ANNUAL REPORT OUTLINE

Committee Name: University Committee on Graduate Studies
Chairperson: Richard Spreng
Meetings Held (Dates): 9-10-12, 10-8-12, 11-5-12, 1-7-13, 2-4-13, 3-11-13, 4-8-13, 5-6-13

1. Give a brief description of committee activities and/or issues discussed and actions taken/recommendations made and to whom.

Request to establish a Graduate Certificate in Chicano/Latino Studies in the College of Social Science. Approved

Request to change the name of the Doctor of Philosophy degree in Communication Arts and Sciences - Media and Information Studies in the College of Communication Arts and Sciences from Communication Arts and Sciences to Media and Information Studies. Approved

Request to change the requirements for the Doctor of Veterinary Medicine Degree in Veterinary Medicine in the College of Veterinary Medicine. Approved

Request to establish a Master of Arts degree in Family Community Services in the Department of Human Development and Family Studies in collaboration with the Great Plains Interactive Distance Education Alliance. Approved

Request to change the requirements for the Master of Science in Industrial Mathematics. Approved

Request to change the requirements for the Master of Business Administration degree in the Eli Broad College of Business. Approved

Request to change the Graduation Requirement for the Doctor of Philosophy degree in the College of Arts and Letters. Approved

Request to establish a Graduate Certificate in Online Teaching and Learning in the Department of Counseling, Educational Psychology, and Special Education. Approved

Request to change the name of the Doctor of Philosophy degree in Construction Management in the School of Planning, Design and Construction from Construction Management to Planning, Design and Construction. Approved
Request to change the name of the Master of Social Work degree in Organizational and Community Practice in School of Social Work from Organization and Community Practice to Organization and Community Leadership. Approved

Request to change the requirements for the Master of Science degree in Biological Science-Interdepartmental in the College of Natural Science. Approved

Request to change the requirements for the Master of Science degree in Physical Science-Interdepartmental in the College of Natural Science. Approved

Request to change the requirements for the Master of Arts for Teachers degree in General Science in the College of Natural Science. Approved

Request to establish a Graduate Certificate in Food Safety and Toxicology in the College of Veterinary Medicine. Approved

Request to establish a Master of Science degree in Management, Strategy, and Leadership in the Department of Management. Approved

Reviewed the Annual Report of the RIO.

Request for a New Graduate Certificate in Applied Behavior Analysis in Special Education. Approved

Request for a New Graduate Certificate in Digital Humanities. Approved

Request to change the Requirements for the Doctor of Philosophy Degree in Statistics. Approved

Request to establish a Master of Science degree in Sustainable Tourism and Protected Area Management in the Department of Community, Agriculture, Recreation and Resource Studies. Approved

Request to establish a Doctor of Philosophy degree in Sustainable Tourism and Protected Area Management in the Department of Community, Agriculture, Recreation and Resource Studies. Approved

Request to change the requirements for the Master of Science degree in Pharmacology and Toxicology in the Department of Pharmacology and Toxicology. Approved

Request to change the requirements for the Master of Science degree in Integrative Pharmacology in the Department of Pharmacology and Toxicology. Approved

Request to change the requirements for the Master of Arts degree in Advertising in the Department of Advertising, Public Relations and Retailing. Approved
Request to change the requirements for the Master of Arts degree in Public Relations in the Department of Advertising, Public Relations and Retailing. Approved.

Request to change the requirements for the Doctor of Philosophy degree in Nursing. Approved.

Request to change the requirements for the Master of Science degree in Nursing. Approved.

Request to change the requirements for the Graduate Certificate in Clinical Nurse Specialist. Approved.

Request to establish a Master of Science degree in Judicial Administration in the School of Criminal Justice. Approved.

Request to change the requirements for the Graduate Specialization in Judicial Administration in the School of Criminal Justice. Approved.

Request to change the requirements for the Master of Law (LL.M.) and Master of Jurisprudence (M.J.) degree in Global Food Law in the College of Law. Significant discussion of the lack of disciplinary cooperation across the University. Discussion of the use of “Foreign.” Significant reservations about grading system, and some conversation of the dangers of the integrity of online classes. Approved.

Request to establish a Master of Jurisprudence (M.J.) degree in American Legal System in the College of Law. Approved.

Request to change the Requirements for the Graduate Certificate in Urban Education. Approved.

Request for a new Graduate Certificate in Strategic Management. Approved.


Request for a new Graduate Certificate in Leaderships and Managing Teams. Approved.

Request to Phase Out and Discontinue the Master of Science Degree in Zoo and Aquarium Management. Approved.

Request to change the Requirements for the Doctor of Veterinary Medicine Degree in Veterinary Medicine. Approved.

Request to change the Requirements for the Master of Science Degree in Mathematics Education. Approved.

Request to change the Requirements for the Doctor of Philosophy Degree in Mathematics Education. Approved.
Request for policy change: dual and join graduate degrees. Approved

Request for a **Moratorium** on Admission to the Graduate Specialization in Agribusiness. Approved

Request for a **Moratorium** on Admission to the Master of Science Degree in Biological Science-Interdepartmental Approved

Request for a **Moratorium** on Admission to the Master of Arts for Teachers Degree in General Science Approved

Request for a **Moratorium** on Admission to the Master of Science Degree in Physical Science-Interdepartmental Approved

DRAFT recommendations (with brief rationales) from the joint UCGS sub-committees (Academic Research Policy and Grad Instruction, Employment, and Mentoring) February 2013

**Item #1:** Should MSU change its current policy on embargoes for theses and dissertations (permitting a 6 month embargo only for submitting a patent application)? Are there any other changes to the electronic thesis/dissertation process to consider?

Recommendation: After review by the MSU Technologies office at the request of the Graduate School, a thesis or dissertation may be recommended for embargo for patent application for 6 months (current process). The Graduate School would then submit the document to ProQuest with the prescribed dissemination restriction. ProQuest then would be the responsible party for enforcing the embargo. No other embargoes should be permitted as theses and dissertations should be public documents. UCGS also recommends that the documents submitted be openaccess/searchable, as determined by each graduate student submitting a document, but not open to 3rd party selling (both of these are currently restricted by MSU). Approved

**Item #2:** Should MSU change its current policy that states each potential graduate student may submit only a single application to a program? Most of the CIC now permits 1-3 applications.

Recommendation: MSU should permit up to 2 paid applications to different graduate programs. With the development of the Grad Admissions Management System (piloted currently), it will be possible for multiple applications by the same person to be shared across graduate programs. Approved

**Item #3:** Should MSU limit the number of 999 credits that may be earned by an individual doctoral student? Currently, 24 credits of 999 are required of each Ph.D. student. Yet, with the tuition benefit associated with a graduate assistantship, there are many students who graduate with 30-50 999 credits. The result is that the number of “required” credits to complete a program appears to be inflated, which then results in a fringe benefit cost for a GS that may be higher than is necessary. Doctoral students past comprehensive exams are required to enroll in only 1 credit. (A separate issue about the tuition benefit is on the Provost desk and further discussions will occur).
Recommendation: MSU should limit the number of 999 credits to 36 (1/2 again more than the total required number of 24). As with other policies, an exception may be granted by the Dean of the Graduate School should a student need more than 36 credits. Approved

Request to change the Requirements for the Doctor of Philosophy Degree in German Studies. Approved

Request to change the Requirements for the Master of Science Degree in Human Nutrition. Approved

Request to change the Requirements for the Doctor of Philosophy in Human Nutrition. Approved

Request to phase out and discontinue the Master of Science Degree in Integrated Pest Management. Approved

Request to change the Requirements for the Master of Music Degree in Music Education. Approved

Request to change the Requirements for the Doctor of Philosophy Degree in Music Education. Approved

Request to change the Administrative Responsibility for the Master of Science Degree in Crop and Soil Sciences; Doctor of Philosophy Degree in Crop and Soil Sciences; Doctor of Philosophy Degree in Crop and Soil Sciences – Environmental Toxicology; Master of Science Degree in Plant Pathology; Doctor of Philosophy Degree in Plant Pathology; Master of Science Degree in Plant Breeding, Genetics and Biotechnology – Crop and Soil Sciences; and the Doctor of Philosophy Degree in Plant Breeding, Genetics and Biotechnology – Crop and Soil Sciences in the Department of Crop and Soil Sciences to the Department of Plant, Soil and Microbial Sciences. Approved

Request to change the Requirements for the Master of Fine Arts Degree in Studio Art. Approved

Recommended to Acting Provost Youatt a 2% stipend increase for Research Assistants and Teaching Excluded Assistants for academic year Fall 2013-Summer 2014.

2. Comment on matters pending before the committee and matters which should be considered in 2013-2014.

Review any graduate majors with fewer than 5 degrees granted in the last 5 years. A process was devised by UGC in 2003-04 to review majors with a questionable critical mass (the “5 degrees rule”). In the past three years, NO programs needed review.
3. Comment on problems and/or issues that have made the work of the committee more difficult.

Dr. Klomparens and her staff make the work of this committee very enjoyable and productive.

4. Please make any suggestions about how the academic governance system might be modified to improve the committee’s work.

None