ANNUAL REPORT OUTLINE

Committee Name: University Committee on Undergraduate Education
Chairperson: Cynthia Taggart
Meetings Held (Dates):
  9/4/2014
  9/18/2014
  10/2/2014
  10/16/2014
  11/13/2014
  12/4/2014
  1/15/2015
  1/29/2015
  2/12/2015
  2/26/2015
  3/19/2015
  4/2/2015
  4/30/2016

1. Give a brief description of committee activities and/or issues discussed and actions taken/recommendations made and to whom.

Curricular actions:
1. The University Committee on Undergraduate Education duly considered and endorsed the request to lift the moratorium on admission to the Bachelor of Science degree in Economics. (9/4)

2. The University Committee on Undergraduate Education duly considered and endorsed the request for an extension on the moratorium on admission to the Bachelor of Science degree in Diagnostic Molecular Science. (9/4)

3. The University Committee on Undergraduate Education duly considered and approved the addition to the list of courses considered for admission and requiring a minimum gpa of 2.5, and the addition of KIN 228 to the list of requirements for the BS degree requiring a minimum gpa of 2.0. (9/4)

4. The University Committee on Undergraduate Education, following receipt of clarifying information from the department of Kinesiology, duly considered and endorsed the curricular changes as outlined in the response from the Athletic Training program. (9/18)

5. The University Committee on Undergraduate Education duly considered and endorsed the Request for a New Agricultural Technology Certificate in Applied Horse Science. (9/18)

6. The University Committee on Undergraduate Education duly considered and endorsed the Request for a New Minor In Korean Studies with the following considerations:
   - Adjust course titles that would reflect both the language and cultural components.
   - Indicate how students will become conversant with digital technologies.
- Consider naming the program “Minor in Korean” rather than “Minor in Korean Studies” for purposes of consistency. (9/18)

7. The University Committee on Undergraduate Education duly considered and approved the grade requirements and endorsed the Request to Change the Admission as a Junior in Nursing to Admission to the College in the College of Nursing retaining the alternate track statement in the catalogue language and deleting the word “may “in this section to read, “…in the Nursing major leading to the Bachelor of Science in Nursing degree in the College of Nursing complete and alternative track…” (9/18)

8. The University Committee on Undergraduate Education duly considered and endorsed the Request to Phase Out and Discontinue the Minor in American Studies. (9/18)

9. The University Committee on Undergraduate Education duly considered and endorsed the request for a moratorium on admission to the specialization in Design. (10/2)

10. The University Committee on Undergraduate Education duly considered and endorsed the request for a new Agricultural Technology Certificate in Fruit, Vegetable, and Organic Horticulture Management. (10/2)

11. The University Committee on Undergraduate Education duly considered and endorsed the request to change requirements to the degree program, and approves the change to the list of courses that currently require a grade of 2.0 in each course for admission to the Bachelor of Science degree in Packaging. (10/2)

12. The University Committee on Undergraduate Education duly considered and endorsed the request for a new minor in Technology Systems Management. (10/2)

13. The University Committee on Undergraduate Education duly considered and endorsed the request for a new minor in Graphic Design but recommends that the application not be forwarded through faculty governance until it includes an assessment plan. (10/2)

14. The University Committee on Undergraduate Education duly considered and approved the limited enrollment criteria and endorses the request for a New Bachelor of Arts Degree in Early Care and Education in Collaboration with the Great Plains Interactive Distance Education Alliance (GPIDEA). (10/16)

15. The University Committee on Undergraduate Education duly considered and endorsed the request for a new Agricultural Technology Certificate in Fruit and Vegetable Crop Management. (11/13)

16. The University Committee on Undergraduate Education duly considered and endorsed the request for a new Agricultural Technology Certificate in Agricultural Operations. (11/13)

17. The University Committee on Undergraduate Education duly considered and endorsed the request for a new Agricultural Technology Certificate in Landscape Management. (11/13)
18. The University Committee on Undergraduate Education duly considered and endorsed the request to phase out and discontinue the undergraduate Specialization in Sustainability. (11/13)

19. The University Committee on Undergraduate Education duly considered and endorsed the request for a moratorium on admission to the Specialization in Women, Gender and Social Justice. (11/13)

20. The University Committee on Undergraduate Education duly considered and endorsed the request for a new Minor in Pharmacology and Toxicology with the following recommendations:
   - In the Academic Programs Catalog Text, Item #1, b. 3. consider replacing the words “non-science” with “science in context,” “history, philosophy, and sociology of science,” or something similar.
   - Work with other units to create a list that courses advisors could use to suggest as alternatives. (12/4)

21. The University Committee on Undergraduate Education duly considered and endorsed the request for a new Agricultural Technology Certificate in Livestock Industries.

22. The University Committee on Undergraduate Education duly considered and approved the request for changes in the linked Bachelor of Arts Degree in Communication and Master of Arts Degree in Communication. (12/4)

23. The University Committee on Undergraduate Education duly considered and endorsed the request for a moratorium on admission to the Specialization in Postcolonial and Diaspora Literature and Culture. (12/4)

24. The University Committee on Undergraduate Education duly considered and endorsed the request to phase out and discontinue the Bachelor of Arts Degree in Media Arts and Technology.

25. The University Committee on Undergraduate Education duly considered and endorsed the request to phase out and discontinue the Bachelor of Science Degree in Media and Communication Technology.

26. The University Committee on Undergraduate Education duly considered and endorsed the request for a new academic department: Department of Computational Mathematics, Science & Engineering.

27. The University Committee on Undergraduate Education duly considered and endorsed the request for a new minor in Communicative Sciences and Disorders.

28. The University Committee on Undergraduate Education duly considered and approved the grade point average requirement, endorsed the request for a new linked Bachelor of Arts Degree in World Politics and Master of Public Policy degree in Public Policy, and recommended that assessment plans be filed for the two degree programs.
29. The University Committee on Undergraduate Education duly considered and endorsed the request to change the admission as a junior in the College of Agriculture and Natural Resources to admission to the college in the College of Agriculture and Natural Resources.

30. The University Committee on Undergraduate Education duly considered and endorsed the request for a new 3 + 4 option for Lyman Briggs College Biology majors in collaboration with the College of Osteopathic Medicine, and recommended that an assessment plan be filed for the Lyman Briggs Biology major.

31. The University Committee on Undergraduate Education duly considered and endorsed the request to change the admission requirement as a junior in the college of Communication Arts and Sciences to admission to the college in the College of Communication Arts and Sciences.

32. The Committee on Undergraduate Education duly considered and endorsed the request to change the admission as a junior in the College of Natural Science to admission to the college in the College of Natural Science.

33. The University Committee on Undergraduate Education duly considered and endorsed the request for a new minor in Retail Management.

34. The University Committee on Undergraduate Education duly considered and endorsed the request for a moratorium on admission to the Bachelor of Science degree in Electrical and Computer Engineering.

35. The University Committee on Undergraduate Education duly considered and endorsed the request to phase out and discontinue the Bachelor of Arts degree in Classical Studies.

36. The University Committee on Undergraduate Education duly considered and endorsed the request for an extension on the moratorium on admission to the specialization in African American History and Culture with the recommendation that no further extension beyond this one be granted.

37. The University Committee on Undergraduate Education duly considered and endorsed the request to change the admission as a junior in the College of Social Science to admission to the college in the College of Social Science.

38. The University Committee on Undergraduate Education duly considered and approved the grade requirements and endorsed the request to change the course listing that requires a grade of 2.0 in each ABM and FIM course in the Bachelor of Science degree in Food Industry Management to also include each EEP course.

39. The University Committee on Undergraduate Education duly considered and approved the grade requirements and endorsed the request to change the course listing which requires a grade of 2.0 in each ABM and FIM course in the Bachelor of Science degree in Agribusiness Management (ABM) to also include each EEP Course.
40. The University Committee on Undergraduate Education duly considered and approved the grade requirements and endorsed the request to require a grade of 2.0 in each ABM and FIM and EEP Course in the Bachelor of Science degree in Environmental Economics and Management.

41. The University Committee on Undergraduate Education duly considered and endorsed the request for a moratorium on admission to the Undergraduate Specialization in Gender and Global change.

42. The University Committee on Undergraduate Education duly considered and endorsed the request to change the admission as a junior in the College of Arts and Letters to admission to the college in the College of Arts and Letters.

43. The University Committee on Undergraduate Education duly considered and endorsed the request to phase out and discontinue the Bachelor of Science degree in Plant Pathology.

44. The University Committee on Undergraduate Education duly considered and endorsed the request to phase out and discontinue the Bachelor of Science degree in Environmental Soil Science.

45. The University Committee on Undergraduate Education duly considered and endorsed the request for a new Bachelor of Fine Arts degree in Graphic Design.

46. The University Committee on Undergraduate Education duly considered and endorsed the request for a new minor in Sports Business Management.

47. The University Committee on Undergraduate Education duly considered and endorsed the request for a new Minor in Classical and Ancient Mediterranean Studies with the recommendation that CLA 190 is available in the course catalog for students to choose.

Other actions and activity:
1. The Committee agreed that the secretary for the Associate Provost for Undergraduate Education shall attend Committee meetings and prepare minutes for review and approval by committee membership. (9/4)

2. The Committee agreed to allow the chairperson the flexibility to craft final language for motions and documents and to take votes by email on issues already discussed with the provision that, if any one member objects, the issue will return to the agenda at the next meeting. A quorum is required for the vote to be valid. (9/4)

3. The Committee agreed to allow the chairperson the authority and autonomy to call additional meetings. (9/4)

4. The Committee agreed to allow the chairperson to grant and remove voice for visitors to UCUE meetings without a formal committee vote. (9/4)
5. The Committee agreed to continue to use the Procedure Regarding Public Comment, as approved by UCAP on November 19, 2009, to guide public comment in UCUE meetings 2014-15. (9/4)

6. The Committee agreed that member substitutes--i.e., members of faculty or students who are a part of the same constituency as the elected member--shall be allowed the same voting rights as the committee members at that meeting. Constituencies will determine how committee substitutes are chosen. (9/4)

7. The University Committee on Undergraduate Education duly considered and endorsed the changes to the University policy on the Integrity of Scholarship and Grades. UCUE recommended that the changes be forwarded to the University Committee on Graduate Studies for consideration and comment. (9/18)

8. There was discussion about the role that UCUE should play relative to the evaluation of assessment plans. Most committee members felt strongly that assessment plans should be part of the package. If they were required but not included, then they would prefer not to review the packet until the information was included. It was also noted that the guidelines for assessment plans should be updated in line with UCLL recommendations. (10/2)

9. The Committee discussed the list of issues generated by the Faculty Senate survey. Members felt that the most important governance issues within their purview should tackle by choosing three issues that would improve overall support for undergraduate education. These items include:
- Shift from tenure stream to fixed term faculty;
- Lack of funding tied to student education or way of connecting tuition dollars with courses taught;
- Integrating international students and students of diverse backgrounds.
Issues that were important to UCUE but were previously addressed included:
- MOOCs: UCUE has been re-charged with forming a joint subcommittee with the University Committee on Graduate Education to continue this discussion. Kiki Edozie and Dan Bergan volunteered to continue this work.
- Plagiarism/honor code: ASMSU is discussing and will bring a proposal back to UCUE.
- Grade inflation: UCUE discussed grade inflation and if it is a current problem at MSU. UCUE members agreed that attempts to resolve grade inflation may create additional issues. UCUE agreed that they are not pursuing a discussion on grade inflation at this time but is interested in seeing a presentation about STEM research that is being discussed at the CIC.
The Committee formed a subcommittee to address strategies to improve undergraduate education concerns with an emphasis on identifying actionable items that could be pursued from a measurement standpoint or an implementation standpoint. (10/16)

10. The University Committee on Undergraduate Education duly considered and endorsed changes to the Integrity of Scholarship and Grades, after accepting the suggestions from UCGS. The changes in this policy were forwarded to Faculty Senate, where they were approved.

11. UCUE discussed midsemester formative feedback and suggested no formal policy changes. Members of the subcommittee that worked on this issue are working with the Office of
Faculty and Organizational Development and the Associate Provost for Undergraduate Education to encourage faculty to solicit anonymous feedback from students in their courses early in the semester.

12. The University Committee on Undergraduate Education duly considered and endorsed the Grief Absences Policy, which was subsequently passed by University Council meeting.

13. The University Committee on Undergraduate Education duly considered and endorsed the request for changes to the Transfer Student Admission Section of Academic Programs with the following recommendations:

Make the changes suggested by Associate Provost Estry to the Transfer Student Admission document per discussion at today’s UCUE meeting.

2. Comment on matters pending before the committee and matters which should be considered in 2015-2016.

Discussion concerning the advisement of adopting and honor code. This is in process in student governance and will need UCUE discussion.

Discussion concerning whether students should be allowed to enroll in two classes that are offered at the same time. This was discussed briefly in UCUE and was tabled for more information.

The Subcommittee on Faculty Senate Issues needs to continue its work as it requested in the April 30 meeting.

3. Comment on problems and/or issues that have made the work of the committee more difficult.

Communication from Steering Committee was not always clear and consistent. When something gets referred out, this needs to be done in writing with information about what actions are needed, to whom they should be sent, and within what time frame. Sometimes this happened, but the pathways of governance were not always clear, resulting in confusion and no paper trail.

4. Please make any suggestions about how the academic governance system might be modified to improve the committee’s work.

It sometimes felt like UCUE was doing the work of the Curriculum Committee. Curricular issues should not be forwarded to UCUE unless there is a clear assessment plan in place.