UNIVERSITY COUNCIL STANDING COMMITTEE REPORT  
SPRING SEMESTER 2013

COMMITTEE NAME: University Committee on Faculty Affairs (UCFA)

COMMITTEE CHAIRPERSON: William A. Anderson, PhD  
Co-Chairs: Karl Olson (Personnel Policy); Gerald Aben (Budget)

SUMMARY OF COMMITTEE ACTIVITIES AND ACTIONS FOR SPRING SEMESTER 2013:

• Administered UCFA Survey of Faculty Experiences in Teaching International Students

• Continued discussion with the University Committee on Faculty Tenure (UCFT) concerning post-tenure review.

• Generated UCFA letter of recommendation for 2013-2014 Faculty Merit and Market Pool Salary Increases.

• Developed a recommendation to the Steering Committee to create a policy for longitudinal academic governance participation in committees such as Health Care, Campus Master Plan, Human Resources, and other relevant committees.

• Received an update on the development of the University Research Organization.

• Conducted the annual review of the Faculty Grievance Officer.

• Received an update on the development & implementation of the Faculty Information Tool (FIT).

• Reviewed calculation of Academic-Year faculty salary allocation.

• Finalized revisions to MSU Guidelines for Social Media policy.

• Received and reviewed annual report from the Faculty Grievance Officer.

• Reviewed and provided feedback on the “Frequently Asked Questions” component of the Outside Work for Pay policy.

• Reviewed Preliminary Appropriation Request and Budget Guidelines
• Reviewed and provided comment on the possible adoption of Microsoft 365 email system.

• Provided nominees for the Dismissal for Cause panel.

• Received updates on the development of the Consumer Driven Health Plan from the UCFA ad hoc health care committee.

• Received updates on the impact to MSU of the Affordable Care Act.

• Reviewed annual follow-up reports from Human Resources about Best Docs Program, Generic Prescription Drug Program, Long Term Care Program, the dependent review process, and the revision of the Open Enrollment period for 2013-2014.

• Reviewed, revised and approved External Letters of Reference policy

• Representatives participated in the discussion of a Graduate Faculty Policy.

• Review and feedback of the annual Provost memo, “Appointment, Reappointment, Tenure and Promotion Recommendations.”

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• Developed a position statement on Right to Work/Unscheduled Opening of MSU Union Contracts.

• Received an update on faculty/academic staff Conflicts of Interest.

• Approved changing the name of the Distinguished Faculty Award to the William J. Beal Outstanding Faculty Award.

• Election of the 2013-14 UCFA Chairperson

**PROJECTED ACTIVITIES AND ITEMS FOR FALL 2013:**

• Review of electronic voting procedures proposal.

• Required update on Conflict of Interest Policy.

• Required update on the University Research Organization Proposal.

• Required update from Human Resources on Generic Prescribing Program, Best Docs, Blue Cross and Blue Care Network plans, Long-Term Care individual plan options, and 2013-2014 HR healthcare proposals.
• Review of growth of MSU Administrative positions.

• Review of Faculty Information Tool.

• Review Discrimination and Misconduct in Science policies & procedures.

• Review of procedures for the review of college bylaws.

• Review procedures for 5-year review of administrators (deans, chairs, and directors)

• Update on annual summary of the MSU retirement plans