Some common issues that UCAG members should look for in their review include:\(^2\)

- participation and voting rights of fixed-term faculty
- correct references to current committees (names after reorganization)
- correct references to current documents, e.g. SRR
- grievance procedures should reference the University Grievance Policy
- correct references to titles of units and administrators
- notification of faculty meetings and agendas
- how minutes are recorded and distributed
- mentoring programs must be consistent with the University’s policy
- procedures for the appointment of a new dean should be in line with University policy
- process for review of administrators should be in line with University policy

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\(^1\) Are there aspects of the bylaws of the College of Law that are exempt from University policies?

\(^2\) Some of what UCAG is examining in unit bylaws references the Faculty Handbook rather than the Bylaws for Academic Governance.