EXECUTIVE COMMITTEE OF ACADEMIC COUNCIL  
DRAFT MINUTES  

Special Meeting  
May 2, 2006


Absent: Catrine, Murphy, O’Connor

Chairperson Sticklen called the meeting to order at 3:16 p.m. with a quorum being present.

The Agenda was amended adding an item for the Proposal to Create an Independent College of Music. The agenda was approved as amended.

The Minutes for April 4, 2006 were amended on page 4, added last name, Hernandez. The minutes were approved as amended.

Provost’s Remarks:  
Provost Wilcox noted his appreciation of the work of governance in finalizing a number of policies and the productivity of the faculty this year. He had no further remarks at this time.

Chairperson’s Remarks:  
Professor Sticklen thanked the members for their hard work this year.

Election of Chairperson and Vice Chairperson for 2006-07:  
Professor Wright responded to a question that had been asked prior to the meeting regarding who elects the Chairperson and Vice Chairperson. According to “Roberts Rule of Order” on elections: “In the absence of a rule establishing the method of voting, the rule that is established by custom, if any, should be followed, unless the assembly, by adoption of an incidental motion that takes the form either to Rescind or to Amend something Previously Adopted.

All of the Standing Committees have been contacted regarding the election process for their new Chairpersons for the next year. The majority, five of the seven committees, elect the new chairperson with members, who are serving the next year, as voting members. The current Bylaws for Academic Governance specifies that the Chairpersons of Standing Committees are elected in the Spring. Professor Wright’s interpretation was that the established custom was that the voting members to elect the Chairperson and Vice Chairperson are the continuing and new members for the next year in ECAC.

Professor Sticklen did comment that some of the Standing Committees were not following the Bylaws. There was some discussion about the election for ECAC Chair, time and what members elect. A motion was passed for the election to occur at this meeting with the returning and new members in place. This issue will need to be addressed next year.
Professor Potchen was nominated to be Chairperson and the motion passed to close nominations. Professor Weber was nominated to be Vice Chairperson and the motion passed to close nominations. Professor Potchen and Professor Weber were unanimously elected for next year.

**Senior Associate Provost Interviews:**
Provost Wilcox reported that there were 13 applicants for the position which have been reduced to 7 by the Search Committee. Interviews were conducted with the 7 applicants and now reduced to 4 applicants. A full round of interviews will now be conducted. The Provost proposed an interview of each candidate be done with ECAC and faculty. Professor Banks has scheduled May 22nd and 24th from 4:00 to 5:30 p.m. for interviews and students are also invited to attend.

**Advisory Committee for Search of Dean of International Studies and Programs:**
Professor Wright presented the list of faculty, organized by College, who had submitted their nominations, with brief nomination forms, for the Advisory Committee. The ECAC members selected ten of the nominees to be forwarded to the Provost in the advisory mode for a selection of five. A motion was passed to send the ten nominees to the Provost.

**Next Steps for the Report/Recommendations of the Working Group for the Improvement of Undergraduate Education:**
Professor Sticklen noted that the Academic Council passed a motion to accept the report in principle of the Working Group for the Improvement of Undergraduate Education and refer the Report with the responses from the three Standing Committees (UCSA, UCAP, & UCC) to ECAC for determining the next steps. A motion was passed that Professors Putnam and Campbell and Jeremy Hernandez, if available, or a representative from UCSA will review the responses and report back to ECAC. It was noted that ECAC should then send to the Provost.

**Discussion of Summer Membership for Gender Identity II Committee:**
Professor Allen is currently serving of the GI 2 Committee. The question to members was that Professor Allen’s term of office is ending and whether he should remain on the committee as an ECAC representative. A motion was passed to have Professor Allen remain on the GI 2 given all of the work done.

**Plans for a Seminar/Workshop on Conducting Effective Meetings:**
Professor Wright presented a plan for a seminar/workshop on “Conducting Effective Meetings” inviting Professor Tropman from Uof M to present. It was proposed that the members of ECAC and the Chairpersons from each of the College Advisory Councils would be invited to attend. ECAC members were supportive of the plan. Professor Banks spoke favorably of Professor Tropman and the information and presentation he provides.
Request for Reports from Standing Committees:
Professor Sticklen explained his communication sent to the standing committee chairpersons regarding the request for reports. This was an additional report to the end of year reports due in August. Professor Sticklen wanted a summary of the accomplishments of the committees to put on the governance web site. Julie Harrison clarified that the request for the annual reports goes out after the semester has ended and distributed to Council at the first meeting in the Fall. The discussion continued and members were speaking in opposition to another report. More were in favor of a general listing of the accomplishments of Academic Council for the year. Professor Sticklen withdrew his request for this report.

Request to ECAC Regarding Record of CIC Meeting:
Professor Wright reported that the audiotapes from the CIC meeting were of very poor quality and inaudible in many places. An attempt was made to do a transcription and it has been extremely difficult to develop working notes. Professor Wright indicated efforts to retrieve some working notes will continue now that the semester has ended.

Proposal to Create an Independent College of Music:
Provost Wilcox presented the proposal to create a College of Music from the Director of the School of Music and asked ECAC for recommendations for referrals for consultation. A motion was passed to refer the proposal to UCAP, UCSA, UGC and ASMSU.

Other Business:

Integration Committee for the Faculty Voice Reports:
Faculty Council charged ECAC to form a committee to take the Faculty Voice Reports and integrate the recommendations. Faculty Council passed a motion to charge ECAC to form a group to integrate and cost out the recommendations of the Faculty Voice Task Force Groups. The motion was amended to add that this task be accomplished within three months following the report from Task Force 1. The reports from Task Force Groups 2, 3, 4 & 5 have been completed. The task is to have issues that could be acted on by Faculty Council in September. ECAC needs to determine how to accomplish this task. Following discussion, a motion passed to establish an ad hoc committee, referred to as the Faculty Voice Implementation Committee (VIC), to work on the task this summer. The membership of the committee will include old and new ECAC members.

There being no further business, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Jacqueline Wright
Secretary for Academic Governance