance on Faculty-Involved Curricular Material – Provost's Office – TBD. *Going to inquire why UCFA was given this topic to investigate.*
2. Code of Professional Standards and Behaviors revision – M. Comstock, C. Finkelstein, M. Fulton, N. Lajevardi and J. Schuster-Craig. *The committee has met; they are still gathering information on this topic.*
3. Statement on teaching via online evaluations as they relate to annual review and promotion and tenure – M. Comstock, I. Medina-Meza and M. Helton. *This committee still needs to meet.*
4. Report from subcommittee on Council of Graduate Students Resolution 19-FS-22 inclusion of diversity, equity, and inclusion in annual review and tenure document – Nazita Lajevardi and India Plough. *The committee has met with UCFT (University Committee on Faculty Tenure), and they are planning to meet with the new director of the Office of Equity and Inclusion.*

Information and Discussion Items

Announcements

1. UCFA Chair – No further report given.
2. S. Lang – Provost has developed an ad hoc committee to evaluate and develop guidelines on how the Covid-19 has impacted their program this year.
3. F. Villarruel – No report given.
4. David Byelich – David gave an Update on the Enrollment Report. Here is the Enrollment Report address: <https://opb.msu.edu> Take second subtitle at the top of the page: *Info & Insights*; go down to 8th subtopic – *Enrollment Report*.

Adjournment – The full UCFA adjourned to the subcommittee meetings.