University Committee on Undergraduate Education
Annual Report: 2017-2018

Committee Name: University Committee on Undergraduate Education (UCUE)
Chairperson: Richard J. Miksicek
Meetings Held: FS17: 09/07/17, 09/21/17, 10/05/17, 11/16/17
(for the 12/07/17 meeting, business was conducted via email vote)
SS18: 01/11/18, 01/25/18, 02/08/18, 03/15/18, 04/12/18, 04/26/18
Meetings Canceled: FS17: 10/19/17, 11/02/17
SS18: 02/22/18, 03/29/18

Brief description of committee activities and issues considered and approved:

UCUE Agendas and Minutes can be found online at: http://ucue.msu.edu/2017-2018

Program Moratoria and Discontinuations, Considered and Endorsed: (16 Moratoria and Discontinuations, including 6 Teaching Certifications and 5 Agricultural Tech Certificates)

- Request for a moratorium on admission to the Bachelor of Science Degree in Clinical Laboratory Sciences. (9/7/17)
- Request for an extension on the moratorium on admission to the Bachelor of Science Degree in Computational Chemistry, pending re-evaluation of future plans for this program. (9/7/17)
- Request for a moratorium on admission to the Minor in Creative Writing with a recommendation to extend the effective end term to Summer 2019. (9/7/17)
- Request for a Moratorium on admission to the English Disciplinary Teaching Minor Available for Elementary Certification. (9/7/17)
- Request to Phase Out and Discontinue the History Disciplinary Teaching Minor Available for Elementary Teacher Certification. (11/16/17)
- Request to Phase Out and Discontinue the Russian Disciplinary Teaching Minor Available for Elementary and Secondary Teacher Certification. (11/16/17)
- Request for a Moratorium on Admission to the Bachelor of Science Degree in Athletic Training. (11/16/17)
- Request for a Moratorium on Admission to the Disciplinary Teaching Minor in Latin Available for Secondary Teacher Certification. (1/11/18)
- Request for a Moratorium on Admission to the Disciplinary Teaching Minor in Italian Available for Secondary Teacher Certification. (1/11/18)
- Request to Phase Out and Discontinue the Agricultural Technology Certificate in Applied Plant Science. (1/25/18)
- Request to Phase Out and Discontinue the Agricultural Technology Certificate in Landscape and Lawn Management. (1/25/18)
- Request to Phase Out and Discontinue the Agricultural Technology Certificate in Grounds Management. (1/25/18)
- Request to Phase Out and Discontinue the Agricultural Technology Certificate in Beef Cattle Management. (1/25/18)
• Request to Phase Out and Discontinue the Agricultural Technology Certificate in Swine Management. (1/25/18)
• Request to Phase Out and Discontinue the Bachelor of Science Degree in Computational Chemistry. (2/8/18)
• Request for a Moratorium on Admission to the Disciplinary Teaching Minor in Computer Science, Available for Secondary Teacher Certification. (3/15/18)

Changes in Graduation Requirements, Considered and Endorsed: (4 Changes)

• Request to Change the Graduation Requirements for All Majors in the College of Engineering. (2/8/18)
• Request to Change the Graduation Requirement for the Bachelor of Arts Degrees in the College of Arts and Letters. (3/15/18)
• Request to Change the Graduation Requirement for the Bachelor of Arts Degrees in the College of Fine Arts and Letters. (3/15/18)
• Request to Change the Graduation Requirement for the Bachelor of Arts Degrees in the Eli Broad College of Business. (3/15/18) approved with suggested changes.

Changes in Admission or GPA Requirements, Considered and Approved: (4 Changes)

• Request to Change the Admission Requirements for the Bachelor of Arts Degree in Hospitality Business. (1/25/18)
• Request to Change the Admission Requirements in the College of Engineering. (initially discussed on 2/8/18 and approved with changes on 3/15/18)
• Request to Change the Admission Requirements for Admission to the Eli Broad College of Business. (4/12/18)
• Request to Change the Admission Requirements for the Bachelor or Science Degree in Actuarial Science. Initially discussed and tabled on 4/12/18 to resolve details related to math courses and grades required for admission, and subsequently approved with revisions on 4/26/18.

New Programs (Majors and Linked Programs), Considered and Endorsed: (2 New Majors and 5 New Linked BS/MS Programs; 2 requests were withdrawn)

• Request for a New Bachelor of Science Degree in Medical Laboratory Science. (9/7/17)
• Request for a New Linked Bachelor of Science Degree in Advertising Management and Master of Arts Degree in Public Relations. (10/5/17)
• Request for a New Linked Bachelor of Science Degree in Advertising Management and Master of Arts Degree in Advertising. (10/5/17)
• Request for a New Linked Bachelor of Science Degree in Advertising Management and Master of Arts Degree in Health and Risk Communication. (10/5/17)
• Request for a New Linked Bachelor of Science Degree in Construction Management and Master of Science Degree in Construction Management. Approved (1/25/18) with a recommendation to confirm that language regarding GPA admission
requirements in the program request form (ID 3563) is consistent with the proposed catalog language.

- **Request for a New **Linked Bachelor of Arts Degree in Accounting and Master of Science Degree in Accounting.** (1/25/18)

- **Request for a New Bachelor of Science Degree in Statistics, Advanced.** (This request was withdrawn by the Dept. of Probability and Statistics following discussion by UCUE on 2/8/18)

- **Request for a New Bachelor of Arts Degree in Statistics, Advanced.** Similar to the BS request this request was withdrawn by the Dept. of Probability and Statistics following discussion by UCUE on 2/8/18)

- **Request for a New Bachelor or Science Degree in Quantitative Risk Analytics.** Initially discussed and tabled on 4/12/18 to resolve details related to math courses and grades required for admission, and subsequently approved with revisions on 4/26/18.

**New Programs (Minors), Considered and Endorsed:** (4 New Minors)

- **Request for a New Minor in Sports Journalism.** (10/5/17); motion was approved with 2 dissenting votes based on distinction between concentrations and minors.

- **Request for a New Minor in Broadcast Journalism.** (10/5/17); motion was approved with 2 dissenting votes based on distinction between concentrations and minors.

- **Request for a New Minor in History.** (approved by email vote on 12/22/17)

- **Request for a New Minor in Photography.** (4/12/18)

**Other Actions and Activity:**

1. Discussions were initiated on plans to phase out and replace non-credit bearing remedial courses including MTH 1825.

2. Discussions were initiated on upcoming changes in the I-D-N system for administering the integrative studies Diversity Distribution Requirement. On 9/21/17 Jim Lucas (Assistant Dean, Global Education and Curriculum), was invited to present concerns related to lack of consistent use of the I-D-N designations across ISS and IAH courses, and he will make a follow-up appearance with recommendations at the first meeting in January. He also discussed plans to realign and possibly consolidate the Global Competencies (GCs) with our Undergraduate Learning Goals (ULGs). On 1/11/18 Jim Lucas, together with the directors of the IAH and ISS Integrative Studies Programs, provided an updated report on proposed language to realign and consolidate the Global Competencies (GCs) with our Undergraduate Learning Goals (ULGs), with definitions that will be applied to appropriately classify IAH and ISS courses as either I (International Diversity), N (National Diversity), or D (Diversity that is not constrained by either place or time). The committee made recommendations for advancing and implementing these changes with the goal of implementation as part of the AY19-20 Work Copy.

3. On 9/21/17 UCUE heard a presentation from Jen-nien (Ryan) Yang, (Assistant Director, Information Technology) related to limitations in the system currently used by MSU for student
evaluation of teaching, indicating that the SIRS system only minimally meets business needs and it is not sustainable. Discussion of SIRS is ongoing as part of an ad hoc committee to consider methods for student evaluation of teaching.

4. Provost Chivukula introduced and described the "Go Green Go 15 campaign" which aims to foster student success (increase graduation rates and reduce time-to-graduation) by encouraging students to enroll in 15 credits per semester during their freshman year. Initial data are promising.

5. At the 11/16/17 meeting, Ewurama Appiagyei-Dankah (ASMSU Vice President for Academic Affairs) led a discussion on mid-semester feedback. After full discussion of the merits and goals of this proposal, the UCUE full committee approved a motion to encourage broader use of mid-semester feedback across campus, and to create a sample template appropriate for use in a variety of classroom settings. The committee felt that this is a “best practice” that is already be used by many faculty and departments across campus, so the goal should be for academic governance to foster a culture of broader implementation and acceptance.

6. On 1/11/18 John Gaboury (Associate Provost for Academic Services and Enrollment Management) provided a status update on the MiTransfer system, identifying four programs (Biology, Business Admin/Management, Criminal Justice, and Psychology) that are likely to be the first programs for which a state-wide articulation agreement will be finalized.

7. On 3/15/18, Jen-nien (Ryan) Yang and Jessica Nott of IT services presented a summary report on MSU utilization of TurnItIn, and commenting on competing products in the plagiarism detection marketplace. Guidance was requested from UCUE, which recommend that the MSU institutional license for TurnItIn be renewed for an additional cycle.

8. On 3/15/18, Chairman Miksicek reported to UCUE on the results of a Qualtrics survey to gather information from committee members about platforms and methods to gather student opinions on courses and teaching. Survey results were circulated to UCUE members.

9. On 3/15/18, Assoc. Provost Chivukula updated the committee on changes to the Gateway Mathematics Curriculum Reform (including eventual phase out of MTH 1825), as well as plans and timeline for implementing changes.

10. On 4/12/18, Jim Lucas, Assistant Dean for Global Education presented information and requested input from UCUE regarding planned change over from classifying students as “No Preference” to “Exploratory Preference”. Feedback from UCUE was supportive.

**Future Activities and Ongoing Issues:**

1. UCUE will continue to oversee plans for refinement of the I-D-N designation used to administer the University Diversity Distribution (UDD) requirement as changes are rolled out during the upcoming academic year.

2. UCUE participated in discussions to consider the future of SIRS and methods for student evaluation of teaching. During Spring 2018, IT Services and the Technology Hub prepared and submitted an RFP inviting proposals from external vendors of platforms and systems for student
evaluation of teaching. Initial review for technical, security, and accessibility compliance will be performed during the Summer of 2018 in anticipation of a presentation of vendor options to UCUE and other university stakeholders during Fall Semester.

At the final meeting on 4/26/18, UCUE selected and endorsed the following members to serve in designated committee leadership roles for AY 2018-19:

**Chairperson:**
Richard Bellon, Ph.D. (Lyman Briggs)

**Vice-Chairperson:**
Andrew Corner, Ph.D. (Communication Arts and Sciences)

**UCUE Liaison to the Military Science Education Advisory Committee:**
Emily Tabuteau, Ph.D. (College of Arts and Letters)

**UCUE Liaison to the Athletic Council:**
Andrew Corner, Ph.D. (Communication Arts and Sciences)