EXECUTIVE COMMITTEE OF ACADEMIC COUNCIL  
DRAFT MINUTES  

September 6, 2005

Present:  Abeles, Andre, Catrine, Emmett, Hernandez, Murphy, O’Connor, Potchen, Putnam, Schechter, Sticklen, Weber, Wurst; Others:  Banks, Harrison, Wilcox, Wright, Anderson (News Bulletin), Davis (State News)

Absent:  Love

Chairperson Sticklen called the meeting to order at 3:15 p.m. with a quorum being present.

The Agenda was approved as distributed.

The minutes for April 5, 2005 and May 10, 2005 were approved as distributed.  The minutes for August 23, Special meeting, were amended to include the following resolution: Reactivate the Gender Identity II Committee with the composition as stipulated and if there is a failure to obtain the slate, ECAC would identify members to complete the Committee composition.

Election of ECAC Chairperson:  
Professor Wright requested nomination(s) from the members for ECAC Chairperson.  Professor Jon Sticklen and Professor Norman Abeles were nominated.  Professor Sticklen was elected to be the Chairperson by the membership.

Election of ECAC Vice-Chairperson:  
Professor Wright requested nomination(s) from the members for ECAC Vice-Chairperson.  Professor Norman Abeles was nominated and elected Vice-Chairperson.

A question was raised regarding athletics and Julie noted that last spring Ron Mason and several other people were scheduled to meet with ECAC to discuss questions about the athletic program.  They were not able to attend the meeting due to the success of the basketball team and the need to travel.  A motion was passed to extend the invitation to meet with ECAC.

ECAC Chairperson’s Remarks:  
Professor Sticklen thanked members for the re-election.  The CIC Leadership Conference will be hosted at MSU this year in November.  The work will begin on setting the topics for the meeting and Professor Sticklen noted that some of the membership may be interested in observing.  One of the issues to be discussed is the structure of governance.  The Conference will be held November 4 and 5 at the Henry Center.

Provost’s Remarks:  
Provost Wilcox commented that he has been working on the issues Faculty Council has started, like the New Residential College, the identification for new homes for Human Ecology etc.  He noted it was fun to be learning.

Setting of Rules and Procedures for ECAC 2005-06:  
Professor Sticklen noted that special rules were set last year to enable calling special meetings.  A motion was passed to accept the following Special Rules and Procedures for ECAC 2005-06:

Rule 1:  An electronic vote may be taken on an issue with approval by a majority of the ECAC members.  Prior approval may be granted electronically.
Rule 2: Special meetings for ECAC may be called by the Chairperson, with the approval of a majority of the ECAC members electronically, with notification including agenda and materials at least three business days prior to the meeting.

The Chairpersons of the Standing Committees were reminded of the need to adopt rules and procedures for special meetings for their respective committees.

Clarification on Gender Identity Committee Composition:
Professor Wright requested clarification on the specific issue related to Gender Identity II committee composition to go to Academic Council. Following discussion the following motion was passed: Reactivate the Gender Identity II Committee by November, 2005 with the composition agreed to by the Academic Council in 2004 and if there is a failure to reach the slate, ECAC would fill out the composition as stipulated in the Memorandum of November 7, 2004.

Procedures for Review of the Secretary for Academic Governance (SAG):
Professor Sticklen introduced the draft of Procedures for Review of the SAG and noted that the ECAC at-large members from 2004-05 were charged to develop a draft of proposed procedures. The draft Procedures were distributed to all members for review. It was moved and seconded to accept the Procedures. There was discussion regarding the issue of who would do the interviews, logistics etc. and to whom should the questionnaire be sent. It was decided that Dr. Banks and his designees will conduct the interviews. An email communication will be sent to all members of Academic Council announcing a survey is available to complete. The motion was passed to accept the amended draft of Procedures. (Please refer to the attached revised Procedures.) A motion was passed that Professor Sticklen will review the final survey/questionnaire with Dr. Banks.

MSU Home Page Link to the Academic Governance Web Site:
Professor Sticklen expressed the request to change the Home Page organization of the MSU web site to include a Governance link. Professor Sticklen reviewed other University web sites and the ease to reach the governance link. Following some discussion the Provost agreed to explore this issue.

Criteria for ECAC Selection of Nominees for the Five Faculty Voice Task Force Groups:
Professor Wright raised the issue of whether the members had considered any criteria or guidelines for the selection of nominees to be placed on the slates for the five Faculty Voice Task Force Groups. Following discussion of some ideas it was decided that it would be good to have nominees complete a nomination form including a brief vitae and experiences, etc. A motion was passed to have nominees complete a nomination form to be found on the governance web site.

Review of Timeline re Consideration of Faculty Voice Recommendations:
Professor Sticklen presented a revised timeline based on Faculty Council meeting discussion. There was some clarification and discussion related to the graphic timeline. It was decided to change the Nomination period to September 14 through October 7 and provide more time for members to inform their constituencies on the 5 task force groups (August 30 to September 12). The Faculty Council meeting, September 13, will provide opportunity to deliberate and discuss the merits of each task force group proposed and vote on each task force group. ECAC will establish the slates of nominees on October 11, 2005. Faculty Council will then vote for the
seats on the taskforce groups October 12 through October 19, 2005. The Secretary for Academic Governance will announce the results of the election on October 25, 2005.

**Setting of Faculty Council agenda for September 13, 2005:**
The agenda for the Faculty Council meeting on September 13, 2005 is as follows:
- Discussion, Deliberation and Voting on Task Force 1
- Discussion, Deliberation and Voting on Task Force 2
- Discussion, Deliberation and Voting on Task Force 3
- Discussion, Deliberation and Voting on Task Force 4
- Discussion, Deliberation and Voting on Task Force 5
- Other Business

**Setting of Academic Council Agenda for September 27, 2005:**
The agenda for the Academic Council meeting on September 27, 2005 is as follows:
- University Committee on Curriculum Report
- Athletic Council Annual Report for 2004-05
- New Residential College/School Report
- Gender Identity II Committee Composition

There being no further business, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Jacqueline Wright
Secretary for Academic Governance