ANNUAL REPORT OUTLINE

Committee Name: University Committee on Academic Governance

Chairperson: Joseph Francese

Meetings Held (Dates):

1. Give a brief description of committee activities and/or issues discussed and actions taken/recommendations made and to whom:

a. Reviewed bylaws of Colleges of Human Medicine, Natural Science, Osteopathic Medicine and Veterinary Medicine.

b. Approved and submitted to the Steering Committee a request from UCFA to add a new faculty position to the committee with voice but no vote.

c. A request that UCFA revisit the Administrative Review Process, which has not been re-examined in eleven years, was passed and sent to the Steering Committee.

d. A motion to amend University Bylaws regarding UCC membership was reviewed, passed and forwarded to the Steering Committee (proposed change in bold):

4.5.1. The members of the University Committee on Curriculum (UCC) shall include a faculty member from each college. UCC shall also have five undergraduate student members, of whom one must be a member of the Academic Assembly of ASMSU, and two graduate student members. The Provost or the Provost’s designee shall be a member with voice, but no vote. The Provost shall also name an executive secretary to serve ex officio without vote. **The University Registrar shall serve ex officio without vote.**

e. Recommended to the President the names of individuals, selected from the Faculty Pool of Volunteers, to serve on various University Committees.

f. Provided advice to Steering Committee as to whether it was necessary to have non-tenured faculty serve on the UCFA.
g. Provided advice to Steering Committee as to whether faculty should be credited for serving on non-standard committees (committees that are not mentioned in University Bylaws) and as to whether there is a need to document faculty representation on these committees.

h. Provided advice to the Steering Committee concerning oversight of non-standard committees.

2. Comment on matters pending before the committee and matters which should be considered in 2013-2014:

   None

3. Comment on problems and/or issues that have made the work of the committee more difficult:

   None

4. Please make any suggestions about how the academic governance system might be modified to improve the committee’s work:

   Currently, UCAG discusses and decides to forward motions/issues to the appropriate bodies within the governance system. No feedback of their disposition is provided. It would be useful to include in the system a simple communication mechanism by which committees/councils hear back about the results of their deliberations.